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**From:** jct-vc-bounces@lists.rwth-aachen.de on behalf of Gary Sullivan  
<garysull@microsoft.com>  
**Sent:** Friday, May 01, 2015 07:43  
**To:** jct-vc@lists.rwth-aachen.de  
**Subject:** [jct-vc] Preparations for the 21st JCT-VC meeting (19–26 June 2015, Warsaw, PL)  
**Attachments:** ATT00001.txt

A meeting announcement and logistics document and a contribution template for the next meeting are now available at:

[http://wftp3.itu.int/av-arch/jctvc-site/2015\\_06\\_U\\_Warsaw/](http://wftp3.itu.int/av-arch/jctvc-site/2015_06_U_Warsaw/)

For your convenience, the content of the logistics document is reproduced below.

The 21st meeting of the ITU-T/ISO/IEC Joint Collaborative Team on Video Coding (JCT-VC) will be held at the [Marriott Hotel Warsaw](#), Warsaw, PL (Aleje Jerozolimskie 65/79, 00697 Warszawa, Poland), as previously planned and announced, under the auspices of (and collocated with) a corresponding meeting of ISO/IEC JTC 1/SC 29/WG 11 (MPEG).

The JCT-VC meeting will begin on Friday 19 June 2015 at approximately 0900 hours, and will end by lunchtime on Friday 26 June 2015. The local host of the meeting is Poznań University of Technology, Chair of Multimedia Telecommunications and Microelectronics (Polanka 3, 60965 Poznań, Poland). Organization of the meeting is coordinated by Kenzler Conference Management. The organizer contact is Silke Kenzler, [office@kcmweb.de](mailto:office@kcmweb.de), phone: +49 (0)511 65581860.

Below is some information relating to the arrangements for the meeting:

- 1) The contribution document registration, submission and archive site for the JCT-VC is <http://phenix.it-sudparis.eu/jct/>.
- 2) As decided at the February 2015 meeting in Geneva, the contribution document deadline for this JCT-VC meeting will be 9 June 2015, to enable study of contributions prior to the meeting.
- 3) A contribution document template for the JCT-VC meeting, JCTVC-Uxxxx.doc is available at the site identified in item 1 above and at [http://ftp3.itu.int/av-arch/jctvc-site/2015\\_06\\_U\\_Warsaw/](http://ftp3.itu.int/av-arch/jctvc-site/2015_06_U_Warsaw/). The document templates contain important information about preparing and submitting contribution documents. Please read the instructions carefully if you plan to submit a contribution.
- 4) The link to the registration information site for the JCT-VC meeting and other collocated meetings is [http://www.kcmweb.de/conferences/mpeg\\_112\\_jpeg\\_69/mpeg112.html](http://www.kcmweb.de/conferences/mpeg_112_jpeg_69/mpeg112.html). Information regarding the requested facilities fees and other aspects such as hotel booking is also available on that site. All participants are urged to register as soon as possible, to enable appropriate facilities planning. The "early bird" registration deadline is 21 May 2015.
- 5) You need to hold certain qualifications in order to be allowed to attend the JCT-VC meeting. It is your responsibility to understand and fulfil those requirements. If you do not understand what qualifications are needed to attend, you may consult Gary Sullivan ([garysull@microsoft.com](mailto:garysull@microsoft.com)) or Jens-Rainer Ohm ([ohm@ient.rwth-aachen.de](mailto:ohm@ient.rwth-aachen.de)) for assistance. If you are qualified to participate either in ITU-T SG 16 or MPEG, then you are also qualified to participate in the JCT-VC meeting.
- 6) We would like to remind you that a valid passport is required to enter the country and that an entry visa is also required for delegates from some countries. Visa issued by other European countries belonging to the Schengen zone are sufficient to visit Poland as well. Please check individual requirements and application timelines with regard to visas. If you need an invitation letter, please see further information at the site identified in item 4 above. A template letter has to be filled (preferably by 8 May 2015) which is available from <http://www.kcmweb.de/conferences/uploads/conferences/Warschau/VisumEnglishWarsaw.doc>

- 7) The proposed agenda for the JCT-VC meeting, for development of the High Efficiency Video Coding (HEVC) standard and its application range extensions and scalable extensions (and associated conformance test set and reference software), is as follows:
- IPR policy reminder and declarations
  - Contribution document allocation
  - Reports of ad hoc group activities
  - Reports of Core Experiment activities
  - Review of results of previous meeting
  - Consideration of contributions and communications on project guidance
  - Consideration of video coding technology proposal contributions
  - Consideration of information contributions
  - Coordination activities
  - Future planning: Determination of next steps, discussion of working methods, communication practices, establishment of coordinated experiments, establishment of AHGs, meeting planning, refinement of expected standardization timeline, other planning issues
  - Other business as appropriate for consideration

Yours faithfully,

Gary J. Sullivan and Jens-Rainer Ohm

Chairmen of the Joint Collaborative Team on Video Coding (JCT-VC) of ITU-T SG 16 WP 3 and ISO/IEC JTC 1/SC 29/WG 11