



## ***ITU-SUDACAD Forum on ICTs for Transition to Smart Sustainable Development***

***Khartoum-Sudan, 12-13 December 2016***

### ***Information for participants***

- **VENUE OF THE FORUM**

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The Forum will be held from 12 to 13 December 2016 in Khartoum at the following address:

**Venue: Corinthia Hotel**

Address: Nile St, Khartoum 11042, Sudan

Tel : +249 187 155555

- **COORDINATORS**

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**ITU Coordinator**

Eng. Mustafa Al Mahdi  
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ITU Arab Regional Office  
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**Forum Coordinator**

Eng. Atif Hamad Abdalla Hamad  
Senior Manager, Planning,  
Sudacad  
Tel: +249 120 120187  
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- **REGISTRATION AND WORKING HOURS**

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The on-site registration of participants and distribution of documents will take place in the Forum's venue on 12 December 2016, at 08:00 hrs. The opening session will start at 09:00 am. Working hours are from 09:00 to 17:00.

- **HOTEL RESERVATION**

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Kindly be advised that it is recommended for participants to reserve their hotel accommodations via telephone, fax or E-mail, directly with the hotels of preference, indicating their arrival schedules before **1 December 2016**, with a copy to Forum Coordinator, Eng. Atif Hamad Abdalla Hamad (E-mail: atifha@sudatel.sd; Mobile: +249 120 120187), to ensure the reception at the airport of Khartoum. Please be aware of the fact that the transportation between the hotels and the airport will be provided only for delegates who are staying in the official recommended hotels.

- List of Recommended Hotels

<b>AlsalamRotanaHotel</b> * * * * *	
Single room	\$ 215 (with breakfast) + (5% resident fees and 5% Service charge. All are subject to 17% VAT)
Double room	\$ 260 (with breakfast) + (5% resident fees and 5% Service charge. All are subject to 17% VAT)
Tel : + 249 187 007777	
Fax : + 249 187 007788	
<a href="http://www.rotana.com">www.rotana.com</a>	E-mail: <a href="mailto:sales.alsalam@rotana.com">sales.alsalam@rotana.com</a>
<b>Holiday Villa Hotel</b> * * *	
Single room	\$ 150 (with breakfast)
Double room	\$ 180 (with breakfast)
Tel : + 249 183 774039	
Fax : + 249 183 773961	
<a href="http://www.holidayvillakhartoum.com">www.holidayvillakhartoum.com</a>	E-mail: <a href="mailto:reservation@holidayvillakhartoum.com">reservation@holidayvillakhartoum.com</a>
<b>Kanon Hotel 15<sup>TH</sup> Street</b> * * * * *	
Single room	\$ 100 (with breakfast) + (5% resident fees+ 17% VAT)
Double room	\$ 130 (with breakfast) + (5% resident fees+ 17%VAT)
Tel : + 249 183 595959	
Fax : + 249 183 595555	
<a href="http://www.kanonhotel.com">www.kanonhotel.com</a>	E-mail: <a href="mailto:sales@kanonhotel.com">sales@kanonhotel.com</a>
<b>Paradise Hotel</b> * * * * *	
Single room	\$ 110 (with breakfast)
Double room	\$ 140 (with breakfast)
Tel : + 249 183 464611	
Fax : + 249 183 779087	
<a href="http://www.Paradisehotel-sd.com">www.Paradisehotel-sd.com</a>	E-mail: <a href="mailto:info@Paradisehotel-sd.com">info@Paradisehotel-sd.com</a>
<b>Kanon Hotel 37<sup>TH</sup> Street</b> * * * * *	
Single room	\$ 75 (with breakfast) + (5% resident fees+ 17% VAT)
Double room	\$ 130 (with breakfast) + (5% resident fees+ 17% VAT)
T: +249 183 58 88 88	
F: +249 183 58 55 55	
<a href="http://www.kanonhotel.com">www.kanonhotel.com</a>	E-mail: <a href="mailto:sales@kanonhotel.com">sales@kanonhotel.com</a>
<b>Abbashar Hotel</b> * * *	
Single room	\$ 90 (with breakfast) Delivery to and from the airport- Inclusive VAT
Double room	\$ 100 (with breakfast) Delivery to and from the airport- Inclusive VAT
Tel: +249 187 199 000	
<a href="http://www.abbasherpalace.com">www.abbasherpalace.com</a>	E-mail: <a href="mailto:abbasherhotel@hotmail.com">abbasherhotel@hotmail.com</a>

