

PP-18 IT FACILITIES



CYBERCAFÉ & IT SERVICE DESK

The IT Service desk is located near the Cybercafé.

Internet kiosk

Limited number of PCs/laptops are available at the cybercafé.

Printers

Limited number of printers are available at the cybercafé. The printers are only accessible through the laptops in the Internet kiosks.



LAPTOP CONNECTIVITY

Access to the Internet at **PP-18** will be available using WiFi:

- **Wireless: IEEE 802.11a/n/ac on 5 GHz and 802.11g/n on 2.4 GHz**
 - Good performance is only guaranteed for 5 GHz, delegates are strongly advised to come with devices that support both 5 and 2.4 GHz
 - Throughout the whole PP18 Conference area
 - SSID: **PP18** (Good performance is guaranteed)
 - **PP18-legacy** (for devices supporting only 2.4 GHz)
 - Username and password is printed on your badge, please do not share with others.



Please note that the installation and use of non-ITU wireless access points without prior authorization from the ITU/IS Department is prohibited.



WEBCAST

Selected sessions will be webcasted live on the Internet and archives will be made available after the end of each session at:

<https://www.itu.int/web/pp-18/en/> and select **“WEBCAST AND CAPTIONING”**



Type C

Type G

ELECTRICAL APPLIANCES

Mostly Type C electrical outlet, though sometimes Type G is also available. Electrical current is 220 volts at a frequency of 50 Hertz.

ANNEX 1

(to Annex to PP-18 Information for participants – IT facilities)

Notes on WLAN connectivity

To make the most efficient use of network resources, we strongly recommend the following:

1. Ensure that your wireless device has 5 GHz capability as good performance in high-density environment can only be guaranteed using 5 GHz. Connect to SSID “**PP18**” that operates exclusively on 5 GHz. If your device only supports 2.4 GHz, you may still connect to “**PP18-legacy**”, unfortunately performance cannot be guaranteed, particularly in the lunch and dining Hall due to limitation of the technology.
2. Download the Conference documents before entering the meeting room.
3. By default, the wireless radio is always on, even when you are not surfing the Internet. Please turn it off to free up capacity and reduce interference to others.
4. Ensure that your user account has administrative privileges. Should you require help onsite, the ITU Service Desk staff will only be able to help you if you have administrative rights on your laptop.
5. You are kindly requested to test your wireless connection well before the opening session.
6. Refrain from using peer-to-peer connections.

Wireless LAN configuration parameters

You may need to log in with **administrator privileges** depending on your laptop setup.

The following parameters should be set in order to connect to the ITU wireless network:

- Select the SSID “**PP18**” (or **PP18-legacy** if you don’t see **PP18**).
- Set WEP encryption to “**Off**”.
- Set Operation mode to “Infrastructure” (not Ad-Hoc or peer-to-peer). The Ad-Hoc mode creates a lot of confusion not only for you but also for other participants.

USEFUL REMINDERS FOR LAPTOPS

Enable DHCP so that your laptop will obtain the IP address and other network parameters automatically

Security

Please be aware that network communication can be intercepted, end-to-end encryption is recommended for confidentiality.

Always keep your firewall enabled. Note that firewall software configurations may prevent access to local resources (e.g. printers), you need to configure exceptions to allow access.

All wireless users must have a good anti-virus program that has up-to-date virus database. Viruses can easily spread in the wireless network.

Web-proxy

The “Tools”, “Internet Options”, “Connection”, “LAN settings” should be set to “automatically detect settings”.

ANNEX 2

(to Annex to PP18 Information for Participants – IT facilities)

Gaining access to the electronic version of the documents for PP18

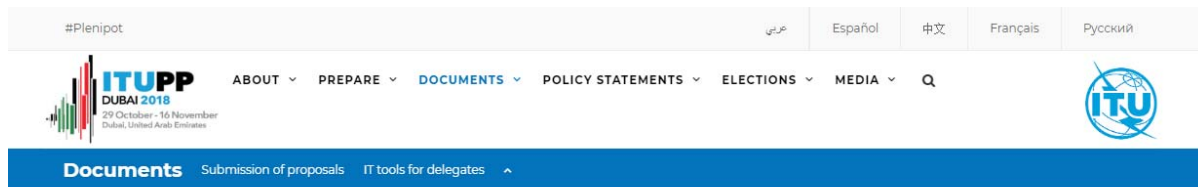
This annex is aimed at helping users of the ITU website to take full advantage of the services offered by the ITU Document Management System (ITU DMS), concerning documents.

