



Practical information for participants

ITU Spectrum Management Seminar for the Caribbean Islands

Rodney Bay, Gros Islet, ST. LUCIA

2nd – 6th December 2019

1. Introduction

The **ITU Spectrum Management Seminar for the Caribbean Islands** will take place from **2nd – 6th December 2019**, at **Bay Gardens Hotel** in Rodney Bay, Gros Islet, St. Lucia. The workshop is organized by Telecommunication Development Bureau (BDT) of the International Telecommunication Union (ITU) in collaboration with, and supported by, the Eastern Caribbean Telecommunications Regulatory Authority (ECTEL) and hosted by St. Lucia.

The key objectives of the Seminar are:

- To bring to Member States, Industry players and stakeholders in the Caribbean region the **WRC – 19 Results and Outcomes**,
- To highlight any revisions to the Radio Regulations, the international treaty governing the use of the radio-frequency spectrum
- To Discuss Frequency Allotment, Assignment and Table of Frequency Allocations,
- To Discuss Caribbean Spectrum Management Task Force Initiatives & future next steps
- Spectrum Harmonization, Broadcasting Transition, Spectrum for IOT Deployment and for Emergency Telecommunications

2. Participation

The workshop is intended for the following participants:

- policy, technical or advisory personnel in Ministries responsible for Telecommunications and ICT
- Regional organizations and stakeholders, Academia
- Technical and legal personnel of regulatory agencies responsible for or related to, *inter alia*, Spectrum allocation, licensing spectrum price
- Telecommunications Operators & Service Providers, Broadcasters &
- Personnel from Emergency Telecommunications entities & Emergency Responders

3. Date & Venue

2nd – 6th December 2019

Bay Gardens Hotel
Rodney Bay Village
Gros Islet
St. Lucia

At the venue free Wi-Fi internet access will be available in the conference room.

4. Registration of participants

Registration can be done online using the link provided by the International Telecommunication Union preferably on or before **27th November, 2019**. You can also contact Ms. Sheron Small, sheron.small@itu.int or Sylvester Cadette, Sylvester.cadette@itu.int about the Seminar.

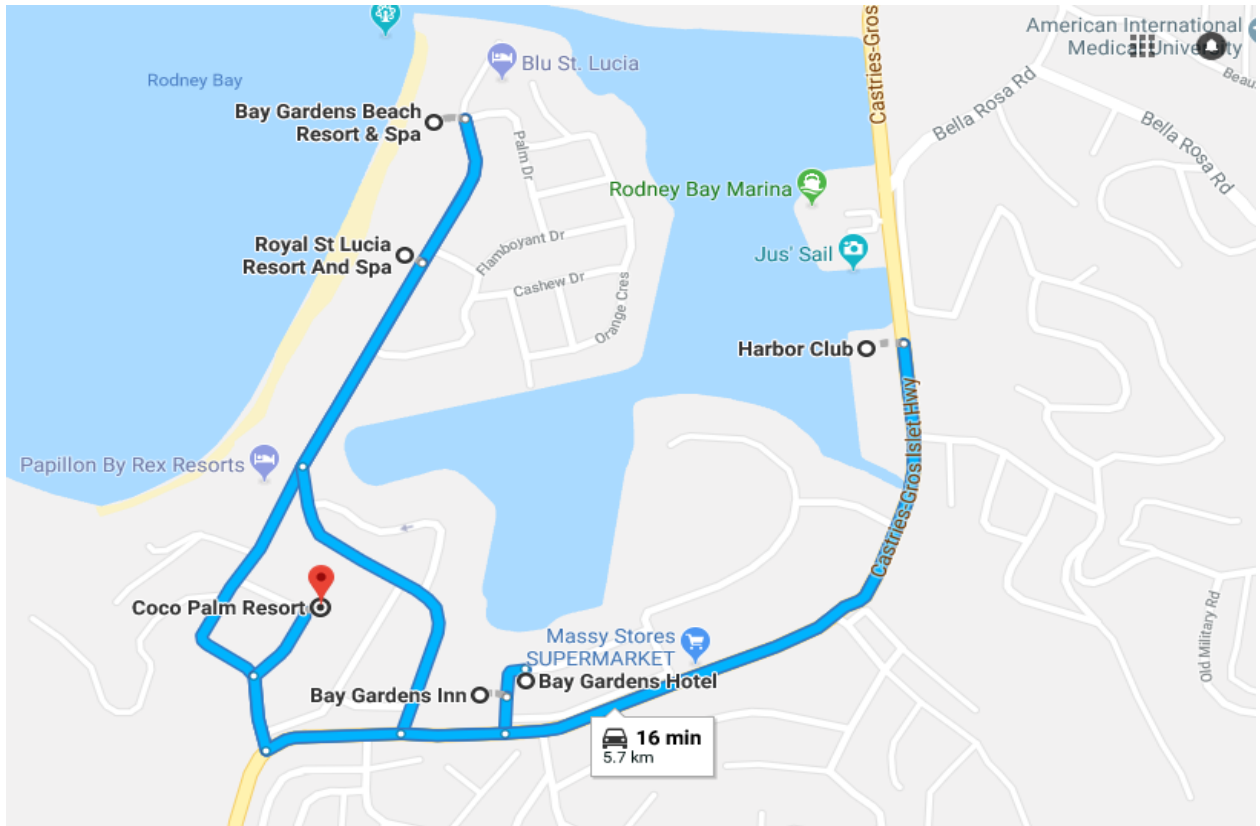
5. Accommodation & Reservations

The following hotels are recommended. Note that Bay Gardens Hotel and Bay Gardens Inn, Bay Gardens Beach Resort, Royal St. Lucia Hotel and Harbor Club Hotel are a short taxi ride away.

