Geneva, 25 November 2022

Ref.: **DM-22/1013**
SG/BR

To ITU-R Sector Members

Contact: Mr Sergio Buonomo
E-mail: sergio.buonomo@itu.int

Subject: **Radiocommunication Assembly 2023 (RA-23)**

Dear Sir/Madam,

I have the honour to inform you that, following Decision 623 (C21) by the Council of the International Telecommunication Union and in concurrence with the majority of the Member States, the forthcoming Radiocommunication Assembly 2023 (RA-23) will take place in the United Arab Emirates (UAE), from 13 to 17 November 2023. The Government of the United Arab Emirates subsequently confirmed that the Assembly will be held at the Dubai World Trade Centre located in the city of Dubai.

Pursuant to Article 25 of the ITU Convention and Section 3 of the General Rules of Conferences, Assemblies and Meetings of the Union (General Rules), I have great pleasure in hereby inviting you to send representatives to RA-23.

In accordance with No. 22 of the General Rules, I would kindly ask you to confirm to ITU-R.Registrations@itu.int, at least one month before the date of the opening of RA-23 (i.e. **13 October 2023**), whether your Organization/Entity intends to participate, indicating the estimated number of participants.

Furthermore, I would like to remind ITU-R Sector Members that, in accordance with Resolution 165 (Rev. Dubai, 2018), the firm submission deadline for all contributions is established no later than twenty-one (21) calendar days before the opening of the Assembly, i.e. **23 October 2023**, so as to ensure timely translation and their thorough consideration.

In accordance with No. 476 of the ITU Convention, ITU-R Sector Members will not be charged separately for their attendance at RA-23.

The Radiocommunication Bureau will issue a subsequent Administrative Circular which will set forth relevant details pertaining to the organization and arrangements for RA-23.

Preliminary information can be found on the RA-23 website at www.itu.int/ra-23.

Yours faithfully,

Houlin Zhao
Secretary-General