



**Connect2Recover Research Competition**  
**Best practices and recommendations for digital**  
**inclusion through resilient infrastructure**  
**28 November 2022**  
**Addis Ababa, Ethiopia**

## PARTICIPANT INFORMATION

### 1. INTRODUCTION

Connect2Recover Research Competition: Best practices and recommendations for digital inclusion through resilient infrastructure will be held on 28 November 2022 as part of the 17<sup>th</sup> Internet Governance Forum (IGF). This event is organised by the Telecommunication Development Bureau of the International Telecommunication Union (ITU). As the event is conducted in a hybrid format, the participants can be present onsite in Addis Ababa or participate online. The event will be delivered in English.

### 2. VENUE

UN Conference Centre (CR3) in Addis Ababa, Ethiopia.

The IGF venue in Addis Ababa will have its digital 3D equivalent. Online participants will have the opportunity to enter meeting rooms virtually and connect to the participating platform, as would the onsite participants.

### 3. COORDINATORS

ITU Coordinators (Registration and general queries)	ITU ROA Office Coordinators (Accommodation and visa)
Mr. Sameer Sharma Senior Advisor ITU T. +41 793952196 M. +66 86810 6339 Email: <a href="mailto:sameer.sharma@itu.int">sameer.sharma@itu.int</a>	Mr. Dawit Beyene Protocol ITU M. +251911230078 Email: <a href="mailto:dawit.beyene@itu.int">dawit.beyene@itu.int</a>
Mr. Emmanuel Niyikora Programme Officer ITU Regional Office for Africa T. + 41227305306 M. +41 79 5645565 Email: <a href="mailto:emmanuel.niyikora@itu.int">emmanuel.niyikora@itu.int</a>	Ms. Martha Assefa Gezahegn Admin Assistant ITU M. +251911154682 E-mail: <a href="mailto:martha.gezahegn@itu.int">martha.gezahegn@itu.int</a>

### 4. VISA FORMALITIES

Valid passport for a minimum of 6 months and visa is required to enter into Ethiopia. Participants are expected to send scanned copies of their passports together with their flight details to Dawit Beyene, [dawit.beyene@itu.int](mailto:dawit.beyene@itu.int) by cc: to Martha Gezahegn, [martha.gezahegn@itu.int](mailto:martha.gezahegn@itu.int) well in advance since the process will take about 10 working days. The Regional Office will then process the approval of their conference e-visa through the Ministry of Foreign Affairs (MoFA). Once MoFA issues the approval to the immigration, we will send the scanned copy of the same to each participant so that the participant is able to apply the conference e-visa on the following website, <http://www.evisa.gov.et>.

#### Participation in IGF2022

In the event that you are registering and participating in IGF2022, please refer to the IGF webpage: <https://igf2022.et/visa.php> on details for the visa process.

5. ACCOMMODATION

The participants will have to book their accommodation directly with the hotels. Details of the hotels recommended are as follows:

Name of the Hotel	Room Type	Single Occupancy in USD	Double Occupancy in USD
<p>Name of the Hotel: <b>Elilly International Hotel</b>  Address: In front of UNECA Gate 2  <b><u>Room Reservation Contact</u></b>  Contact person: Elisabeth Samuel  Tel: 0115587777  Cell: +251922728318/ 0911 230775  Email: elizabeth.samuel@elillyhotel.com;  info@elillyhotel.com;  CC: dawit.beyene@itu.int;  martha.gezahegn@itu.int  Website: <a href="http://www.elillyhotel.com">www.elillyhotel.com</a></p>	Standard	65	80
The above rates are subject to 10% service charge and 15% VAT.			
<p>Name of the Hotel: <b>Radison Blu</b>  Address: Kazanches business district  <b><u>Room Reservation Contact</u></b>  Contact person Eyerusalem Getachew  Tel: 011 515 7600/ 0115-170400 /  Cell: 0913 81 57 98  Email: info.addisababa@radissonblu.com  CC: reservations.addisababa@radissonblu.com;  dawit.beyene@itu.int;  martha.gezahegn@itu.int  Website: <a href="http://www.radissonhotels.com/en-us/hotels/radisson-blu-addis-ababa">www.radissonhotels.com/en-us/hotels/radisson-blu-addis-ababa</a></p>	Standard	130	155
Ø The rates quoted are inclusive of 26.5% Service charge and VAT, Ø Breakfast at the Restaurant included Ø Complimentary WIFI access and GYM.			
<p>Name of the Hotel: <b>Inter Luxury Addis Hotel</b>  Address: Kazanchis area  <b><u>Room Reservation Contact</u></b>  Contact person: Name: Feven Fekadu  Tel: 0115505066  Cell: +2519 54869892  Email: feven.fekadu@interluxuryhotel.com  reservation@interluxuryhotel.com  info@interluxuryhotel.com  CC: dawit.beyene@itu.int;  martha.gezahegn@itu.int  Website: <a href="http://www.interluxuryhotel.com">www.interluxuryhotel.com</a></p>	Standard	80	105
The above rates are subject to 10% service charge and 15% VAT.			

