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| **Joint Video Exploration Team (JVET)****of ITU-T SG 16 WP 3 and ISO/IEC JTC 1/SC 29/WG 11**4th Meeting: Chengdu, CN, 15–21 October 2016 | Document: JVET-D\_Logistics (v1) |

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| *Title:* | Meeting announcement for the 4th JVET meeting (Chengdu, CN, 15–21 October 2016) |
| *Status:* | Meeting announcement issued by the coordinators of the JVET |
| *Purpose:* | Announcement |
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| *Source:* | JVET coordinators |

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The 4th meeting of the ITU-T/ISO/IEC Joint Video Exploration Team (JVET) will be held at the California Garden Hotel, Chengdu, CN (No. 258 Shawan Road, Jinniu District, Chengdu, Sichuan 610031, China, P: +8628-87649999 | F: +8628-87640988), as previously planned and announced, under the auspices of (and collocated with) a corresponding meeting of ISO/IEC JTC 1/SC 29/WG 11 (MPEG). The local host of the meeting is Sichuan University. The organizer email contact is mpeg116@pku.edu.cn.

The JVET meeting will begin on Saturday 15 October 2016 at approximately 0900 hours, and will end by lunchtime on Friday 21 October 2016.

Below is some information relating to the arrangements for the meeting:

1) The contribution document registration, submission and archive site for the JVET is <http://phenix.it-sudparis.eu/jvet/>.

2) As agreed at the May/June 2016 meeting in Geneva, the contribution document deadline for this JVET meeting will be Wednesday, 5 October 2016, to enable study of contributions prior to the meeting.

3) A contribution document template for the JVET meeting, JVET-Dxxxx.doc is available at the site identified in item 1 above and at <http://ftp3.itu.int/av-arch/jvet-site/2016_10_D_Chengdu/>. The document templates contain important information about preparing and submitting contribution documents. Please read the instructions carefully if you plan to submit a contribution. Meeting notes, written in the form of a draft meeting report, will also be made available at that site during and after the meeting.

4) The link to the registration information site for the JVET meeting and other collocated meetings is <http://www.mpeg-china.org.cn/mpeg116/>. Information regarding the requested facilities fees and other aspects such as hotel booking is also available on that site. All participants are urged to register as soon as possible, to enable appropriate facilities planning. The "early bird" registration deadline is 31 August 2016.

5) Participants are encouraged to subscribe to the JVET email reflector at <http://mailman.rwth-aachen.de/mailman/listinfo/jvet>. Additional important information for the meeting will be announced on the reflector.

6) You need to hold certain qualifications in order to be allowed to attend the JVET meeting sessions. It is your responsibility to understand and fulfil those requirements. If you do not understand what qualifications are needed to attend, you may consult Gary Sullivan (garysull@microsoft.com) or Jens-Rainer Ohm (ohm@ient.rwth-aachen.de) for assistance. If you are qualified to participate either in ITU-T SG 16 or MPEG, then you are also qualified to participate in the JVET meeting.

7) We would like to remind you that a valid passport is required to enter the country and that an entry visa is also required for delegates from most countries. Obtaining a visa for entry into China can sometimes take a substantial amount of time, so please check individual requirements and application timelines with regard to visas. If you need an invitation letter, please see further information at the site identified in item 4 above.

8) The proposed agenda for the JVET meeting, for studying the potential need for standardization of future video coding technology with a significantly enhanced compression capability, is as follows:

* IPR policy reminder and declarations
* Contribution document allocation
* Reports of ad hoc group activities
* Reports of exploration experiments
* Review of results of previous meeting
* Consideration of contributions and communications on project guidance
* Consideration of video coding technology contributions
* Consideration of information contributions
* Coordination activities
* Future planning: Determination of next steps, discussion of working methods, communication practices, establishment of coordinated experiments, establishment of AHGs, meeting planning, other planning issues
* Other business as appropriate for consideration

The meeting will start with general status review and reports of *ad hoc group* activities and will then proceed with other matters. Meeting sessions will be held on all days, including weekend days, and evening meeting sessions outside of ordinary business hours are also expected. Some parallel sessions may be held as well.

Yours faithfully,

Gary J. Sullivan and Jens-Rainer Ohm

Coordinators of the Joint Video Exploration Team (JVET) of ITU-T SG 16 WP 3 and ISO/IEC JTC 1/SC 29/WG 11

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