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| **Joint Video Experts Team (JVET)****of ITU-T SG 16 WP 3 and ISO/IEC JTC 1/SC 29/WG 11**19th Meeting, by teleconference, 22 June – 1 July 2020 | Document: JVET-S\_Logistics (v1) |

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| *Title:* | Meeting announcement for the 19th JVET meeting (by teleconference, 22 June – 1 July 2020) |
| *Status:* | Meeting announcement issued by the chairmen of JVET |
| *Purpose:* | Announcement |
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| *Source:* | JVET chairs |

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The 19th meeting of the ITU-T/ISO/IEC Joint Video Experts Team is planned to be held as an online-only meeting, due to the travel and gathering restrictions resulting from the COVID-19 pandemic. (It had previously been planned to be in Geneva, CH, at the ITU headquarters facilities, under the auspices of (and collocated with) a corresponding meeting of ITU-T SG16.)

Registration for the meeting (item 4 below) remains a requirement. Accordingly, remote participation details will be provided ONLY to successfully registered participants.

Additional *ad hoc* group (AHG) meetings in preparation for the main JVET meeting will also be held by teleconference at times to be announced, most likely during some days in the range of 17–21 June.

Participating experts are requested to subscribe to the JVET email reflector described below for teleconference access details and other further announcements.

The JVET meeting will begin at approximately 0500 hours UTC on Monday 22 June 2020 and will end by 2359 UTC on Wednesday 1 July 2020.

Further information about JVET and its work can be found at <https://www.itu.int/en/ITU-T/studygroups/2017-2020/16/Pages/video/jvet.aspx>.

Below is some information relating to the arrangements for the meeting:

1) The contribution document registration, submission and archive site for JVET is <http://phenix.int-evry.fr/jvet/>.

2) As agreed at the April 2020 teleconference meeting, the contribution document deadline for this JVET meeting will be Wednesday 10 June 2020, to enable study of contributions prior to the meeting.

3) A contribution document template for the JVET meeting, JVET-Sxxxx.docx is available at the site identified in item 1 above and at <http://wftp3.itu.int/av-arch/jvet-site/2020_06_S_Virtual/>. The document template contains important information about preparing and submitting contribution documents. Please read the instructions carefully if you plan to submit a contribution. Meeting notes, written in the form of a draft meeting report, will also be made available at that site during and after the meeting.

4) The link to the pre-registration site for the JVET meeting is <https://www.itu.int/net4/CRM/xreg/web/Registration.aspx?Event=C-00007811>.
ITU has recently changed its registration system. In order to register, you will need an ITU account (previously called TIES accounts or ITU Guest accounts) that can be created for free if you don't have one. Links are available right below the sign-in button at the registration page that enable [account creation](https://www.itu.int/en/ties-services/Pages/login.aspx), [password reset](https://www.itu.int/itu_xr_main/user/loginRegisterOptions.jsf?wec-appid=USER_REG&page=8F3A9E31ACC34AB0ABED00CF0D3A9195&forgotScenario=FP&wec-locale=en_US) or [profile update](https://www.itu.int/itu_xr_main/main/myAccountHomePage.jsf?selectedMyAccountNodeId=I6&wec-appid=USER_REG&page=1B274036FF564B788C0A72FA9C2D924D&wec-locale=en_US).
All participants are urged to pre-register as soon as possible, and not later than 15 June 2020, to enable appropriate processing.

5) Participants are encouraged to subscribe to the JVET email reflector at <https://lists.rwth-aachen.de/postorius/lists/jvet.lists.rwth-aachen.de/>. Additional important information for the meeting will be announced on the reflector.

6) You need to hold certain qualifications in order to be allowed to attend the JVET meeting. It is your responsibility to understand and fulfil those requirements. If you are properly qualified to participate either in ITU-T SG 16 or MPEG, then you are also qualified to participate in the JVET meeting. If you do not understand what qualifications are needed to attend, you may consult Gary Sullivan (garysull@microsoft.com) or Jens-Rainer Ohm (ohm@ient.rwth-aachen.de) for assistance.

7) The proposed agenda for the JVET meeting, for the development of *Versatile Video Coding* (VVC)*,* a video coding technology standard with a significantly enhanced compression capability relative to that of *High Efficiency Video Coding* (HEVC), is as follows:

* Opening remarks and review of meeting logistics and communication practices
* IPR policy reminder and declarations
* Contribution document allocation
* Review of results of the previous meeting
* Reports of *ad hoc* group (AHG) activities
* Consideration of contributions on high-level syntax
* Consideration of contributions and communications on project guidance
* Consideration of video coding technology contributions
* Consideration of information contributions
* Coordination activities
* Approval of output documents and associated editing periods
* Future planning: Determination of next steps, discussion of working methods, communication practices, establishment of coordinated experiments (if any), establishment of AHGs, meeting planning, other planning issues
* Other business as appropriate for consideration

Meeting sessions will be held on all days, including weekend days. The daily sessions are expected to ordinarily begin at 0500 (two hours), 0720 (two hours), 1900 (two hours), and 2120 (two hours) in UTC. A 5–10 minute break is planned at the middle of each two-hour session. Parallel sessions are also expected. The plans for specific meeting sessions and times are subject to change. Details of scheduling will be posted at the calendar link on the JVET document archive site (see item 1 above).

Yours faithfully,

Gary J. Sullivan and Jens-Rainer Ohm

Chairs of the Joint Video Experts Team (JVET) of ITU-T SG 16 WP 3 and ISO/IEC JTC 1/SC 29/WG 11

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