These services are described through the following paragraphs:

- 1 **Gaining access to the electronic version of the conference documents**
- 2 **Keeping track of recent document additions**
- 3 **Downloading multiple documents at once**
- 4 **Laptop synchronization with the ITU website**
- 5 **Creating conference session appointment entries in the user agenda**

1 Gaining access to the electronic version of the conference documents

The electronic versions of the Conference documents are available on the ITU website, at the following location: <https://www.itu.int/web/pp-18/en/page/61-documents>



In line with Decision 5 (Rev. Busan, 2014) and as per Council 2017 decision, the Plenipotentiary Conference will be conducted in a paperless manner. **No paper copies of documents** will be provided. PP-18 documents are published on the Conference website in accordance with the [ITU Information/document access policy](#) as adopted by the 2016 Session of Council.

PP-18 Documents

- [Contributions/Reports \(C\)](#): (6 languages)
 - [Candidatures](#)
 - [Proposals Management System](#)
 - [Proposals from Member States](#)
 - [Minutes of Plenary meetings](#)
- [Administrative documents \(ADM\)](#) (calendar, programme, agendas, etc. - English only)
- [Information documents \(INF\)](#) (for information only, not for discussion - English only)
- [Temporary documents \(DT\)](#) (working documents - published in original language only, unless it contains input to the Final Acts)
- [Temporary documents – Limited distribution \(DL\)](#) (draft working documents with limited audience - published in original language only)

Submission of proposals

[Who can submit proposals?](#)

- ITU Member States are entitled to submit proposals to the Plenipotentiary Conference, as well as the State of Palestine (Res. 99 (Rev. Busan, 2014)). However, the State of Palestine is not entitled to propose amendments to the Constitution (CS) or Convention (CV).
- Observers participating in an advisory capacity (Annex 2 to Resolution 145 (Antalya, 2006)) may submit information documents via the Secretary-General.

Documents are listed in reverse order along with their source, reception date and title:

<http://www.itu.int/md/S18-PP-C>


ITU-SG PP C

ITU-SG PP

Max # of documents displayed/page:

Plenipotentiary Conference







Results: 37 total items.
Result page: 1 - 2 - [Next](#)

Contributions 					
Number	Title	Source	Destination	Date	
[41]	Candidacy for the post of Member of the Radio Regulations Board: Mr Mandia Samuel Mchunu (Republic of South Africa)	SG	PL	2018-07-02	
[39]	Candidacy for the post of Director of the Telecommunication Development Bureau (BDT) - Mr Jean Philemon Kissangou (Congo (Republic of the))	SG	PL	2018-06-19	
[36]	Candidacy for the post of Member of the Radio Regulations Board: Mr Simon Bugaba (Republic of Uganda)	SG	PL	2018-06-06	
[35]	Report by the Council: Council views on international public policy on access to the Internet for persons with disabilities and specific needs	Council	PL	2018-06-01	
[34]	Report by the Council: Outcomes of the WG-WSIS meetings held since PP-14	Council	PL	2018-06-01	
[33]	Report by the Council: Four-year report of the Council Working Group on Child Online Protection	Council	PL	2018-06-01	
[32]	Report by the Council: Implementation of Resolution 154 (Rev. Busan, 2014) on use of the six official languages of the Union on an equal footing	Council	PL	2018-06-01	
[31]	Report by the Council: Possible improvements of the roll-out of the Plenipotentiary Conference: Candidates' hearing and ethics guidelines	Council	PL	2018-06-01	
[30]	Report by the Council: ITU Information/Document Access Policy	Council	PL	2018-06-01	
[29]	Report by the Council: Final report of the Expert Group on the International Telecommunication Regulations (EG-ITRs)	Council	PL	2018-06-01	
[28]	Candidacy for the post of Member of the Radio Regulations Board: Mr Tariq ALAWRI (Kingdom of Saudi Arabia)	SG	PL	2018-05-22	

Details about each document are available, comprising eventual revisions, addenda, corrigenda, and the different language versions. Each version can be downloaded by clicking on the corresponding link.