- **VISA PROCEDURE**

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A valid passport is required to enter Sudan. In this case, participants are strongly advised to seek information on requirements applicable in their case from the Sudanese Embassy / Consulate in their home countries **at least 15 days prior to the trip**.

In case there is no Embassy or Consulate of Sudan in your country, it is recommended to send, **at least two weeks before the forum**, a clear scanned copy of your passport to the Forum Coordinator in order to assist in issuing your visa.

The following documents are required:

- Valid passport.
- A round-trip airline.
- Hotel booking in your name or in the name of the person with whom you will be staying, including the address/phone number of your place of stay.
- Confirmation of registration for the event.
- If applicable, invitation letter received from country of the venue.

- **TRANSPORTATION FOR PARTICIPANTS**



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Khartoum International Airport is the main point of entry into to Sudan Airport. Taxis and shuttles are available from the airport to hotels. Hotels can arrange to pick up for the participants.

- **CURRENCY**

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- The official currency is the **Sudanese Pound (SDG)**.
- Visa, American Express, Access/MasterCard, and Diners Club cards can also be used.
- American dollars are **NOT ACCEPTED** for payment. Foreign currencies may be changed into Sudanese Pounds at banks or private exchange offices. Most banks are open from Sunday until Thursday, from 8.30 to 14.00.
- The exchange current rates in Sudan as of September 2016 are as follows:

 Dollar	6.38 SDG
 Euro	7.84 SDG

- **CLIMATE**

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The weather is beautiful to moderate, approximate temperatures in December will vary between 25-35 degrees Celsius.

- **SECURITY**

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Khartoum is a venue for major conferences and presents a low risk to business travelers. However, as when travelling to any major city, it is important to take responsibility for your personal safety and exercise common sense security precautions at all times.

Delegates should observe common sense security precautions and not venture outside the main business and tourist areas unless accompanied by a trusted local guide.

For any security incident, visitors should contact the police on 999.

- **ELECTRICITY**

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AC power voltage in Sudan is 220 V, frequency 50Hz. Most electrical outlets are British standard both 2 and 3 outlets.



- **SERVICES AVAILABLE FOR PARTICIPANTS DURING THE TRAINING**

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**Information display:**

It will be located outside the main forum room and will provide information on many issues of interest of the participants and will forward to other services, such as city tours and transfers, mail, medical care, communications, etc. It will also be the place where you should deliver or collect lost items.

**Communication Center:**

Internet Access free of charge will be available at the event forum room. Hotels normally offer free Wi-Fi connectivity.

**Security:**

For security reasons, all participants should always wear their badges during the forum and in all social activities.

**Medical Assistance:**

Emergency and urgency medical assistance will be provided free of charge within the premises where the forum will take place. Nevertheless, it is advised to take out international travel insurance to cover any medical expenses in case of medical treatment.

Healthy and safe drinking water will be available at forum venue, and it is easy to get additional amounts from any shopping point.

- **GENERAL INFORMATION**

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**General Information about the Sudan:**

<b>Government</b>	Federal dominant party Presidential/Republic
<b>President</b>	H.E. Mr. Omar Hassan Ahmad Al-Bashir
<b>Prime Minister</b>	H.E. Mr. Bakri Hassan Salih
<b>Area</b>	1,886,068 km <sup>2</sup>
<b>Population</b>	39,105,664
<b>Capital</b>	Khartoum
<b>Official Language</b>	Arabic
<b>Country Code</b>	+249 / .sd
<b>Time Zone</b>	GMT+3