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| **A white text on a black background  Description automatically generated with low confidenceA white text on a black background  Description automatically generated with medium confidenceJoint Video Experts Team (JVET)****of ITU-T SG16 WP3/16 and ISO/IEC JTC 1/SC 29/WG 11**31st Meeting: Geneva, CH, 11–19 July 2023 | Document: JVET-AE\_Logistics (v2) |

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| *Title:* | Meeting announcement for the 31st JVET meeting (Geneva, CH, 11–19 July 2023) |
| *Status:* | Meeting announcement issued by the chair of JVET |
| *Purpose:* | Announcement |
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| *Source:* | JVET chair |

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The 31st meeting of the ITU-T/ISO/IEC Joint Video Experts Team will be held as a face-to-face meeting in Geneva, Switzerland at the ITU headquarters facilities, as previously planned and announced, under the auspices of (and collocated with) a corresponding meeting of ITU-T Study Group 16. Remote participation will be provided for experts who are unable to travel (see item 5 below).

For participation in the meeting, registration through a parent organization (ITU-T Q.6/16 or ISO/IEC JTC 1/SC 29/WG 5) is necessary (item 8 below).

Participating experts are requested to subscribe to the JVET email reflector described below for teleconference access details and other further announcements.

The JVET meeting will begin on Tuesday 11 July 2023 at approximately 0900 hours CEST (UTC+2), and will end by 2000 CEST at the latest on Wednesday 19 July 2023.

Further information about JVET and its work can be found at https://itu.int/go/jvet.

Below is some information relating to the arrangements for the meeting:

1) The contribution document registration, submission and archive site for JVET is <https://jvet-experts.org/>.

2) As agreed at the April 2023 meeting in Antalya, the contribution document deadline for this JVET meeting will be Tuesday 4 July 2023 (23:59 Paris/Geneva time), to enable study of contributions prior to the meeting.

3) A contribution document template for the JVET meeting, JVET-AExxxx.docx is available at <https://www.itu.int/wftp3/av-arch/jvet-site/2023_07_AE_Geneva/>. The document template contains important information about preparing and submitting contribution documents. Please read the instructions carefully if you plan to submit a contribution. Meeting notes, written in the form of a draft meeting report, will also be made available at that site during and after the meeting.

4) The link to the pre-registration site for the JVET meeting is [https://www.itu.int/net4/CRM/xreg/‌web/registration.aspx?Event=C-00012625](https://www.itu.int/net4/CRM/xreg/web/registration.aspx?Event=C-00012625).
In order to register, you will need an ITU account (previously called TIES accounts or ITU Guest accounts) that can be created for free if you don't already have one. Links are available right below the sign-in button at the registration page that enable [account creation](https://www.itu.int/en/ties-services/Pages/login.aspx), [password reset](https://www.itu.int/itu_xr_main/user/loginRegisterOptions.jsf?wec-appid=USER_REG&page=8F3A9E31ACC34AB0ABED00CF0D3A9195&forgotScenario=FP&wec-locale=en_US) or [profile update](https://www.itu.int/itu_xr_main/main/myAccountHomePage.jsf?selectedMyAccountNodeId=I6&wec-appid=USER_REG&page=1B274036FF564B788C0A72FA9C2D924D&wec-locale=en_US).
All participants are urged to pre-register as soon as possible, and not later than 1 July 2023, to enable appropriate facilities planning. Please note that this registration is required for **on-site participants**, and that it is *independent* of the registration via one of the parent bodies under item 8 below.

5) Remote access will be provided via Zoom teleconference on a best-effort basis. The meeting link for plenary sessions is [https://iso.zoom.us/j/95796877098](https://iso.zoom.us/j/95796877098%20). The access is password protected, and the password will be distributed separately upon registration with the parent bodies (see item 8 below). Additional meeting links may be announced for parallel sessions via the calendar link on the JVET document archive site (see item 1 above). Some sessions, especially joint meeting sessions, may use a different meeting link and password to be distributed as announced on the JVET email reflector (see item 6 below). Online participants need to identify themselves by a string formatted as “GivenName FamilyName (Company/Organization - Country)” in the participants’ list when entering any meeting session. Participants who do not follow this identification requirement will be removed from meeting sessions.

6) Participants are expected to subscribe to the JVET email reflector at [https://lists.rwth-aachen.de/‌postorius/lists/jvet.lists.rwth-aachen.de/](https://lists.rwth-aachen.de/postorius/lists/jvet.lists.rwth-aachen.de/). Additional important information for the meeting will be announced on the reflector.

