

MIIT
China, P.R.



**MIIT - ITU Asia-Pacific Centre of Excellence Training Workshop
on Radio Spectrum Monitoring Techniques
2 - 6 November 2009, Shanghai, China, P.R.**

This Training Workshop on Radio Spectrum Monitoring Techniques is organised jointly by Ministry of Industry and Information Technology of P.R. China (MIIT) and the ITU in cooperation with the ITU ASP CoE Spectrum Management Node (Ministry of I.C.T, Iran).

INFORMATION NOTE

I. VENUE OF THE SEMINAR

Shanghai, China, 2 – 6 November 2009.

II. WORKING LANGUAGES

The Seminar will be conducted in English only.

III. DELEGATES' REGISTRATION

Registration will start on November 1st from 8:00 to 17:00.

IV. WORKING HOURS

The opening ceremony will take place on Monday 2nd November 2009. The proposed working hours are as follows: 9:00 – 17:30. For Seminar time allocation, please refer to the agenda (Annex 1).

V. LIST OF PROPOSED HOTELS

Name of Hotel: the Shanghai Monitoring Station Hotel

Rates: Please see the Hotel Reservation Form

VI. RESERVATION OF HOTEL ROOMS

The reservation of hotel rooms proposed above should be done through Ms. Lu Weiqun, SRAB, Shanghai, China, Tel: +8621 5466 3937 Fax: +8621 5465 6037, e-mail: Luwq@shrc.gov.cn

VII. TRANSPORTATION

Upon your arrival at the airport, please look for the panel **ITU SEMINAR**, where you will find the welcome committee of China. Block reservations had been arranged, consequently, transportation to and from the airport will be ensured by the Ministry of Industry and Information Technology, People's Republic of China.

VIII. POLICE AND HEALTH FORMALITIES

A valid passport is required to enter China. If a visa is required and should there be no consular representation of China in your country, please contact Mr. Xu Hongliang, Beijing, China, Tel: +8610 6800 9020; Mobile: +86 13916925000, e-mail: xuhl@shrc.gov.cn. who has been appointed as the local contact person by the Ministry for assistance.

IX. PRIVATE CALLS

Private calls will have to be paid in cash in local currency or USD at the Telecommunication Centre of the Conference. Official calls and faxes will, however, be free of charge.

X. CLIMATE

Average temperatures are as follows: 15-25°C.

XI. ELECTRICAL CURRENT

220 volts AC, 50 Hz.

XII. CURRENCY

The official currency is the RMB. Visa and Master cards are widely accepted (but not in the hotel!)

XIII. TIME DIFFERENCE

GMT or Universal Time + 8 (GMT + 8)

XIV. HEALTH

There are no vaccinations or health restrictions to enter the P.R.CHINA.

XV. REGISTRATION FORMS SHOULD BE RETURNED BY 23 SEPTEMBER 2009 AT THE LATEST TO:

Ms. Lu Weiqun, SRAB, Shanghai, China, Tel: +8621 5466 3937; Fax: +8621 5465 6037, e-mail: Luwq@shrc.gov.cn.

with copy to:

Mr. István Bozsóki, ITU, Tel: +41 22 730 6347, Fax: +41 22 730 5484, email: istvan.bozsoki@itu.int