



ITU-UUM ASP COE
TRAINING WORKSHOP
ON



IMPROVING RURAL DEVELOPMENT THROUGH TELECENTRES:
KEY SUCCESS FACTORS
30 MARCH - 1 APRIL 2010
PENANG, MALAYSIA

USEFUL INFORMATION FOR PARTICIPANTS

1. Training Workshop Venue / Location

THE GURNEY RESORT HOTEL & RESIDENCES

18 Persiaran Gurney
10250 Penang
Malaysia
Tel: (604) 370 7000
Fax: (604) 370 5000
Website: <http://www.gurney-hotel.com.my>



2. Travel Arrangement And Reservation Of Hotel Rooms

Participants are invited to make their own travel arrangements and to reserve hotel rooms as far in advance as possible in order to benefit from favorable conditions. For practical reasons, and so as to facilitate contacts, participants are strongly encouraged to stay in the hotel where the workshop is hosted.

Accommodation Reservation Preference:

THE GURNEY RESORT HOTEL & RESIDENCES

18 Persiaran Gurney
10250 Penang
Malaysia

Room Category	Single with (1) breakfast	Twin with (2) breakfasts
Studio Suite	MYR 195/Nett	MYR 210/Nett
Two Bedroom Suite	MYR 360/Nett	MYR 390/Nett

Tel: +(60 4) 370 7000 Fax: +(60 4) 370 5000

URL: <http://www.gurney-hotel.com.my>

Email: gurneyhotel@myjaring.net

Internet Usage: Complimentary unlimited usages of High Speed Internet Access in all guest room.

In order to take advantage of the special rate offered by the hotel (The Gurney Resort Hotel), participants are required to notify the organizer by filling in **section 3** of **Annex 2** (Column "Hotel") **before 11 March 2010**.

All participants are responsible to settle their accommodation expenses upon check out.

Participants, who choose to stay elsewhere, please make their own accommodation and transportation arrangements to the venue of the workshop. Please fill in the form in **section 3** of **Annex2** (column "Other Hotel"). Credit cards are required for hotel reservations.

Here are some hotels located near by the workshop venue:

Evergreen Laurel Hotel
53 Persiaran Gurney
10250 Penang
Tel: +604 226 9988 Fax: + 604 226 9989
<http://www.evergreen-hotels.com>

Distance from The Gurney Resort Hotel: 0.3 km (2 mins drive & 5 mins walk)

G Hotel
 168A Persiaran Gurney
 Georgetown
 10250 Penang
 Tel: +604 238 0000 Fax: + 604 238 0088
<http://www.ghotel.com.my>

Distance from The Gurney Resort Hotel: 1.4 km (5 mins drive & 18 mins walk)

The Northam All Suite
 55 Jalan Sultan Ahmad Shah
 10050 Penang
 Tel: +604-370 1111 Fax: +604-370 2222
 Junior Suite (Single) : MYR 215 Junior Suite (Twin) : MYR 230
 Deluxe Suite (Single) : MYR 235 Deluxe Suite (Twin) : MYR 250
<http://www.northam-hotel.com.my>

Distance from The Gurney Resort Hotel: 2.1km (6 mins drive)

Money Changer:

Hokkien Enterprise Trading
 Cantonment road
 Georgetown, 10350 Penang
Distance from The Gurney Resort Hotel: 0.8km

Zing Fong Sdn Bhd
 224E & F Burmah Road
 10350 Penang
Distance from The Gurney Resort hotel: 0.8 km

Shopping Mall:

- 1) Plaza Gurney – 1.3 km (2 mins drive and 16 mins walk)
- 2) 1 Stop Midland Park – 1.1 km (3 mins drive and 15 mins walk)

International Airport:

Penang Bayan Lepas International Airport – 21.1km (25mins drive to The Gurney Resort Hotel)

3. Fees and Payments

Registration fees include workshop admission, workshop kits, luncheons and refreshments. **Accommodation is NOT included.**

Fee: USD 400/participant

How to pay

For local participants

- Cash, banker's cheques or bank drafts.
- Payment must be made in Malaysian Ringgit (MYR/RM).
- All cheques must be made payable to "**Bendahari UUM**".
- For bank transfer, please refer to **Bank Transfer Information** below.
- For online payment, please refer to **Online Payment Information** below.

For International Participants

- Bank drafts withdrawable at any Malaysian Bank only.
- Payment must be made in US Dollar (USD).
- All Bank Draft must be made payable to "**Bendahari UUM**".
- For bank transfer, please refer to Bank Transfer Information below.

Bank Transfer Information:

Account No: **02093010000010**

Bank Name: **Bank Islam Malaysia Berhad (UUM Branch)**

Name (Account Holder): **Bendahari UUM**

SWIFT Code: **BIMBMYKL**

- **Name**
- **IC/Passport Number**
- **Payment For:** (select) **OTHER PAYMENTS**
- **Description:** (type) **F2F12010**
- **Amount**

Online Payment Information

Online payment using credit Card can be made by local participants only via this link

<http://e-com.uum.edu.my/bend/paymode.jsp> and click MasterCard/Visa.

