**Draft Agenda for the plenary meetings of Study Group 13
(Geneva, 7 – 18 July 2014)**

1 Opening of the meeting

2 Welcome address by the Director of TSB

3 Welcome remarks by SG 13 Chairman

4 Chairman’s comments and key objectives for this meeting

5 Approval of the agenda

6 Brief reports on activities since the November 2013 Study Group 13 meeting

 6.1 WTDC-14 (30 March – 10 April 2014)

 6.2 TSAG meeting (17 - 20 June 2014) and Review Committee meeting (16 – 17 January 2014 and 16 – 19 June 2014)

 6.3 SG13 Working Party meetings (28 February 2014)

 6.4 IoT-GSI event (19 – 25 February 2014)

 6.5 IPTV-GSI events (24 – 28 February 2014 and 30 June - 4 July 2014)

 6.6 JCA-Cloud meetings (26 November 2013, 26 February 2014 and 16 May 2014) and JCA-SDN meeting (19 February 2014)

 6.7 Rapporteur activities

 6.8 SG13RG-AFR meeting (29 – 30 April 2014) and BSG activities

 6.9 Collaborative Teams CT-CCVOCAB and CT-CCRA meetings (29 April – 2 May 2014)

 6.10 Workshops

 - ITU-T workshop on Internet of Things – Trends and Challenges in Standardization (18 February 2014)

 - 2nd SG13 Regional Workshop for Africa on “Future Networks: Cloud Computing, Energy Saving, Security & Virtualization” (28 April 2014)

 - ITU-T Kaleidoscope event (3 - 5 June 2014)

 - ITU-T Big Data Workshop (17 June 2014)

 6.11 Recommendation approvals

 6.12 Others as identified

7 Initiation of approval procedures for draft Recommendations - Part I:

 7.1 Consider consenting the Y.ccdef “Cloud computing ─ Overview and Vocabulary” and Y.CCRA “Cloud Computing - Reference Architecture” at the opening plenary of SG13 on 7 July 2014.

8 Organization of the work

 8.1 Objectives and guidelines for the meetings of working parties

 8.2 Conduct and facilities available for the meeting

 8.3 Approval of the work plan for the meeting

 - evaluation of the *Tracks* concept experience

 8.4 Document allocation

9 Documents addressed to the Plenary

10 Rapporteur appointments

11 Approval of Working Party reports

12 Consider approval of Recommendations in accordance with Resolution 1

13 Consider approval of Recommendations in accordance with Recommendation ITU-T A.8, if any

14 Initiation of approval procedures for draft Recommendations – Part II

15 Approval of other texts (Appendices, Supplements, Technical Papers...) if any

16 Liaison and interaction with other groups

17 Updating of the Study Group 13 work programme

18 Planning for the participation of Study Group 13 in workshops and seminars

19 Future activities

20 Review of SG 13 meeting report

21 Miscellaneous

22 Closing of the meeting

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