7) You need to hold certain qualifications in order to be allowed to attend the JVET meeting. It is your responsibility to understand and fulfil those requirements. If you are properly qualified to participate either in ITU-T SG16 or ISO/IEC JTC 1/SC 29/WG 5, then you are also qualified to participate in the JVET meeting. If you do not understand what qualifications are needed to attend, you may consult the JVET Chair Jens-Rainer Ohm (ohm@ient.rwth-aachen.de) for assistance. Extraordinary invitation may be granted to individuals upon sufficient justification. Online participants who do not qualify will be removed from meeting sessions. For participants attending in person, qualification will be verified via approval of registration for either parent meeting (see item 8).

8) Those attending the meeting *in-person* by **qualification through ITU-T SG16** shall register via the link given under 9) below. Those attending *remotely* through ITU-T SG16 shall register by email contact with the rapporteur of Q6/16, Gary Sullivan (g-j-sullivan@outlook.com) using a subject line of “Registration for 31st JVET meeting”, and such participants will be given the Zoom teleconference password by email. Those attending the meeting by **qualification through ISO/IEC JTC 1/SC 29/WG 5** shall register in the ISO meeting system using the link <https://sd.iso.org/meetings/102681>, and such participants will find the Zoom teleconference password at that link and in the Calling Notice document [WG 5 N 213](https://sd.iso.org/documents/ui/#!/browse/iso/iso-iec-jtc-1/iso-iec-jtc-1-sc-29/iso-iec-jtc-1-sc-29-wg-5/library/3/Calling%20Notice%2C%20the%2012th%20SC%2029-WG%205%20Meeting%2C%202023-07-11-19%2C%20Geneva). All participants (on-site and remote under either qualification criteria) are asked to register as soon as possible, to enable appropriate facilities planning.

9) Information for the SG16 meeting to be held from 10 to 21 July 2023, under whose auspices this meeting of JVET will be hosted, can be found in TSB Collective Letter 3/16, which is available at <https://www.itu.int/md/T22-SG16-COL-0003>. The SG16 web site is at [https://itu.int/ITU-T/go/‌sg16](https://itu.int/ITU-T/go/sg16). Please be advised that registration for the JVET meeting is **separate** from registration for the SG16 meeting.

10) A meeting of other MPEG WGs will also be hosted by the ITU from 17 to 21 July 2023 at the CICG facility next to the ITU. Further information for the other MPEG WG meetings can be found at <https://www.mpeg.org/meetings/mpeg-143/>. Please be advised that registration for the JVET meeting is **separate** from registration for the other MPEG WG meetings.

11) We would like to remind you that citizens of some countries are required to obtain a visa in order to enter and spend any time in Switzerland. If required, visas must be requested before the date of arrival in Switzerland from the embassy or consulate representing Switzerland in your country or, if there is no such office in your country, from the one that is closest to the country of departure. Deadlines vary, so it is suggested to check directly with the appropriate representation and apply early. If problems are encountered, the ITU can, at the official request of the administration or entity you represent, approach the competent Swiss authorities in order to facilitate delivery of the visa. This option is available in the registration form. Once your registration has been approved by your organization's registration focal point, there is normally a 15-day delay before the visa request letter is issued. Therefore, requests for assistance should be made after focal point approval and no later than **four weeks** before the meeting.

12) On their first day of arrival at the meeting, participants must enter at the **ITU Montbrillant building** entrance (**Rue de Varembé 2**), where they receive their **delegate badge**. A badge is **required** to access the meeting facilities, which should be worn at all times while at the meeting venue. All on-site participants of the JVET meeting must therefore **pre-register** on the ITU registration page (see item 4 above) and be *approved by their focal point* (confirming appropriate registration via the respective parent body) prior to being eligible to receive a JVET meeting badge. For this reason, pre-registration must be done **sufficiently in advance** (and not during the weekend).

13) Badge desk opens on weekdays during 0830–1200 and 1330–1700 hours, and possibly at some other times as well. If there is no one at the registration desk when you arrive, please ask assistance of the security personnel. Exceptionally, badge delivery *will* be possible on Saturday afternoon and during Sunday. **Entrance during the weekend and after-hours is only through the ITU Montbrillant building.** The entrances at the ITU Tower and the Varembé building now have an unmanned door only for badge holders and are *not* accessible after-hours or on the weekend.

14) Helpful information with regard to ITU and Geneva can be found at the delegate's corner on the ITU web site at <https://itu.int/en/delegates-corner>.

15) Wireless network access will be available at the meeting facilities. Further information about wireless access can be found at <https://itu.int/ITU-T/edh/faqs-support.html>.

16) For hotel accommodation, a list of hotels and information regarding hotel bookings at preferential ITU rates can be found at <https://itu.int/travel/>. Once you check into your hotel, they will give you a free "Geneva Transport Card" valid for the duration of your stay (if your hotel is in Geneva). This card will give you free access to Geneva public transport, including buses, trams, boats and trains as far as Versoix and the airport. Don't forget to bring your transport card with you, as the fines for not having it with you are substantial and due on the spot.

17) Please be advised that Geneva has limited hotel capacity, so you should make your reservation as early as possible. It may help to mention the ITU when making reservation inquiries.