IMPORTANT!

For payment made through online or bank deposit, please send a copy of the transaction to the ITU-UUM Secretariat via email (itu@uum.edu.my) or fax to (+604 928 4792) as proof of payment.

Upon receiving the registration form and full payment, the ITU-UUM secretariat will send a letter of confirmation.

4. Transportation

Getting to Penang

- **By Air:** *The Penang International Airport, Bayan Lepas*

Penang is easily accessible by air with daily flights from major capitals of the region. It has direct links with Singapore, Bangkok, Nagoya, Medan, Xiamen (China) and Madras, through flights operated by Malaysia Airlines. The airline also operates more than 20 flights daily between Kuala Lumpur and Penang.

The Penang International Airport is about 20km from the city centre. **Taxis** plying the route follow the coupon system by which fixed fares are charged between the airport and various destinations in Penang. Limousines fares cost slightly higher.

Malaysian Airlines
Local: 1 300 88 3000
International: (603) 7846 3000

Air Asia
Booking: (603) 2171 9333 (Booking)
Enquiry: (603) 2171 9222 (Inquiry)

Firefly
Call centre: (603) 7845 4543

- **By Car**

The North-South Highway connects Penang to major cities on the West side of Peninsular Malaysia. Travel by highway can take anywhere from 4-5 hours with toll charges in between.

Once you reach Butterworth, which is the island's main entry point from the mainland, you may take either the Penang Bridge or the ferry to cross over to the island, which still operates from Butterworth to Weld Quay and will transport your vehicle too at a small charge. Return trips from Penang via the bridge is free of charge.

- **By Train**

KTMB, the national train company, serves a daily route to Butterworth from Kuala Lumpur, taking approximately 6 hours. Alternatively, you can also take a train from Alor Setar in Kedah. For train schedules and further information, visit www.ktmb.com.my.

- **By Ferry**

From Butterworth, visitors can take the ferry to Penang Island. Operated by the Penang Port Commission, the ferry service is available for both passengers and vehicles. Fares for passengers and vehicle charges are collected at the Butterworth terminal. No payment is required for the return journey. Ferry Opening hours: 0600am to 1000am.

Ferry charges: RM 7.00 - Car
RM 1.40 - Motorcycle
RM 0.60 Adult & RM 0.30 children

5. Passport and Visa

Participants must be in possession of a valid passport or travel document with a minimum validity of six months beyond the period of stay. Most nationalities do not require visas for social or business visits. For further information, please check http://www.lkn.gov.my/?m_id=53

6. Contact Point

For any further information you may require or if you need a personal invitation letter or official document for your visa application, please contact:

Ms Noorhazeira Bt Noor Izahar

Tel: (604) 928 4751/4774 Fax: (604) 928 4792

Email: itu@uum.edu.my

7. Practical Information

Climate

Malaysia has an equatorial climate with uniform temperatures throughout the year. Temperatures range from 32°C during the day to 22°C at night.

Language

Bahasa Melayu (Malay) is the national language but English is widely spoken. The ethnic groups also speak various languages and dialect including Cantonese, Hokkien, Mandarin, Tamil and Hindi.

Time

Local time in Malaysia is GMT +8

Electricity

The electric current is 220 – 240 volt AC throughout the country.

Currency

The Malaysia currency is normally referred to as Malaysian Ringgit or MYR. As of 4 January 2010, MYR 1 = US\$0.291971 / US\$1 = MYR 3.42500. <http://www.xe.com/>

Business Hour

Government and business office are open from 8.30 to 16.30 hours, Monday to Friday. Bank opens Monday to Friday from 9.00-16.30 hrs with the department stores open daily from 10.00-20.00 hrs.

8. Useful Phone Numbers

Emergency Numbers

The Nationwide Emergency Number : 999 is the nationwide emergency number. The 24 hrs 999 operating system is manned by Telekom Malaysia. 999 can be dialed through fix-line phone or 112 through mobile phone.

Private hospitals in Penang have their own emergency numbers as they each have their own ambulance service.

Other Penang Emergency Phone Numbers

To access the Penang Emergency Phone Numbers or calling overseas from Malaysia dial 00 + country code + telephone number. However the international dialing code for Malaysia is 60. Other Penang Emergency Phone Numbers are:

- Police and Ambulance: **999**
- Fire: **994**
- Rescue: **991** **Other useful numbers**
- Telephone Directory (Information): **103**
- International Operator: **101**
- Telephone Faults: **100**
- General Hospital: **+604 229 3333**
- Tourist Police: **+604 899 3222**

For the following numbers, precede with 04 state access code if calling from another state outside Penang, Kedah and Perlis, and precede that with 60 (dropping the 0 of the state access code) if calling from outside Malaysia.

- Tourist Information Centre: **+604 261 4461**
- Butterworth Train Station: **+604 261 0290**
- Immigration Department: **+604 250 3419 / +604 250 3410**
- Flight Information: **+604 643 0373**
- Public Complaints Bureau: **+604 263 6893**