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| **Joint Video Experts Team (JVET)****of ITU-T SG 16 WP 3 and ISO/IEC JTC 1/SC 29/WG 11**18th Meeting, by teleconference, 15–24 April 2020 | Document: JVET-R\_Logistics (v2) |

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| *Title:* | Meeting announcement for the 18th JVET meeting (by teleconference, 15–24 April 2020) |
| *Status:* | Meeting announcement issued by the chairmen of JVET |
| *Purpose:* | Announcement |
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| *Source:* | JVET chairs |

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The 18th meeting of the ITU-T/ISO/IEC Joint Video Experts Team is planned to be an online-only meeting. It was previously planned to be in Alpbach, Austria, at Congress Centrum Alpbach (Alpbach 246, A-6236 Alpbach, Austria, Tel: +43 5336 600 100, web <https://congressalpbach.com/en/>), under the auspices of (and collocated with) a corresponding meeting of ISO/IEC JTC 1/SC 29/WG 11 (MPEG).

The conversion of the meeting to be conducted only online is necessitated due to issues associated with the recently declared COVID-19 pandemic. Registration for the meeting (item 4 below) remains a requirement.

Additional *ad hoc* group (AHG) meetings will also be held by teleconference during 6-14 April, in preparation for the main JVET meeting.

Participating experts are requested to subscribe to the JVET email reflector described below for teleconference access details and other further announcements.

The JVET meeting will begin at approximately 0500 hours UTC on Wednesday 15 April 2020 and will end by 2100 UTC on Friday 24 April 2020. On the first two days of the meeting, only aspects related to high level syntax will be on the agenda.

The meeting organizer of the meeting is Kenzler Conference Management, and the local contact person and conference manager is Ms Silke Kenzler, Karla-Schmidt-Str.14, D-30655 Hannover, Germany, Tel: +49 (0) 511 655 81 86 0, Fax: +49 (0) 511 655 81 86 1, E-mail: office@kcmweb.de.

Further information about JVET and its work can be found at <https://www.itu.int/en/ITU-T/studygroups/2017-2020/16/Pages/video/jvet.aspx>.

Below is some information relating to the arrangements for the meeting:

1) The contribution document registration, submission and archive site for JVET is <http://phenix.it-sudparis.eu/jvet/>.

2) As agreed at the January 2020 meeting in Brussels, the contribution document deadline for this JVET meeting will be Wednesday 8 April 2020, to enable study of contributions prior to the meeting.

3) A contribution document template for the JVET meeting, [JVET-Rxxxx.docx](https://www.itu.int/wftp3/av-arch/jvet-site/2020_04_R_Alpbach/JVET-Rxxxx.docx) is available at the site identified in item 1 above and at <http://wftp3.itu.int/av-arch/jvet-site/2020_04_R_Alpbach/>. The document template contains important information about preparing and submitting contribution documents. Please read the instructions carefully if you plan to submit a contribution. Meeting notes, written in the form of a draft meeting report, will also be made available at that site during and after the meeting.

4) The link to the registration information site for the JVET meeting and other collocated meetings can be found at <http://kenzler-conferences.de/mpeg130/>. Information regarding the requested facilities fees and other aspects such as hotel booking is also available on that site. All participants are urged to register as soon as possible, to enable appropriate facilities planning. The "early bird" registration deadline is 1 March 2020, and hotel booking arrangements need to be made by that date at the latest.

5) Participants are encouraged to subscribe to the JVET email reflector at <https://lists.rwth-aachen.de/postorius/lists/jvet.lists.rwth-aachen.de/>. Additional important information for the meeting will be announced on the reflector.

6) You need to hold certain qualifications in order to be allowed to attend the JVET meeting. It is your responsibility to understand and fulfil those requirements. If you are properly qualified to participate either in ITU-T SG 16 or MPEG, then you are also qualified to participate in the JVET meeting. If you do not understand what qualifications are needed to attend, you may consult Gary Sullivan (garysull@microsoft.com) or Jens-Rainer Ohm (ohm@ient.rwth-aachen.de) for assistance.

7) We would like to remind you that a valid passport is required to enter Austria (part of the European Schengen Zone) for citizens of non-European countries, and that an entry visa is also required for delegates from some countries. Please check individual requirements and application timelines with regard to visas. Participants who need visa support letters for entering Austria/Schengen should refer to the “[Attending –> Visa information](http://kenzler-conferences.de/mpeg130/visa-information/)” page at the meeting website listed under item 4.

8) The proposed agenda for the JVET meeting, for the development of *Versatile Video Coding* (VVC)*,* a video coding technology standard with a significantly enhanced compression capability relative to that of *High Efficiency Video Coding* (HEVC), is as follows:

* Opening remarks and review of meeting logistics and communication practices
* IPR policy reminder and declarations
* Contribution document allocation
* Review of results of the previous meeting
* Reports of *ad hoc* group (AHG) activities
* Consideration of contributions on high-level syntax
* Consideration of contributions and communications on project guidance
* Consideration of video coding technology contributions
* Consideration of information contributions
* Coordination activities
* Approval of output documents and associated editing periods
* Future planning: Determination of next steps, discussion of working methods, communication practices, establishment of coordinated experiments (if any), establishment of AHGs, meeting planning, other planning issues
* Other business as appropriate for consideration

On the first two days of the meeting (15 and 16 April), only aspects related to high level syntax (including AHG8, AHG9, and AHG12 reports) will be on the agenda. In the morning of 17 April, the meeting will continue with general status review and administrative matters, and will then proceed with reports of other *ad hoc* group activities, and other matters. Meeting sessions will be held on all days, including weekend days, and parallel sessions and evening meeting sessions outside of ordinary business hours are also expected.

On Saturday 18 April, a coordination session is planned to review the status of work on aspects related to the interface to systems and high-level application characteristics.

Yours faithfully,

Gary J. Sullivan and Jens-Rainer Ohm

Chairs of the Joint Video Experts Team (JVET) of ITU-T SG 16 WP 3 and ISO/IEC JTC 1/SC 29/WG 11

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