18) When selecting a hotel, a common strategy is to choose a hotel near the central **Gare de Cornavin** train station. As an alternative for those who prefer hotels within a short walking distance of the JVET meeting, the **Hotel Intercontinental** is the closest, and the **Hotel Ibis Geneve Centre Nations**, **Hotel Residence les Nations** and **Hotel Grand-Pré** are three others that are relatively nearby. For those with a bit more time and energy, the walking distance from the Gare de Cornavin to ITU is about 1.5 km, taking roughly 20 minutes.

19) Free bus tickets are **no longer** available at the Geneva airport. Anyone staying in Geneva and using the public transport system should buy the CHF 3.00 ticket for *Tout Genève* (valid for **60** minutes) from a ticket machine of the [Geneva TPG app](https://www.tpg.ch/en/voyager/plus-de-mobilite/tpg-app).

20) You will find a train station connected to the side of the airport terminal (turn left as you exit the baggage claim area). All trains that depart from that train station make their first stop at the **Gare de Cornavin** train station (a distance of about 4 km), which is where you are likely to want to get off to walk or transfer to a bus, tram or taxi to get to nearby hotels. Bus and taxi transportation are also available at the airport, of course. For getting to ITU directly, take **Number 5 bus** line to its stop **Nations**.

21) If your hotel is near the **Gare de Cornavin** train station, the most convenient public transportation method to the ITU **Montbrillant** building is likely to be to take the **Number 15 tram** from the front of the train station to the **Sismondi** stop. If you miss the Sismondi stop, the next stop is **Nations**, which is the last stop on the route. ITU is in between the two stops, and just a short walk away. Alternatively, you can get bus lines **Number 5** or **Number 8** to its stop **Nations**; ITU is across the street. In addition to running between the **Gare de Cornavin** and ITU (**Nations**), the **Number 5 bus** also continues past the ITU and the **Intercontinental Hotel** to reach the **Geneva Cointrin Airport**.

22) If you need to walk from the **Montbrillant** building to the meeting area of the Tower building through the **Varembé** building, there is an internal pathway. Basically, you go to floor number 1 of Montbrillant, pass through a connecting passage to the Varembé building until you get to the entrance reception area of the Varembé building, then go down a spiral staircase, zig-zag scan your way left, right, left, right, and go down a stairway on the left side of the hallway into the 2nd basement of the Tower. You can ask the reception guard for a copy of the map (which is also found at <https://itu.int/aboutitu/itu-plan.pdf>).

23) The proposed agenda for the JVET meeting, for the further development and maintenance of the twin-text video coding technology standards *Advanced Video Coding* (AVC), *High Efficiency Video Coding* (HEVC), *Versatile Video Coding* (VVC)*, Coding-independent Code Points (Video)* (CICP), and *Versatile Supplemental Enhancement Information Messages for Coded Video Bitstreams* (VSEI), as well as related technical reports, software and conformance packages, and exploration studies of potential future technology for video coding, is as follows:

* Opening remarks and review of meeting logistics and communication practices
* Roll call of participants
* Adoption of the agenda
* Code of conduct policy reminder
* IPR policy reminder and declarations
* Contribution document allocation
* Review of results of the previous meeting
* Review of target dates
* Reports of ad hoc group (AHG) activities
* Report of exploration experiments on neural-network-based video coding
* Report of exploration experiments on enhanced compression beyond VVC capability
* Consideration of contributions on high-level syntax
* Consideration of contributions and communications on project guidance
* Consideration of video coding technology contributions
* Consideration of contributions on conformance and reference software development
* Consideration of contributions on coding-independent code points for video signal type identification
* Consideration of contributions on film grain synthesis technology
* Consideration of contributions on optimization of encoders and receiving systems for machine analysis of coded video content
* Consideration of contributions on errata relating to standards in the domain of JVET
* Consideration of contributions on technical reports relating to standards and exploration study activities in the domain of JVET
* Consideration of contributions providing non-normative guidance relating to standards and exploration study activities in the domain of JVET
* Consideration of information contributions
* Consideration of future work items
* Coordination of visual quality testing
* Liaisons, coordination activities with other organizations
* Review of project editor and liaison assignments
* Approval of output documents and associated editing periods
* Future planning: Determination of next steps, discussion of working methods, communication practices, establishment of coordinated experiments (if any), establishment of AHGs, future meeting planning, other planning issues
* Other business as appropriate for consideration
* Closing

Meeting sessions will be held on all days, including weekend days, and parallel sessions and evening meeting sessions outside of ordinary business hours could also be expected. Details of scheduling will be posted at the calendar link on the JVET document archive site (see item 1 above).

Yours faithfully,

Jens-Rainer Ohm

Chair of the Joint Video Experts Team (JVET) of ITU-T SG16 WP3/16 and ISO/IEC JTC 1/SC 29

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