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| **Joint Video Experts Team (JVET)****of ITU-T SG 16 WP 3 and ISO/IEC JTC 1/SC 29**20th Meeting, by teleconference, 7 – 16 October 2020 | Document: JVET-T\_Logistics (v1) |

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| *Title:* | Meeting announcement for the 20th JVET meeting (by teleconference, 7 – 16 October 2020) |
| *Status:* | Meeting announcement issued by the chairmen of JVET |
| *Purpose:* | Announcement |
| *Author(s) orContact(s):* | **Gary Sullivan**Microsoft Corp.1 Microsoft WayRedmond, WA 98052 USA**Jens-Rainer Ohm**Institute of Communication EngineeringRWTH Aachen UniversityMelatener Straße 23D-52074 Aachen | Tel:Email:Tel:Email: | +1 425 703 5308garysull@microsoft.com+49 241 80 27671ohm@ient.rwth-aachen.de |
| *Source:* | JVET chairs |

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The 20th meeting of the ITU-T/ISO/IEC Joint Video Experts Team is planned to be held as an online-only meeting. It had previously been planned to be in Rennes, FR, but this plan was changed due to the difficulties resulting from the COVID-19 pandemic.

Separate registration for the JVET meeting is not required. However, registration to a corresponding meeting of a parent organization (ITU-T Q.6/16 or ISO/IEC JTC 1/SC 29/WG 5) is necessary (item 7 below). Participants who do not identify themselves (item 4 below) or are not qualified (item 6 below) will be removed from meeting sessions.

Participating experts are requested to subscribe to the JVET email reflector described below for teleconference access details and other further announcements.

The JVET meeting is planned to begin at approximately 0500 hours UTC on Wednesday 7 October and is expected to end by 2359 UTC at latest on Friday 16 October 2020. Meeting sessions are not planned to be held on Saturday and Sunday 10 and 11 October 2020. The plans for specific meeting sessions and times are subject to change, as further explained below.

Further information about JVET and its work can be found at <https://www.itu.int/en/ITU-T/studygroups/2017-2020/16/Pages/video/jvet.aspx>.

Below is some information relating to the arrangements for the meeting:

1) The contribution document registration, submission and archive site for JVET is <http://phenix.int-evry.fr/jvet/>.

2) As agreed at the June 2020 teleconference meeting, the contribution document deadline for this JVET meeting will be Wednesday 30 September 2020, to enable study of contributions prior to the meeting.

3) A contribution document template for the JVET meeting, JVET-Txxxx.docx is available at the site identified in item 1 above and at <http://wftp3.itu.int/av-arch/jvet-site/2020_10_T_Virtual/>. The document template contains important information about preparing and submitting contribution documents. Please read the instructions carefully if you plan to submit a contribution. Meeting notes, written in the form of a draft meeting report, will also be made available at that site during and after the meeting.

4) The meeting will be held as a Zoom conference. The meeting link for plenary sessions is <https://iso.zoom.us/j/97374788797?pwd=dG9lb2ZhZFA0MUNiNE13RERRS2grQT09>. Additional meeting links may be announced by short notice for parallel sessions via the calendar link on the JVET document archive site (see item 1 above). Participants need to identify themselves by a string containing < Full Name (Company/Organization) – country > in the participants’ list after entering the meeting session. Participants who do not follow this duty will be removed.

5) Participants are encouraged to subscribe to the JVET email reflector at <https://lists.rwth-aachen.de/postorius/lists/jvet.lists.rwth-aachen.de/>. Additional important information for the meeting will be announced on the reflector.

6) You need to hold certain qualifications in order to be allowed to attend the JVET meeting. It is your responsibility to understand and fulfil those requirements. If you are properly qualified to participate either in ITU-T SG 16 or ISO/IEC JTC1/SC29/WG5, then you are also qualified to participate in the JVET meeting. If you do not understand what qualifications are needed to attend, you may consult Gary Sullivan (garysull@microsoft.com) or Jens-Rainer Ohm (ohm@ient.rwth-aachen.de) for assistance. Extraordinary invitation may be granted by the chairs to individuals upon sufficient justification. Participants who do not qualify will be removed from meeting sessions.

7) Those attending the meeting by qualification through ITU-T SG 16 shall register by email contact with the rapporteur of Q6/16, Gary Sullivan (garysull@microsoft.com) using a subject line of “Registration for 20th JVET meeting”. Those attending the meeting by qualification by qualification through ISO/IEC JTC 1/SC 29/WG 5 shall register in the ISO meeting system using the link <https://sd.iso.org/meetings/72216>. The meeting registration deadline is 30 September 2020.

8) The proposed agenda for the JVET meeting, for the further development and maintenance of the twin-text video coding technology standards *Advanced Video Coding* (AVC), *High Efficiency Video Coding* (HEVC), *Versatile Video Coding* (VVC)*, Coding-independent Code Points (Video)* (CICP), and *Versatile Supplemental Enhancement Information Messages for Coded Video Bitstreams* (VSEI), as well as related technical reports, software and conformance packages, is as follows:

* Opening remarks and review of meeting logistics and communication practices
* IPR policy reminder and declarations
* Contribution document allocation
* Review of results of the previous meeting
* Reports of *ad hoc* group (AHG) activities
* Consideration of contributions on high-level syntax
* Consideration of contributions and communications on project guidance
* Consideration of video coding technology contributions
* Consideration of information contributions
* Coordination of visual quality testing
* Coordination activities with other working groups
* Approval of output documents and associated editing periods
* Future planning: Determination of next steps, discussion of working methods, communication practices, establishment of coordinated experiments (if any), establishment of AHGs, meeting planning, other planning issues
* Other business as appropriate for consideration

Meeting sessions will be held on all business days (excluding weekend days). The daily sessions are expected to ordinarily begin at 0500 (two hours), 0720 (two hours), 1900 (two hours), and 2120 (two hours) in UTC. A 5–10 minute break is planned at the middle of each two-hour session. Parallel sessions may also be expected. The plans for specific meeting sessions and times are subject to change. Details of scheduling will be posted at the calendar link on the JVET document archive site (see item 1 above).

Yours faithfully,

Gary J. Sullivan and Jens-Rainer Ohm

Chairs of the Joint Video Experts Team (JVET) of ITU-T SG 16 WP 3 and ISO/IEC JTC 1/SC 29

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