



**Telecommunication
Development Bureau (BDT)**

Ref. BDT/___

Brasilia, 9 May 2017

To: ITU Administrations, Regulators, Sector Members, Associates and Academia Members, Telecom Operators and Service providers, Manufacturers and Academic Institutions of the Americas region

Subject: Conformity and Interoperability events for the Americas Region – Campinas, Brazil, from 3 to 7 July 2017

Dear Sir/Madam,

I have the pleasure to inform you that the International Telecommunication Union (ITU) with the collaboration of the Research and Development Centre (Centro de Pesquisa e Desenvolvimento - CPqD) based in Campinas, is organizing the following events on Conformity and Interoperability (C&I): **Workshop on the ITU C&I Assessment Study for South America (3-4 July 2017)**, and the **Training for AMS Region on C&I Infrastructure and Virtual Laboratory Services (5-7 July 2017)**.

Please note that there are no participation fees for attending both events. Travel arrangements and accommodation should be made and borne by the participating entity.

You are hereby invited to visit our website (<http://www.itu.int/en/ITU-D/Regional-Presence/Americas/Pages/EVENTS/2017/16949.aspx>) in order to obtain additional/detailed information, including logistics information (hotels, visa, etc.) and other relevant material such as the Fellowship Form that will be soon available. The Programme and the Registration Form are hereby attached (Annexes 1 and 2).

Both events will be conducted in Spanish (simultaneous translation will be provided for the training in view of the nationality of the instructors) and it is expected that participants have a good knowledge of the Spanish language to follow the course and participate in the discussions. The Training Course is open to experts with the aim to conduct practical testing activities on Conformance and Interoperability.

In case you wish to take advantage from this training programme, please send us the names of your candidates by filling in and returning the Registration Form (Annex 2) to ITU-RO-Americas-trainings@itu.int and copy to C&I-Development@itu.int by **03 Jun 2017**, clearly indicating the duties of interest to the candidates and their background knowledge on C&I. Candidates for the Training Course will be selected based on their duties and background knowledge according to the number of positions that are available in the class.

I am also pleased to inform you that **Partial Fellowships** will be awarded based on available funding to facilitate participation from Least Developed Countries (LDC) or Low Income Developing Countries (LIC) to the Training Course. Application for Fellowship, limited to one person per country, must be authorized by

the relevant Administration of the ITU Member State. The Fellowship Request Form will be available at the above referred webpage on 11 May 2017 and shall be returned to ITU no later than **31 May 2017**.

Mrs Vera Zanetti, ITU Americas Regional Office, Brasilia (Brazil), Tel: +55 61 2312 2730, E-mail: vera.zanetti@itu.int, is at the disposal of participants who require assistance.

I very much hope that you will be able to participate and share your views and valuable experience with the participants, which will contribute to enrich the discussions and the outputs of the Training Course.

[Original signed]

Bruno Ramos
Director for the Americas Region

Annex: Programme