

# Quick Start Guide - SpaceWISC

Welcome to the Quick start guide.

This guide provides instructions on the basic functions of SpaceWISC, including introduction to the Login and welcome screen, how to capture and validate a new API with the online interface and to submit it to the Radiocommunication Bureau.

## 1. Login screen:

- Use your TIES credentials to login



 International Telecommunication Union

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Security ( show explanation )

This is a public or shared computer(**Session duration 10 minutes**)

This is a private computer(**Session duration 240 minutes**)  
**Warning:** By selecting this option you acknowledge that the computer complies with your organization's security policy.

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Username:

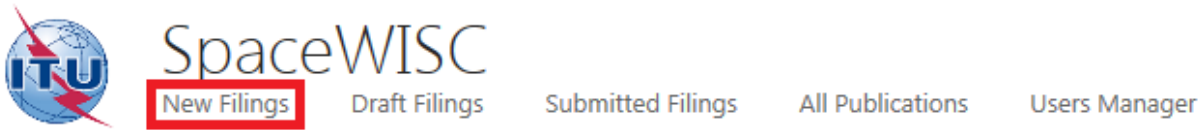
Password:

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## 2. Welcome screen:

- Click on “New Filings”



## Home

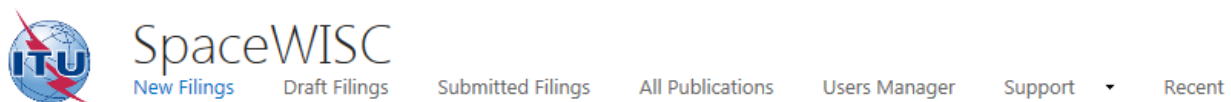
### Welcome to SpaceWISC for API

Welcome to SpaceWISC (Space web based interface for secure communication ), the online submission system for Regulations, in accordance with [Resolution 908 \(WRC-12\)](#).

From 1 March 2015, as stated in Bureau's circular letter [CR/376](#), API notices under subsection IB of Article 9 t longer via e-mail or surface mail. In accordance with updated §1.1 and §2b of the Rules of Procedure concerning automatic acknowledgment of API submission via the SpaceWISC system will be sent to the TIES e-mail account.

## 3. To create a New Filing:

- Click on “Capture new API Online” icon



## New Filings



Capture new API Online : To capture a new API using the online capture interface



Capture a MOD/SUP Online : To create a Modification or submit a suppression from a Published API



Clone an API : To create a new API from an existing one



Upload new API from MDB : To upload a new API that has been captured offline in an mdb format using Spacecap

#### 4. API Online Capture:

- Fill the fields with the information that corresponds and click on “create”.

### API Online Capture

#### 1 - Create a New Network

**NETWORK INFORMATION:**

A1f1. Notifying Administration: **UIT**      A1a. Identity of the Satellite Network:  ? Ref

Notice Type:  Geostationary Satellite Network      A4a1. Nominal Orbital Longitude:   
 Non-geostationary Satellite Network

A1f2. Notice submitted on behalf of these administrations:  
 ?

Add a Remark

**Create** **Cancel**

#### 5. Capture Frequency band information:

- Fill the fields marked in red with the information that corresponds and click on “ADD”

**GROUP/FREQ BAND INFORMATION:**

Direction of transmission: **Receiving**      C11a. Service Area as list of Countries and geographical areas listed in Preface: **XR2 XR3** ?  
or as a description

A2b. Period of validity: **50** years

C1. Frequency From: **2700** Sym: **MHz**      C1. Frequency To: **2750** Sym: **MHz**

C4a. Class of Station:      C4b. Nature of Service:

EC - Space station in the fixed-satellite service	▼	CO - Station open to official correspondence exclusively	▼
ED - Space telecommand space station	▼	OT - Station open exclusively to operational traffic of the service concerned	▼
EK - Space tracking space station	▼	OT - Station open exclusively to operational traffic of the service concerned	▼

**Add** **Cancel**

**View Group/Freq. band information**

Grp ID	Dir	Freq From	Sym	Freq To	Sym	Prd of Validit	Service Area	stn_cls/ nat_srv	stn_cls/ nat_srv	stn_cls/ nat_srv	stn_cls/ nat_srv		
747500	R	2700	M	2750	M	50	XR2,XR3	EC/CO	ED/OT	EK/OT			
747499	E	2475	M	2525	M	50	XR2,XR3	EC/CO	ED/OT	EK/OT			
747498	E	2465	M	2475	M	50	XVE	EC/CP					

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## 6. Validation:

- At the top of the page click on "Validate"

## 2 - Validation

This API is locked for Editing by you. If you wish to unlock it such that other users in the same administration can edit it, then click on Unlock.

**Data Capture in progress** *Before submitting to the Bureau, the API must be validated with no fatal errors*

[Validate](#) [Print Preview](#) [Unlock](#)

**NETWORK INFORMATION:**

Filing Reference: **CHN2015-35819**

A1f1. Notifying Administration: **CHN**      A1a. Identity of the Satellite Network:  ? [Ref](#)

Notice Type:  Geostationary Satellite Network      A4a1. Nominal Orbital Longitude:  90.00E  
 Non-geostationary Satellite Network

A1f2. Notice submitted on behalf of these administrations:  
 ?

[Add a Remark](#)

[Save](#)

## 7. Lock, unlock:

- Note that this API is locked for editing by yourself. If you want other user in your administration to be able to edit it, please click on "Unlock".

This API is locked for Editing by you. If you wish to unlock it such that other users in the same administration can edit it, then click on Unlock.

**Data Capture in progress** *Before submitting to the Bureau, the API must be validated with no fatal errors*

[Validate](#) [Print Preview](#) [Unlock](#)

**NETWORK INFORMATION:**

Filing Reference: **CHN2015-35819**

A1f1. Notifying Administration: **CHN**      A1a. Identity of the Satellite Network:  ? [Ref](#)

Notice Type:  Geostationary Satellite Network      A4a1. Nominal Orbital Longitude:  90.00E  
 Non-geostationary Satellite Network

A1f2. Notice submitted on behalf of these administrations:  
 ?

[Add a Remark](#)

[Save](#)

## 8. Submission:

- If the validation is complete and there are no fatal errors, please click on “Submit to ADM” or “Submit to BR”.
- If there are fatal errors, please correct the values accordingly and click on “validate” again. When there are no fatal errors, the capture is ready to submit to ADM or submit to BR.

### 3 - Submission

This API is locked for Editing by you. If you wish to unlock it such that other users in the same administration can edit it, then click on Unlock.

Ready to submit Before submitting to the Bureau, the API must be validated with no fatal errors

**Validation completed: no error** Submit to BR Validate Print Preview Unlock

**NETWORK INFORMATION:**

Filing Reference: **CHN2015-35819**

A1f1. Notifying Administration: **CHN** A1a. Identity of the Satellite Network: TEST ? Ref

Notice Type:  Geostationary Satellite Network A4a1. Nominal Orbital Longitude: 90.00 90.00E  
 Non-geostationary Satellite Network

A1f2. Notice submitted on behalf of these administrations:  
Select Administration code... ?

[Add a Remark](#)

Save

- The following message will pop up, click on “Yes” if you want to submit the filing to ADM or to BR.

**Filing Confirmation** ✕

You are about to submit an API under No.9.1 to the Radiocommunications Bureau, ITU, for your Administration.  
If the Bureau finds the information to be complete, it will be published in a special section of the BRIFIC in accordance with No. 9.2B.  
If found to be incomplete, BR will reject the API and seek clarification from you.

Yes No

- END -