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| **Joint Video Experts Team (JVET)**  **of ITU-T SG 16 WP 3 and ISO/IEC JTC 1/SC 29/WG 11**  35th Meeting: Sapporo, JP, 12–19 July 2024 | Document: JVET-AI\_Logistics (v1) |

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| *Title:* | Meeting announcement for the 35th JVET meeting (Sapporo, JP, 12–19 July 2024) | | |
| *Status:* | Meeting announcement issued by the chair of JVET | | |
| *Purpose:* | Announcement | | |
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| *Source:* | JVET chair | | |

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The 35th meeting of the ITU-T/ISO/IEC Joint Video Experts Team will be held as a face-to-face meeting in Sapporo, Japan, at Sapporo Convention Center (1-1-1 Higashi-Sapporo 6-jo, Shiroishi-ku, Sapporo, 003-0006, Japan, web <http://www.sora-scc.jp/eng/index.html>) under the auspices of ISO/IEC JTC 1/SC 29, and collocated with meetings of other MPEG WGs. Note that the first two days of the JVET meeting (12 and 13 July 2024) will be held at ACU Sapporo (45-12F/16F ACU-A (Asty), Kita 4-jo Nishi 5-chome, Chuo-ku, Sapporo, Japan, web <https://www.acu-h.jp/sapporo/>). Remote participation will be provided for experts who are unable to travel (see item 5 below).

The meeting host of the MPEG WGs’ meetings is Information Processing Society of Japan / Information Technology Standards Commission of Japan (IPSJ/ITSCJ, on behalf of JISC), email for inquiry [sc29sapporo24@itscj.ipsj.or.jp](mailto:sc29sapporo24@itscj.ipsj.or.jp).

For participation in the meeting, registration through a parent organization (ITU-T Q.6/16 or ISO/IEC JTC 1/SC 29/WG 5) is necessary (item 8 below). Remote participants who do not identify themselves (item 5 below) or are not qualified (item 7 below) will be asked to leave or be removed from meeting sessions.

Participating experts are requested to subscribe to the JVET email reflector described below for teleconference access details and other further announcements.

The JVET meeting will begin on Friday 12 July 2024 at approximately 0900 hours JST (UTC+9), and will end by 2100 JST at the latest on Friday 19 July 2024. Meeting sessions are planned to be held on all days, including Saturday and Sunday 13 and 14 July 2024.

Further information about JVET and its work can be found at <https://www.itu.int/en/ITU-T/studygroups/2022-2024/16/video/Pages/jvet.aspx>.

Below is some information relating to the arrangements for the meeting:

1) The contribution document registration, submission and archive site for JVET is <https://jvet-experts.org/>.

2) As agreed at the April 2024 meeting in Rennes, the contribution document deadline for this JVET meeting will be Friday 5 July 2024 (23:59 Paris/Geneva time), to enable study of contributions prior to the meeting.

3) A contribution document template for the JVET meeting, JVET-AIxxxx.docx is available at <https://www.itu.int/wftp3/av-arch/jvet-site/2024_07_AI_Sapporo/>. The document template contains important information about preparing and submitting contribution documents. Please read the instructions carefully if you plan to submit a contribution. Meeting notes, written in the form of a draft meeting report, will also be made available at that site during and after the meeting.

4) The link to the host registration and information site for the JVET meeting and other collocated MPEG WG meetings can be found at <https://itscj.ipsj.or.jp/english/jtc1sc29_sapporo_2024.html>. Information regarding the voluntary facilities fee (with “early bird” rate until May 31) and other aspects such as hotel booking and travel information are also available from that site. Please note that this registration is necessary only for on-site participants, and that it is independent of the registration via one of the parent bodies under item 8 below.

5) Remote access will be provided via Zoom teleconference on a best-effort basis. The meeting link for plenary sessions is <https://iso.zoom.us/j/97157364225>. The access is password protected, and the password will be distributed separately upon registration with the parent bodies (see item 8 below). Additional meeting links may be announced for parallel sessions via the calendar link on the JVET document archive site (see item 1 above). Some sessions, especially joint meeting sessions, may use a different meeting link and password to be distributed as announced on the JVET email reflector (see item 6 below). Online participants need to identify themselves by a string formatted as “GivenName FamilyName (Company/Organization - Country)” in the participants’ list when entering any meeting session. Participants who do not follow this identification requirement will be removed from meeting sessions.