<https://www.itu.int/md/S18-PP-C-0002>

[2] Credentials of Delegations to the Plenipotentiary Conference

Format	Size	Posted
English  Word 2010	43997 bytes	2017-11-27 [2]
Arabic  Word 2010	41561 bytes	2017-11-27 [2]
Chinese  Word 2010	65471 bytes	2017-11-27 [2]
Español  Word 2010	63834 bytes	2017-11-27 [2]
Français  Word 2010	64593 bytes	2017-11-27 [2]
Russian  Word 2010	65926 bytes	2017-11-27 [2]

Document : ITU-SG PP Contribution 2
Title : Credentials of Delegations to the Plenipotentiary Conference
Date : 2017-11-13
Source : SG
Destination Groups : PL
Meeting : 2018-10-29
Access : Public Document

2 Keeping track of recent document additions

A list of recent document additions is available along with the posting date and time, allowing users to keep track of newly available documents: <https://www.itu.int/md/S18-PP/new>




Français Español

Home : [Office of the Secretary General](#) : PP [Recently posted](#) - [Search Meeting Documents](#)

[ITU Sectors](#) | [Newsroom](#) | [Events](#) | [Publications](#) | [Statistics](#) | [About ITU](#)

ITU-SG PP Meeting Documents

Max # of documents displayed/page:

Results: 99 total items.
Result Page: [1](#) - [2](#) - [3](#) - [4](#) - [Next](#)

Number	Date	Source	Title			Destination
	Number		Posted	Size		
[31]	2018-06-01	Council	Report by the Council: Possible improvements of the roll-out of the Plenipotentiary Conference: Candidates' hearing and ethics guidelines			PL
	[31] - Español - Word 2010		2018-07-16 [14:11]	72'993 bytes		
	[31] - Chinese - Word 2010		2018-07-10 [18:18]	107'186 bytes		
	[31] - English - Word 2010		2018-07-02 [18:52]	64'167 bytes		
[33]	2018-06-01	Council	Report by the Council: Four-year report of the Council Working Group on Child Online Protection			PL
	[33] - Español - Word 2010		2018-07-16 [11:54]	68'193 bytes		
	[33] - Chinese - Word 2010		2018-07-16 [11:51]	95'358 bytes		
	[33] - English - Word 2010		2018-07-02 [18:55]	59'799 bytes		
[32]	2018-06-01	Council	Report by the Council: Implementation of Resolution 154 (Rev. Busan, 2014) on use of the six official languages of the Union on an equal footing			PL
	[32] - Español - Word 2010		2018-07-16 [11:53]	100'092 bytes		
	[32] - Chinese - Word 2010		2018-07-16 [11:53]	143'078 bytes		
	[32] - English - Word 2010		2018-07-02 [18:53]	92'068 bytes		

RSS feeds are also available at the following location:

http://www.itu.int/dms_pages/itu-s/md/14/PP/S14-PP-RSS.xml



This is a "feed" of frequently changing content on this site.

You can subscribe to this feed to receive updates when this content changes.

Subscribe to this feed using

Always use Live Bookmarks to subscribe to feeds.

ITU-S PP New Documents

Plenipotentiary Conference Recently Posted Meeting Documents 

[\[31 \] - Español - MS Word Document 2007 - Report by the Council: Possible improvements of the roll-out of the Plenipotentiary Conference: Candidates' hearing and ethics guidelines](#)
16 July 2018, 15:11

Report by the Council: Possible improvements of the roll-out of the Plenipotentiary Conference: Candidates' hearing and ethics guidelines
Source: Council
Destination Groups: S06-PP.PL \ \ PL

[\[31 \] - Chinese - MS Word Document 2007 - Report by the Council: Possible improvements of the roll-out of the Plenipotentiary Conference: Candidates' hearing and ethics guidelines](#)
10 July 2018, 16:15

Report by the Council: Possible improvements of the roll-out of the Plenipotentiary Conference: Candidates' hearing and ethics guidelines
Source: Council
Destination Groups: S06-PP.PL \ \ PL

[\[31 \] - English - MS Word Document 2007 - Report by the Council: Possible improvements of the roll-out of the Plenipotentiary Conference: Candidates' hearing and ethics guidelines](#)
02 July 2018, 16:52

Report by the Council: Possible improvements of the roll-out of the Plenipotentiary Conference: Candidates' hearing and ethics guidelines
Source: Council
Destination Groups: S06-PP.PL \ \ PL

3 Downloading multiple documents at once

In each document list it is possible to select multiple documents using the checkboxes on the left side or the "Check All" button at the bottom. Then the selected documents can be packed into a "zip file" to be downloaded at once, using the "Zip and Download" button.

The zip file is automatically created from:

- the selected documents;
- any existing addenda and corrigenda; and
- associated html pages (similar to the ITU web pages)

in the chosen languages and formats.

