

**TELECOMMUNICATION
STANDARDIZATION SECTOR**

STUDY PERIOD 2013-2016

English only

Original: English

Jeju, Korea, 8-11 October 2013

MEETING ANNOUNCEMENT

Source: TSB

Title: Eleventh meeting of FG M2M, Jeju, Korea, 8-11 October 2013

1 The eleventh meeting of ITU-T Focus Group on Machine-to-Machine Service Layer (FG M2M) is scheduled to take place from 8-11 October 2013 inclusive at Jeju National University International Center, at the kind invitation of ETRI.

2 The results from the last FG M2M meeting are available at <http://ifa.itu.int/t/fg/m2m/docs/>. Please note that a TIES or Guest account is required to access these documents. If you do not have a TIES account, a Guest account can be obtained at <http://www.itu.int/ITU-T/edh/faqs-guest.html>.

3 Participation in FG M2M is open to ITU-T Member States, Sector Members and Associates. It is also open to any individual from a country which is a member of ITU and who is willing to contribute to the work. This includes individuals who are also members or representatives of interested standards development organizations.

4 The items for discussion at the meeting will be made available on the Focus Group web page: <http://www.itu.int/en/ITU-T/focusgroups/m2m/>. Information related to the meeting and contributions received will be made available on the Focus Group web page.

The meeting will **open at 0930 hours on 8 October 2013 at Jeju National University International Center (Jeju National University ARA campus)**. Participant check-in will begin at 0830 hours. No registration fee is required for participating in this meeting. The discussions will be held in English only.

5 To enable TSB to make the necessary arrangements concerning the organization of the Focus Group meeting, please register via the on-line form available at <http://www.itu.int/en/ITU-T/focusgroups/m2m/> as soon as possible, but **not later than 1 October 2013**. Please note that registration of participants to the meeting is carried out exclusively *online*. To easily provide you with any updates concerning the meeting planning, please provide a valid e-mail address.

6 The documents will be made publicly available for this meeting. In preparing documents, please use the basic template for the FG documents available from the Focus Group web page.

Participants shall submit input documents in electronic format to TSB (tsbfgm2m@itu.int).

In agreement with the Focus Group management, the deadline for document submission for this meeting is **1 October 2013**.

Contact: TSB

Email: tsbfgm2m@itu.int

Attention: This is not a publication made available to the public, but **an internal ITU-T Document** intended only for use by the Member States of ITU, by ITU-T Sector Members and Associates, and their respective staff and collaborators in their ITU related work. It shall not be made available to, and used by, any other persons or entities without the prior written consent of ITU-T.

Documents will be processed by TSB and moved to the relevant read only folder <http://ifa.itu.int/t/fg/m2m/docs/1310-Jeju/in/>.

Meeting documents can also be quickly and easily viewed and downloaded by clicking on the respective link on the FG M2M website.

7 Wireless LAN facilities are available for use by delegates at the venue. Detailed information is available on site.

8 For practical information, please refer to the **Annex 1** of this document.

9 **Remote Participation:** You can participate remotely at the FG M2M meeting. As a remote delegate you will be able to hear discussions, see documents and presentations and interact with the remote meeting host. If you wish to participate as a remote delegate, you need to register in advance via the on-line form available at <http://www.itu.int/en/ITU-T/focusgroups/m2m/>. Remote participation instructions will be made available to registered participants.

10 We would remind you that citizens of some countries are required to obtain a visa in order to enter and spend any time in Korea. The visa must be requested and obtained from the office (embassy or consulate) representing Korea in your country or, if there is no such office in your country, from the one that is closest to the country of departure. Please be aware that visa approval might take time so kindly make your visa request as soon as possible.

In case you need an invitation letter from ETRI to support your visa application, please register for the meeting as described above, and then kindly provide, **before 6 September 2013**, the confirmation, your full name, affiliation, nationality and passport number to Mr Jungsoo Park (pjs@etri.re.kr) **and** copy tsbfgm2m@itu.int.

ANNEX 1

Practical information

Jeju/Korea

1. Location and Access

Jeju Island is an island off the southern coast of South Korea in the Korea Strait. The main town and capital is Jeju City (Jeju-si).



Figure 1. Jeju Map

Delegates reach Jeju international airport (IATA: JCU; <http://www.airport.co.kr/mbs/jejueng/>) by direct or indirect flights (e.g., via Seoul's Incheon or Gimpo airports).

After arrival in airport, there are two ways to reach the meeting venue in Jeju-si; by bus or taxi. The distance from the airport to the venue is approximately 10 km and it takes about 35 minutes by bus (Number 500), or 20 minutes by taxi. The taxi transfer from Jeju International Airport to Jeju National University International Center costs approximately 6-7 US\$.

More information about Jeju is available at [http://en.wikivoyage.org/wiki/Jeju_\(city\)](http://en.wikivoyage.org/wiki/Jeju_(city)).