6) Participants are expected to subscribe to the JVET email reflector at <https://lists.rwth-aachen.de/postorius/lists/jvet.lists.rwth-aachen.de/>. Additional important information for the meeting will be announced on the reflector.

7) You need to hold certain qualifications in order to be allowed to attend the JVET meeting. It is your responsibility to understand and fulfil those requirements. If you are properly qualified to participate either in ITU-T SG 16 or ISO/IEC JTC 1/SC 29/WG 5, then you are also qualified to participate in the JVET meeting. If you do not understand what qualifications are needed to attend, you may consult the JVET Chair Jens-Rainer Ohm ([ohm@ient.rwth-aachen.de](mailto:ohm@ient.rwth-aachen.de)) for assistance. Extraordinary invitation may be granted to individuals upon sufficient justification. Online participants who do not qualify will be removed from meeting sessions.

8) Those attending the meeting by qualification through ITU-T SG 16 shall register by email contact with the rapporteur of Q6/16, Gary Sullivan ([g-j-sullivan@outlook.com](mailto:g-j-sullivan@outlook.com)) using a subject line of “Registration for 35th JVET meeting”, and such participants will be given the Zoom teleconference password by email. Those attending the meeting by qualification through ISO/IEC JTC 1/SC 29/WG 5 shall register in the ISO meeting system using the link <https://sd.iso.org/meetings/102685>, and such participants will find the Zoom teleconference password at that link and in the Calling Notice document WG 5 N 300. All participants (on-site and remote) are asked to register as soon as possible, to enable appropriate facilities planning. The meeting registration deadline is 11 July 2024.

9) Be reminded that a valid passport is required to enter Japan for citizens of most countries, and that an entry visa is also required for delegates from some countries. Please check individual requirements and application timelines with regard to visas. Participants who need visa support letters for entering Japan should refer to the meeting website listed under item 4 and request for an invitation by contacting the host.

10) The proposed agenda for the JVET meeting, for the further development and maintenance of the twin-text video coding technology standards *Advanced Video Coding* (AVC), *High Efficiency Video Coding* (HEVC), *Versatile Video Coding* (VVC)*, Coding-independent Code Points (Video)* (CICP), and *Versatile Supplemental Enhancement Information Messages for Coded Video Bitstreams* (VSEI), as well as related technical reports, software and conformance packages, and exploration studies of potential future technology for video coding, is as follows:

* Opening remarks and review of meeting logistics and communication practices
* Roll call of participants
* Adoption of the agenda
* Code of conduct policy reminder
* IPR policy reminder and declarations
* Contribution document allocation
* Review of results of the previous meeting
* Review of target dates
* Reports of ad hoc group (AHG) activities
* Report of exploration experiments on neural-network-based video coding
* Report of exploration experiments on enhanced compression beyond VVC capability
* Consideration of contributions on high-level syntax
* Consideration of contributions and communications on project guidance
* Consideration of video coding technology contributions
* Consideration of contributions on conformance and reference software development
* Consideration of contributions on coding-independent code points for video signal type identification
* Consideration of contributions on film grain synthesis technology
* Consideration of contributions on optimization of encoders and receiving systems for machine analysis of coded video content
* Consideration of contributions on errata relating to standards in the domain of JVET
* Consideration of contributions on technical reports relating to standards and exploration study activities in the domain of JVET
* Consideration of contributions providing non-normative guidance relating to standards and exploration study activities in the domain of JVET
* Consideration of information contributions
* Consideration of future work items
* Coordination of visual quality testing
* Liaisons, coordination activities with other organizations
* Review of project editor and liaison assignments
* Approval of output documents and associated editing periods
* Future planning: Determination of next steps, discussion of working methods, communication practices, establishment of coordinated experiments (if any), establishment of AHGs, future meeting planning, other planning issues
* Other business as appropriate for consideration
* Closing

Meeting sessions will be held on all days, including weekend days, and parallel sessions and evening meeting sessions outside of ordinary business hours could also be expected. Details of scheduling will be posted at the calendar link on the JVET document archive site (see item 1 above).

Yours faithfully,

Jens-Rainer Ohm

Chair of the Joint Video Experts Team (JVET) of ITU-T SG16/WP3 and ISO/IEC JTC 1/SC 29

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