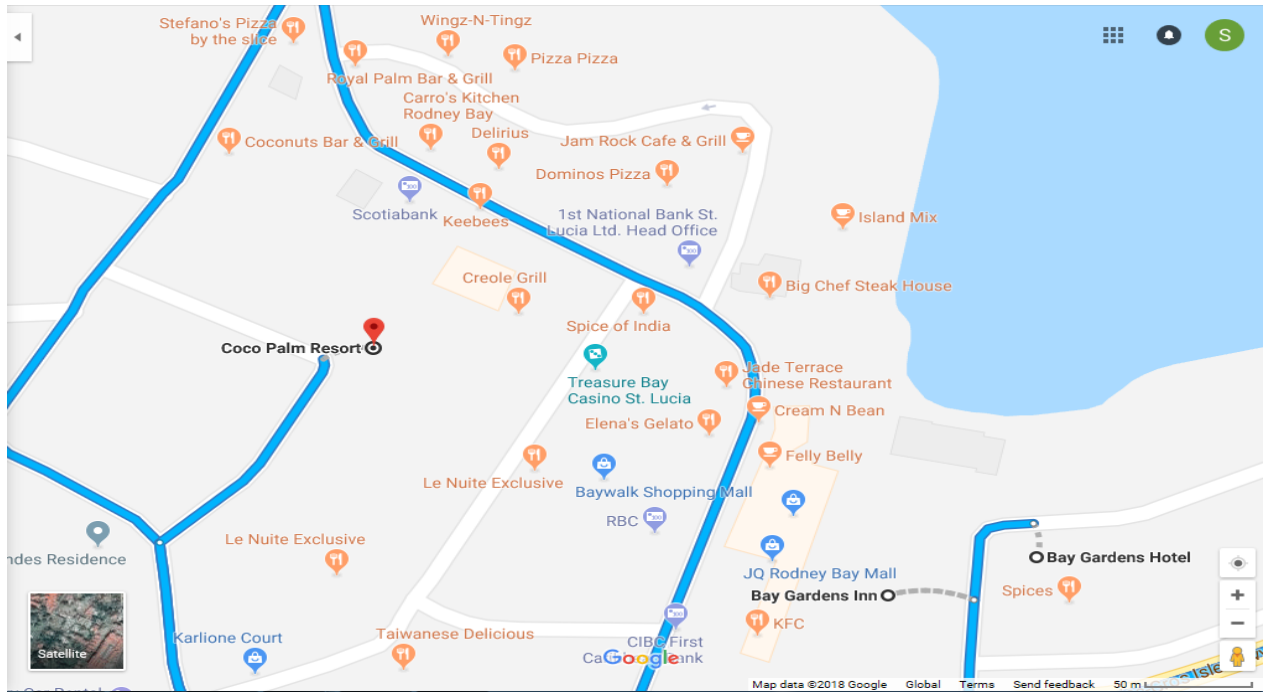
N.B.: All reservations are to be undertaken by the participant or by the Administration, organization or Agency which is being represented

Hotel	Contact	Rooms (nightly Rates in US)
Coco Resort Rodney Bay Village Gros Islet	reservations@coco-resorts.com 1 (758) 456-2800 U. S. Toll Free: 1 (877) 655-2626	<i>Will be filled out appropriately as per seasonal rates closer to the date of the Forum</i>
Bay Gardens Hotel & Bay Gardens Inn Rodney Bay Gros Islet	1 (758) 452-8060 Toll Free U. S. and Canada: 1 (877) 620-3200 UK: 0800-088-5104 info@baygardensresorts.com	
Mystique Royal St. Lucia Rodney Bay Gros Islet	+1 758-457-3131	
Harbor Club Rodney Bay, St. Lucia	+1 758-731-2900	

Location Map of Recommended Hotels



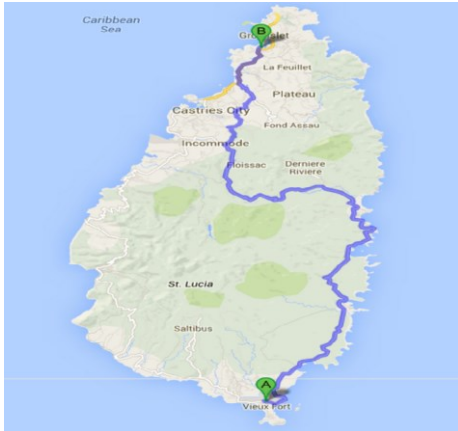
Blown-up Map segment of the immediate Conference Locale