2. Venue

The meeting will be held at **Jeju National University International Center (on Jeju National University ARA campus)**. Its address is:

66, Jejudaehakno, Jeju-si,
690-756, Jeju, KOREA.

TEL: +82-64-754-2491, FAX: +82-64-729-7296

General information on the venue may be referred to this, <http://jnuic.jejunu.ac.kr/index.php> (in Korean).

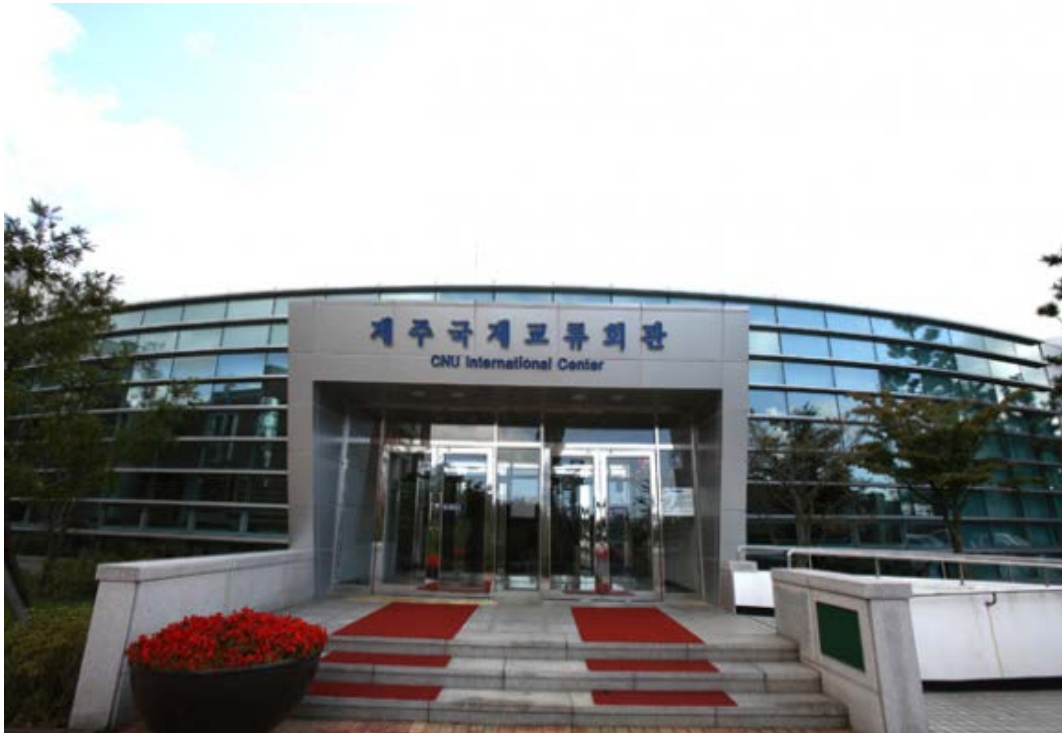


Figure 2. Meeting Venue

The figure below shows the map of the Jeju-si area, the ARA campus on the lower right.



Figure 3. Jeju-si Area

You can reach the meeting venue either on foot (it is approximately 20 minutes walking from main gate) or by campus bus. If you take the bus, major bus stops are main gate, main office building, the student union building, College of Humanities and Jeju University International Centre.

More information at http://www.jejunu.ac.kr/html/eng/jnu/map/campusmap_ara.jsp.

3. Hotels

The meeting venue, Jeju National University International Center has a guesthouse which is located in the same building. **ETRI has reserved 20 rooms from 7 to 11 October 2013.**

If you wish to stay in the guesthouse, please confirm your stay by 27 September 2013 by email to Mr Jungsoo Park (pjs@etri.re.kr), indicating check in and check out dates.

Jeju National University International Center Guesthouse

Price single room (incl. VAT, excl. breakfast): 34,000 won (approx. 31 USD)

For other hotel options, please check with your travel agency or see http://www.tripadvisor.com/Hotels-g297885-Jeju_Jeju_do-Hotels.html.

Recommended options include:

Jeju Grand Hotel

263-15 Yeon-dong, Jeju, Jeju-do 690-723

+82-64-747-5000

http://www.grand.co.kr/main_EN.html

Ramada Plaza Jeju Hotel

1255 Samdo 2-dong, Jeju, Jeju-do 690-032

+82-64-729-8220

<https://www.ramadajeju.co.kr/ENG/>

4. Meeting Organization and Contact person

The Ministry of Science, ICT & Future Planning (MSIP), Korea is very pleased to invite delegates to the meeting of ITU-T FG M2M in Jeju Island, Korea.

The meeting will be organized by KCA (Korea Communications Agency), JNU (Jeju National University) and ETRI (Electronics and Telecommunications Research Institute).

Please do not hesitate to contact us for any further questions:

Mr Jungsoo PARK (ETRI/Korea)

Office: +82 42 860 6514

Mobile: +82 10 6425 1597

E-mail: pjs@etri.re.kr