<p>Name of the Hotel: <b>Jupiter International Hotel</b></p> <p>Address: Near UNECA Compound</p> <p><b><u>Room Reservation Contact</u></b></p> <p>Contact person: Yewulsew Amelo</p> <p>Tel: +251 11 552 7333/ +251 115-526370</p> <p>Cell: +251 922878786</p> <p>Email: info@jupiterinternationalhotel.com</p> <p>CC: dawit.beyene@itu.int; martha.gezahegn@itu.int</p> <p>Website: <a href="http://www.jupiterinternationalhotel.com">www.jupiterinternationalhotel.com</a></p>	Standard	80	100
	The above rates are inclusive of 10% service change and 15% VAT.		


In addition, the list of other recommended hotels can be found on the IGF website at <https://igf2022.et/index.php> (please scroll down the page) and <https://igf2022.et/hotels.php>.

#### 6. PAYMENT OF HOTEL ACCOUNTS

Made using credit card and in cash.

#### 7. DETAILS OF ARRIVAL AND TRANSPORT

Visitors can get airport taxi or hotel courtesy shuttles on arrival and departure to Addis Ababa Airport. For public transport, mini buses and taxis (special hire) are the main means of public transport in Addis Ababa. There are both buses and mini buses for inter-city services. Distances are relatively short and roads are good. Except for public and metered taxis, there are no set taxi prices for hired ones. All hired taxi fares are subject to negotiation; therefore, it is a good idea to agree on a price before

starting a journey. In addition, there are rides to call for transportation 8294 Ride  or 6090

Feres  to get service pay as per the distance.

If your cell phone is compatible to the bands (2G 900/1800 MHz, 3G WCDMA 2100 MHz, 4G LTE 1800 MHz Band 3/ operated in Ethiopia, you may be able to purchase an inexpensive SIM card, widely available at airport and throughout the country.

#### 8. BANK AND CURRENCY

Ethiopian Birr. Exchange Rate (as of August 2022): USD 1= 52.43 Birr and Euro 1= 52.51 Birr.

#### 9. ELECTRICITY

Ethiopia uses an electricity supply rated at 220 V AC, 50 Hz. The power sockets that are used are of type C / E / F / L.

#### 10. RELIGION

Predominantly Christian, and Muslim.

#### 11. OFFICIAL LANGUAGES

Amharic. English is also widely spoken.

## 12. MEDICAL AND HEALTH

On entering and leaving Ethiopia all visitors shall present a negative CoVID-19 PCR test result done within 72 hours. Fully vaccinated passengers who can provide the evidence, DO NOT require to take a COVID-19 test to travel to Ethiopia. The medical certificate must show full vaccination with an approved vaccine. Possession of a valid yellow fever vaccination certificate is recommended. Comply with airport medical monitoring measures. These include providing temperature readings and registering contact details. The main entry point for flights into Ethiopia is Addis Ababa Bole International Airport (ADD) located 6 Km (3.7 mi) southeast of the city center. The national carrier that serves all destinations in Ethiopia and throughout the African continent, as well as nonstop services to Asia, Europe, North America and South America is the Ethiopian Airlines (EAL). EAL has an excellent safety record and is noted for its excellent service. Many other foreign Airlines are also connecting to Addis Ababa with frequent flight schedules.

## 13. TIME ZONE

GMT + 3.00 hours

## 14. WEATHER

Ethiopia is found in the tropical zone, between the Equator and the Tropic of Cancer, and enjoys abundant sunshine all year round. Ethiopia's temperatures are moderate throughout the year. In Addis Ababa, average daily temperatures range from 18°C to 24° C (65°F to 75° F).

## 15. FIXED, MOBILE and INTERNET SERVICE

Operator – Ethio Telecom

## 16. INTERNATIONAL DIALING CODE

+251 area/service code number, followed by 7 digit local number

## 17. FIRE AND POLICE

Dial 939 and 991

HAVE A SAFE TRIP TO ETHIOPIA