



General Secretariat (SG)

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Ref: **CL-16/041**
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- To ITU Member States;
- To ITU Sector Members, Associates, Academia and relevant international, regional and national organizations

Subject: **ITU 6th Green Standards Week**
Montevideo, Uruguay, 5-9 September 2016

Dear Sir/Madam,

1 The International Telecommunication Union (ITU), together with the Municipality of Montevideo (IMM), the Inter-American Association of Telecommunication Enterprises (ASITET), the Economic Commission for Latin America and the Caribbean (ECLAC), the Basel Convention Regional Centre for the South American Region (CRBAS) and the Development Bank of Latin America (CAF), is organizing the sixth edition of the Green Standards Week, from 5 to 9 September 2016 in Montevideo, Uruguay.

This year, the Green Standards Week is dedicated to the theme of **“Shaping Smart Sustainable Cities: Towards Habitat III”**, and will be kindly hosted by the Municipality of Montevideo, Uruguay.

2 The Green Standards Week 2016 will be structured as follows:

- **II Meeting of “Smart Cities for inclusion and sustainability”**, to be held from 5 to 7 September 2016;
- **XVII Ibero-American Meeting of Digital Cities**, to be held on 8 September 2016;
- **Forum on “Building the Cities We Want: Connecting the Dots for the New Urban Agenda”**, to be held on 9 September 2016 (morning).

3 The Green Standards Week acts as global platform for discussion and knowledge-sharing in order to raise awareness of the importance of and opportunities for using information and communication technologies (ICTs) to protect the environment and expedite the transition to smart sustainable cities.

4 The Green Standards Week brings together leading specialists in the field, from top policy-makers to engineers, designers, smart city planners, government officials, regulators, standards experts, academia and others.

5 Discussions will be held in English and Spanish.

6 Participation is open to ITU Member States, Sector Members, Associates and Academic Institutions and to anyone who wishes to contribute to the work. This includes individuals who are also members of international, regional and national organizations. Participation in these events is free of charge.

7 The draft programmes of the Fora will be made available on the Green Standards Week's website at: <http://www.itu.int/en/ITU-T/Workshops-and-Seminars/gsw/201609/Pages/default.aspx>.

Please contact Cristina Bueti (greenstandard@itu.int) should you need additional information on the programme.

8 **Accommodation:** Detailed information on hotel accommodation, transportation, visa and health requirements will be available on the Green Standards Week's website. This website will be updated as new or modified information becomes available.

9 **Registration:** To enable TSB to make the necessary arrangements concerning the organization of the workshops, please register for these events via the online form available on the Green Standard Week's webpage as soon as possible, **but no later than 31 August 2016. Please note that pre-registration of participants for the events is carried out exclusively online.**

10 We would like to remind you that citizens of some countries are required to obtain a visa in order to enter and spend any time in Uruguay. The visa must be requested and obtained from the Uruguayan Embassy in your country. If there is no such office in your country, kindly avail of the visa services provided by the Uruguayan Embassy closest to the country of departure. Please see the Green Standards Week's webpage for additional information on visa requirements.

I look forward to your participation in the *Green Standards Week*.

Yours faithfully,

(signed)

Houlin Zhao
Secretary-General