The screenshot shows the ITU-SG PP C website interface. At the top, there is a navigation bar with links for ITU Sectors, Newsroom, Events, Publications, Statistics, and About ITU. Below this, the page title is "ITU-SG PP C" and "Plenipotentiary Conference". A search bar and a "Max # of documents displayed/page:" dropdown (set to 10) are visible. The main content area displays a list of 37 contributions, with the first 10 shown. Each row includes a checkbox, a number in brackets, a title, a source, a destination, and a date. The "Check all" button is circled in red. Below the list, there is a "Multiple Document Download: Check the boxes of the selected documents, then click 'Zip and download'" instruction. The "Zip and Download" button is also circled in red. At the bottom, there is a "User preferences" section with a "Multiple Document Download: Formats and Languages to be included (when available):" table. The "Formats" row has checkboxes for doc, pdf, zip, and "Other formats". The "Languages (maximum 2)" row has checkboxes for E, F, S, A, C, R, and "Multilingual". The "Save Preferences" button is also circled in red.

Number	Title	Source	Destination	Date
<input checked="" type="checkbox"/> [41]	Candidacy for the post of Member of the Radio Regulations Board: Mr Mandia Samuel Mchunu (Republic of South Africa)	SG	PL	2018-07-02
<input checked="" type="checkbox"/> [39]	Candidacy for the post of Director of the Telecommunication Development Bureau (BDT) - Mr Jean Philemon Kissangou (Congo (Republic of the))	SG	PL	2018-06-19
<input checked="" type="checkbox"/> [36]	Candidacy for the post of Member of the Radio Regulations Board: Mr Simon Bugaba (Republic of Uganda)	SG	PL	2018-06-06
<input checked="" type="checkbox"/> [35]	Report by the Council: Council views on international public policy on access to the Internet for persons with disabilities and specific needs	Council	PL	2018-06-01
<input checked="" type="checkbox"/> [34]	Report by the Council: Outcomes of the WG-WSIS meetings held since PP-14	Council	PL	2018-06-01
<input checked="" type="checkbox"/> [33]	Report by the Council: Four-year report of the Council Working Group on Child Online Protection	Council	PL	2018-06-01
<input checked="" type="checkbox"/> [32]	Report by the Council: Implementation of Resolution 154 (Rev. Busan, 2014) on use of the six official languages of the Union on an equal footing	Council	PL	2018-06-01
<input checked="" type="checkbox"/> [31]	Report by the Council: Possible improvements of the roll-out of the Plenipotentiary Conference: Candidates' hearing and ethics guidelines	Council	PL	2018-06-01
<input checked="" type="checkbox"/> [30]	Report by the Council: ITU Information/Document Access Policy	Council	PL	2018-06-01
<input checked="" type="checkbox"/> [29]	Report by the Council: Final report of the Expert Group on the International Telecommunication Regulations (EG-ITRs)	Council	PL	2018-06-01

Multiple Document Download: Check the boxes of the selected documents, then click "Zip and download"

Check all Uncheck all Zip and Download

User preferences:
Multiple Document Download: Formats and Languages to be included (when available):

HTML Navigation Pages	<input checked="" type="checkbox"/> Yes						Save Preferences
Formats	<input checked="" type="checkbox"/> doc	<input checked="" type="checkbox"/> pdf	<input checked="" type="checkbox"/> zip	+ Other formats			
Languages (maximum 2)	<input checked="" type="checkbox"/> E	<input type="checkbox"/> F	<input type="checkbox"/> S	<input type="checkbox"/> A	<input type="checkbox"/> C	<input type="checkbox"/> R	

(E: English - F: French - S: Spanish - A: Arabic - C: Chinese - R: Russian)

The user has the option to select the formats and languages to be downloaded.

4 Laptop synchronization with the ITU website

The PP-18 Synchronization Tool allows Delegates to synchronize PP-18 documents from the ITU servers to their local (Windows or Mac) laptop drive. It has been configured to access the ITU Server in Geneva and synchronize on demand to the latest published documents.


The application with its documentation can be downloaded from the documents page on the PP-18 site: <https://www.itu.int/web/pp-18/en/page/61-documents> (bottom of the page).

You will get along with the selected documents, up-to-date html web pages (with local links) allowing easy navigation among the documents on the laptop.

5 Creating conference session appointment entries in the user agenda

From the PP-18 Programme page: <https://www.itu.int/web/pp-18/en/page/programme>

Select Programme and Timetable – Timetable (Daily schedules).

Users can create appointment entries in their agenda for the sessions they are interested by clicking on the “add to calendar”  icon.
