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| **Joint Video Experts Team (JVET)****of ITU-T SG 16 WP 3 and ISO/IEC JTC 1/SC 29/WG 11**17th Meeting: Brussels, BE, 7–17 January 2020 | Document: JVET-Q\_Logistics (v1) |

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| *Title:* | Meeting announcement for the 17th JVET meeting (Brussels, BE, 7–17 January 2020) |
| *Status:* | Meeting announcement issued by the chairmen of JVET |
| *Purpose:* | Announcement |
| *Author(s) orContact(s):* | **Gary Sullivan**Microsoft Corp.1 Microsoft WayRedmond, WA 98052 USA**Jens-Rainer Ohm**Institute of Communication EngineeringRWTH Aachen UniversityMelatener Straße 23D-52074 Aachen | Tel:Email:Tel:Email: | +1 425 703 5308garysull@microsoft.com+49 241 80 27671ohm@ient.rwth-aachen.de |
| *Source:* | JVET chairs |

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The 17th meeting of the ITU-T/ISO/IEC Joint Video Experts Team will be held in Brussels, Belgium, at Square – Brussels Convention Center (Mont des Arts/Kunstberg, B-1000 Brussels, Belgium, Tel: +32 2 515 13 00, web <https://www.square-brussels.com/en/>), as previously planned and announced, under the auspices of (and collocated with) a corresponding meeting of ISO/IEC JTC 1/SC 29/WG 11 (MPEG). The sessions of the first day of the meeting, as well as evening sessions and other sessions to be announced, may be held in a different location within nearby walking distance (to be announced on the meeting host’s site at <http://mpeg-bxl.ulb.be/meeting/>)

The JVET meeting will begin on Tuesday 7 January 2020 at approximately 0900 hours, and will end by 1400 on Friday 17 January 2020. On the first day of the meeting, only aspects related to high level syntax will be on the agenda.

The meeting organizer of the WG 11 meeting is Brussels University, Université Libre de Bruxelles, Brussels, Belgium. The local contact person is Ms Karine Triqueneaux, E-mail: Karine.Triqueneaux@ulb.be.

Further information about JVET and its work can be found at [https://www.itu.int/en/ITU-T/‌studygroups/2017-2020/16/Pages/video/jvet.aspx](https://www.itu.int/en/ITU-T/%E2%80%8Cstudygroups/2017-2020/16/Pages/video/jvet.aspx).

Below is some information relating to the arrangements for the meeting:

1) The contribution document registration, submission and archive site for JVET is <http://phenix.it-sudparis.eu/jvet/>.

2) As agreed at the October 2019 meeting in Geneva, the contribution document deadline for this JVET meeting will be Tuesday 31 December 2019, to enable study of contributions prior to the meeting. CE proposal documents are due one week ahead of that date.

3) A contribution document template for the JVET meeting, JVET-Qxxxx.doc is available at the site identified in item 1 above and at <http://ftp3.itu.int/av-arch/jvet-site/2020_01_Q_Brussels/>. The document template contains important information about preparing and submitting contribution documents. Please read the instructions carefully if you plan to submit a contribution. Meeting notes, written in the form of a draft meeting report, will also be made available at that site during and after the meeting.

4) The link to the registration information site for the JVET meeting and other collocated meetings can be found at <http://mpeg-bxl.ulb.be/meeting/>. Information regarding the requested facilities fees and other aspects such as hotel booking is also available on that site. All participants are urged to register as soon as possible, to enable appropriate facilities planning. The "early bird" registration deadline is 11 December 2019, and hotel booking arrangements should be made as soon as possible, as availability of hotel rooms in the close vicinity of the meeting venue may be rather limited.

5) Participants are encouraged to subscribe to the JVET email reflector at <https://lists.rwth-aachen.de/postorius/lists/jvet.lists.rwth-aachen.de/>. Additional important information for the meeting will be announced on that reflector.

6) You need to hold certain qualifications in order to be allowed to attend the JVET meeting. It is your responsibility to understand and fulfil those requirements. If you are properly qualified to participate either in ITU-T SG 16 or MPEG, then you are also qualified to participate in the JVET meeting. If you do not understand what qualifications are needed to attend, you may consult Gary Sullivan (garysull@microsoft.com) or Jens-Rainer Ohm (ohm@ient.rwth-aachen.de) for assistance.

7) We would like to remind you that a valid passport is required to enter Belgium (being part of the European Schengen Zone) for citizens of non-European countries, and that an entry visa is also required for delegates from some countries. Please check individual requirements and application timelines with regard to visas. Participants who need visa support letters for entering Belgium/Schengen should refer to the “travel info” page at the meeting website listed under item 4.

8) The proposed agenda for the JVET meeting, for the development of *Versatile Video Coding* (VVC)*,* a video coding technology standard with a significantly enhanced compression capability relative to that of *High Efficiency Video Coding* (HEVC), is as follows:

* Opening remarks and review of meeting logistics and communication practices
* IPR policy reminder and declarations
* Contribution document allocation
* Review of results of the previous meeting
* Reports of *ad hoc* group (AHG) activities
* Consideration of contributions on high-level syntax
* Reports of core experiments planned at the previous meeting
* Consideration of contributions and communications on project guidance
* Consideration of additional video coding technology contributions
* Consideration of information contributions
* Coordination activities
* Approval of output documents and associated editing periods
* Future planning: Determination of next steps, discussion of working methods, communication practices, establishment of coordinated experiments, establishment of AHGs, meeting planning, other planning issues
* Other business as appropriate for consideration
* On the first day of the meeting (January 7), only aspects related to high level syntax (including AHG8, AHG9, and AHG12 reports) will be on the agenda. In the morning of January 8, the meeting will continue with general status review and administrative matters, and will then proceed with reports of *ad hoc* group activities, reports of core experiments, and other matters. Meeting sessions will be held on all days, including weekend days, and parallel sessions and evening meeting sessions outside of ordinary business hours are also expected.
* On Saturday January 11, a coordination session is planned to review the status of work on aspects related to the interface to systems and high-level application characteristics.

Yours faithfully,

Gary J. Sullivan and Jens-Rainer Ohm

Chairs of the Joint Video Experts Team (JVET) of ITU-T SG 16 WP 3 and ISO/IEC JTC 1/SC 29/WG 11

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