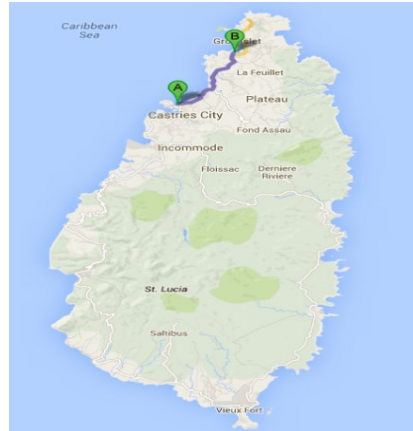
In the vicinity and within short walking distance one can find other accommodations, Banks, a number of restaurants, Shopping Malls, Souvenir shops, supermarkets, Pharmacy, Police Station and beach front.

6. Airport Transfers

There are two main airports, Hewanorra International Airport which is in the south of the island and George FL Charles Airport which is in the north. Hewanorra Airport is 65.2 km from Coco Resorts and is a 1 hour 14 minute drive. George FL Charles Airport is 8.6km from Coco Resorts and is an 11 minute drive if traffic is light. Participants will be responsible for transfers to and from airports.



Map 1 – Hewanorra Airport to Coco Resorts



Map 2 – George FL Charles Airport to Coco Resorts

7. Time Zone

St. Lucia is on Atlantic Standard Time (AST) or UCT/GMT – 4 hours

8. Weather

The weather in Saint Lucia is warm and wet. The daytime temperature can be as high as 28° Celsius (82° Fahrenheit) and the night time temperatures will fall to about 25° Celsius (77° Fahrenheit). Light summer clothing is appropriate for this weather. The conference room where the workshop will be held is air-conditioned.

9. Banking

Saint Lucia's currency is the Eastern Caribbean Dollar. US Dollars, Euros and Pound Sterling are widely accepted and can be exchanged at either the airport or any bank for local currency. Visa and MasterCard are also widely accepted. There are four banks within distance of the workshop venue, Bank of Nova Scotia, CIBC First Caribbean International Bank, RBTT Bank and 1st National Bank.

Opening hours for banks are:

Monday to Thursday from 8h00 to 14h00

Friday from 8h00 to 17h00

There are no lunch breaks

Eastern Caribbean (EC) Currency Bank Notes in circulation

The	 US Dollar	2.7169
	 Euro	3.6615
	 British Pound	4.4545

EC currency is stable and rate changes over a two (2) month period are very marginal



10. Airline Reservations and Reconfirmation of Return Flight

International flights such as British Airways, Virgin Atlantic, and American Airlines operate regular services to and from Hewanorra International Airport in Saint Lucia. Regional Airlines such as LIAT and Caribbean Airlines operate daily services into George FL Charles Airport. Airport Taxes are included in the ticket price.

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12. Utilities

Electricity

The voltage used in Saint Lucia is 240 volts at 50Hz. American appliances are quite popular, but require transformers for voltage conversion. Many accommodations offer both outlets, but it would be wise to receive confirmation from the specific establishment.

Hotels are usually wired with both 240 at 50Hz and 110 volts at 60Hz. The hotels usually provide irons and ironing boards in rooms.

In Saint Lucia the power sockets are of type A, B, D and G. Type G is predominant - this type is of British origin. This socket only works with plug G (See pictures below).



Type A: This socket has no alternative plugs



Type B: This socket also works with plug A



Type D: This socket has no alternative plugs



Type G: This socket has no alternative plugs

Telecommunications

The telecommunications providers are:

- LIME which offers landline, internet, mobile and subscriber television services;
- Digicel which offers mobile services;
- Karib Cable with offers landline, internet and subscriber television services.
- ***At the venue free Wi-Fi Internet access will be available in the Conference/workshop room.***

13. MEDICAL FACILITIES

There are a number of public hospitals on the island. In the vicinity of the Forum there are:

- The Rodney Bay Medical Centre
- M-Care Medical Clinic
- Gros Islet Polyclinic
- A number of Pharmacies are in the vicinity at Malls
- Several specialists and general practitioners operate private clinics.

14. EMERGENCY

The emergency contact for the **Police, Ambulance and Fire Department is 911.**

15. PERSONAL SAFETY

St. Lucia has relatively low crime rates; however you are encouraged to practice common sense in your deportment as to the protection of their property. You should maintain at least the same level of personal security awareness as you would anywhere you are visiting and make sure your accommodation is secure. We suggest that if you are not familiar with St. Lucia then please ask questions. Please also consult with the front desk for advice and guidance.

16. Contact(s)

Sheron Small

Admin/Project Assistant

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ECTEL Member States may also liaise with ECTEL Secretariat:

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Engineer/Spectrum Officer
Eastern Caribbean Telecommunications Authority (ECTEL)
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