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| **Joint Video Experts Team (JVET)**  **of ITU-T SG 16 WP 3 and ISO/IEC JTC 1/SC 29/WG 11**  10th Meeting: San Diego, US, 10–20 Apr. 2018 | Document: JVET-J\_Logistics (v1) |

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| *Title:* | Meeting announcement for the 10th JVET meeting  (San Diego, US, 10–20 Apr. 2018) | | |
| *Status:* | Meeting announcement issued by the chairmen of the JVET | | |
| *Purpose:* | Announcement | | |
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| *Source:* | JVET coordinators | | |

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The 10th meeting of the ITU-T/ISO/IEC Joint Video Experts Team (JVET, formerly known as "Joint Video Exploration Team" with the same abbreviation) will be held in San Diego, US, at the San Diego Marriott La Jolla (4240 La Jolla Village Drive, San Diego, California, USA 92037, tel: +1-858-587-1414), as previously planned and announced, under the auspices of (and collocated with) a corresponding meeting of ISO/IEC JTC 1/SC 29/WG 11 (MPEG). The meeting organizer is Julie Higgins, Meeting Planit, tel: +1-612-922-5986, email: [jhiggins@meetingplanit.com](mailto:jhiggins@meetingplanit.com).

The JVET meeting will begin on Tuesday 10 April 2018 at approximately 0900 hours, and will end by lunchtime on Friday 20 April 2018. However, the first day of 10 April is planned exclusively for cross-checking of bitstreams by Call for Proposal (CfP) participants, which will be limited in attendance. Regular meeting sessions including presentations and technical discussions will start from 11 April.

Below is some information relating to the arrangements for the meeting:

1) The contribution document registration, submission and archive site for the JVET is <http://phenix.it-sudparis.eu/jvet/>.

2) As agreed at the January 2018 meeting in Gwangju, the contribution document deadline for this JVET meeting will be Monday, 2 April 2018, to enable study of contributions prior to the meeting.

3) A contribution document template for the JVET meeting, JVET-Jxxxx.docx is available at the site identified in item 1 above and at <http://ftp3.itu.int/av-arch/jvet-site/2018_04_J_SanDiego/>. The document template contains important information about preparing and submitting contribution documents. Please read the instructions carefully if you plan to submit a contribution. This template is intended to be used for AHG reports and regular contribution documents. For responses that were registered in the context of the CfP, a special package of proposal description documents is available as JVET-J00xx.zip.

4) The link to the registration information site for the JVET meeting and other collocated meetings is <http://2018isoiec.regstep.com/home/page/index>. Information regarding the requested facilities fees and other aspects such as hotel booking is also available on that site. All participants are urged to register as soon as possible, to enable appropriate facilities planning. The "early bird" registration deadline is 8 March 2018, and hotel booking arrangement should be made as soon as possible, as availability of hotel rooms in the meeting venue and close vicinity may be rather limited.

5) Participants are encouraged to subscribe to the JVET email reflector at <http://mailman.rwth-aachen.de/mailman/listinfo/jvet>. Additional important information for the meeting will be announced on the reflector.

6) You need to hold certain qualifications in order to be allowed to attend the JVET meeting sessions. It is your responsibility to understand and fulfil those requirements. If you do not understand what qualifications are needed to attend, you may consult Gary Sullivan ([garysull@microsoft.com](mailto:garysull@microsoft.com)) or Jens-Rainer Ohm ([ohm@ient.rwth-aachen.de](mailto:ohm@ient.rwth-aachen.de)) for assistance. If you are qualified to participate either in ITU-T SG 16 or MPEG, then you are also qualified to participate in the JVET meeting.

7) We would like to remind you that a valid passport is required to enter the country and that an entry visa is also required for delegates from some countries. Please check individual requirements and application timelines with regard to visas. If you need a special invitation letter, please see further information at the site identified in item 4 above. Such a letter should be requested as early as possible to provide adequate time for processing the invitation letter request and completing the visa application process.

8) The proposed agenda for the JVET meeting, for studying the potential need for standardization of future video coding technology with a significantly enhanced compression capability relative to that of the HEVC standard, is as follows:

* IPR policy reminder and declarations
* Contribution document allocation
* Reports of *ad hoc group* activities
* Review of results of previous meeting
* Consideration of responses to the Joint Call for Proposals that was issued from the October 2017 meeting in Macao
* Consideration of contributions and communications on project guidance
* Consideration of video coding technology contributions
* Consideration of information contributions
* Coordination activities
* Future planning: Determination of next steps, discussion of working methods, communication practices, establishment of coordinated experiments, establishment of AHGs, meeting planning, other planning issues
* Other business as appropriate for consideration

The meeting on 11 April will start with general status review and reports of *ad hoc group* activities and will then proceed with review of CfP responses and other matters. Meeting sessions will be held on all days, including weekend days, and evening meeting sessions outside of ordinary business hours are also expected. Parallel sessions may be held as well.

Yours faithfully,

Gary J. Sullivan and Jens-Rainer Ohm

Chairmen of the Joint Video Experts Team (JVET) of ITU-T SG 16 WP 3 and ISO/IEC JTC 1/SC 29/WG 11

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