

Regional Workshop and Frequency Coordination meeting on the Transition to Digital Terrestrial Television and the Digital Dividend

	21 May 2012	22 May 2012	23 May 2012	24 May 2012	25 May 2012
	<b>Spectrum management Digital Television Transition</b>	<b>Spectrum Audit</b>	<b>Notification of frequency assignments</b>	<b>Frequency Coordination</b>	<b>Frequency Coordination</b>
09:00	<p><i>Opening</i> Welcome remarks (Cleveland Thomas, Chief of ITU Area Office, Barbados) Partners' Comments (Nigel Cassimire, CTU and Patrick Cozier, CBU) Setting the framework (François Rancy, Director, ITU Radiocommunication Bureau) Senator The Hon. Daryc Boyce, Minister in the Prime Minister's Office with responsibility for The Division of Energy and Telecoms</p>	Country presentations (see Note 1)	Notification of frequency assignments for recording in the Master Register (Pham Hai, ITU).	<p>Planning criteria for digital television services</p> <ul style="list-style-type: none"> <li>- propagation models</li> <li>- TV systems</li> <li>- protection ratios</li> <li>- etc..</li> </ul> <p>(ITU)</p>	Frequency coordination
10:00	Break		Format of electronic notices (ITU)		
10:30	Cross-border frequency coordination and ITU assistance on spectrum management (István Bozsóki, ITU)	Break	Break	Break	
11:00	Why digital migration matters? Policy and regulatory aspects (István Bozsóki, ITU)	Country presentations	Workshop – creating electronic notices using <b>TerRaNotices</b> software (Ilham Ghazi, ITU)	Workshop – Identify frequency assignments for future digital TV services	Frequency coordination
11:30	Digital Migration worldwide - Status Report & Roadmap for transition (Pham Hai, ITU)		(see Note 2)		
12 :00	Communication strategies Costs of migration (Cristian Gomez, ITU)				

12:30	Lunch	Lunch	Lunch	Lunch	Lunch
14:00	Implementation aspect - <i>Switchover: Don't get cut by the knife switch</i> (CBA)	Country presentations	Workshop – creating electronic notices using <b>TerRaNotices</b> software (cont)	Frequency coordination	Frequency coordination
14:30	Technical aspects –Frequency coordination and network channelling (Pham Hai, ITU)				
15:00	Preparation for the workshop (ITU)				
15:30	Break	Break	Break	Break	Break
16:00	<b>Digital Dividend</b> What is the Digital Dividend ? (François Rancy, ITU)	Summary and discussions	WISFAT – Submission of notices to the Bureau (Pham Hai, Ilham Ghazi, ITU).	Frequency coordination	Formal actions to be taken by Caribbean administrations with the ITU for the use of the UHF band
16:20	Importance of Digital Dividend harmonization (Cristian Gomez, ITU)				
16 :40	Broadband: future mobile services (Cristian Gomez, ITU)				
17.00-17.30	Discussions				
					Closure

## Note 1

Country presentations shall include, among other issues, the following information

- Total Population
- Percentage population covered by free to air analogue TV
- Percentage population covered by cable TV
- Percentage population covered by satellite TV
- Current plans to migrate to digital terrestrial TV? (yes/no)
  - o If yes, indicate chosen standard
  - o If there are no plans to migrate, indicate the main reason (i.e. budget, plans to provide cable, etc)
- UHF band analogue TV used? (yes/no)
  - o If yes, indicate channel numbers
- VHF band TV used? (yes/no)
  - o If yes, indicate channel numbers
- Number of state broadcasters
- Number of private broadcasters
- Have digital TV licenses been offered/renewed? (yes/no)
  - o If yes, indicate when and length of new licence (i.e. 2012/20 years)
- Has your administration received any submission of interest for use of digital dividend bands in 700MHz or 800MHz for mobile services? (yes/no)
  - o If yes, specify which band
- Has your administration planned a channelization of the digital band bands for mobile services? (yes/no)
  - o If yes, does this channelization follow APT, US or EU channel plans?

## Note 2:

Participants are requested to bring to the meeting technical characteristics of the existing television stations in their countries so as to complete the form of notice T02, a sample of the notice can be found at [http://www.itu.int/ITU-R/terrestrial/docs/notice-forms/annotated/fmtv/en/T02\\_AN.pdf](http://www.itu.int/ITU-R/terrestrial/docs/notice-forms/annotated/fmtv/en/T02_AN.pdf)