**Draft Agenda for 5th DCAD Conference call**

Tuesday, 8 November 2016 at 11:00 (UTC) = 12:00 (Geneva, CET) ([Time Announcer in your time zone](http://www.timeanddate.com/worldclock/fixedtime.html?iso=20161108T1200&p1=87&msg=DCAD%20conference%20call))

* Adobe Connect: <https://connect.itu.int/itu-t-conf1/>
* Separate Caption Stream: <http://www.streamtext.net/text.aspx?event=ITU>

**The 2016 Internet Governance Forum (IGF): ‘Enabling Inclusive and Sustainable Growth’, is scheduled to take place at the** [**PALCCO Centre**](http://www.palcco.com/) **from**[**6-9 December 2016 in Guadalajara, Mexico**](http://www.igf2016.mx/)

1. **List of planned attendees of the 2016 IGF and the DCAD sessions:**

* Information to be sent to the DCAD Secretariat (Kaoru, [DCADsecretariat@itu.int](mailto:DCADsecretariat@itu.int) ): Name, title(Ms, Mr etc.), organization name, mobile phone number, email address, Hotel in Guadalajara, flight arrival/departure, accessibility requests)

1. **Schedule of the DCAD related sessions:** (the IGF schedule is available at: [PDF](http://www.intgovforum.org/multilingual/index.php?q=filedepot_download/12/155), [Excel](http://www.intgovforum.org/multilingual/index.php?q=filedepot_download/12/156) version)

* **DAY0** (Monday 5 December)
* **13:00 – 15:00 IGFSA General Assembly** (workshop room 7) – Judy to represent DCAD
* **DAY2** (Wednesday 7 December) (workshop room 6)
* **10:15-11:45  DCAD/G3ict workshop** on [Sustainable accessible goals for persons with disabilities](https://www.intgovforum.org/cms/igf2016/index.php/proposal/view_public/272) (WS272)
* **12:00-13:30  DCAD session**
* **DAY3** (Thursday 8 December)
* 15:00 – 16:30 IGF Dynamic Coalitions (DCs) (Main Meeting Hall) – Andrea to represent DCAD

1. Pending issues: Remote Moderator for both DCAD workshop/session
2. Draft DCAD session agenda
3. Review the Accessibility of IGF2016

* Venue, accommodation, transport, physical accessibility, food, remote participation, registration process, etc.

1. Possible updates to the [DCAD Accessibility Guidelines 2015](http://www.itu.int/en/ITU-T/accessibility/dcad/Documents/IGF%202015%20DCAD%20Accessibility%20Guidelines%20-%20Final%20V8.docx) and assign people

* Remote participation part - Gerry

1. Possible open source screen reader – Gerry, Fernando
2. For information/reminder

* Logistics:
  + Registration (<https://www.intgovforum.org/multilingual/content/igf-2016-registration> ) Deadline is **17 November** 2016
  + Host country’s website including information on venue, hotels, etc. at: <http://www.igf2016.mx/>
  + Electrical adaptor for Mexico: <http://www.adaptelec.com/index.php?main_page=document_general_info&products_id=271>

1. Any Other Business

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