

# INTERNATIONAL TELECOMMUNICATION UNION

*General Secretariat*



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- Member States and Sector Members  
- Organizations that have the right to attend ITU conferences and meetings as observers

Subject: **Update on fourth World Telecommunication Policy Forum (WTPF-09)**

Dear Sir/Madam,

Further to my circular letter DM-08/1002, I am pleased to update you on the preparation for WTPF-09.

To start with, I wish to inform you that through a consultation process, Council Members States have accepted the invitation from Portugal to host WTPF-09 in Lisbon from 22-24 April 2009 and the information session on 21 April 2009.

As announced in DM-08/1002 the first meeting of the Informal Expert Group took place on 24 June 2008 at ITU headquarters. Mr. Mario Franco from Portugal was elected as Chairman of the Group.

The Informal Expert Group reviewed a preliminary second draft of the report of the Secretary-General and discussed the format of the Information Session as well as the Forum. The Informal Expert Group also proposed a revised timetable for the preparatory process as follows:

30 September 2007	Online posting and circulation to membership of the first draft of the Secretary-General's report (drawn up on the basis of available material).
15 December 2007	Deadline for receipt of ITU's membership comments on the first draft of the Secretary-General's report and additional materials for the second draft. Deadline for nominations for a balanced group of experts, to advise the Secretary-General on the further elaboration of the report and of draft opinions associated with it.
24 June 2008	First meeting of the Informal Expert Group (IEG).
6 July 2008	Deadline for receipt of IEG Membership written comments on preliminary second draft presented to first meeting of IEG
15 July 2008	Online posting and circulation of second draft (incorporating comments and broad outlines for possible draft opinions).
30 September 2008	Deadline for receipt of comments on second draft.

24-25 November 2008	Second meeting of the Informal Expert Group.
January 2009	Possible third meeting of the Informal Expert Group
15 January 2009	Finalize the report of the Secretary-General and deadline for its publication.
20 April 2009	Possible fourth meeting of the Informal Expert Group
21 April 2009	Proposed date for Information Session
22-24 April 2009	Proposed dates for WTPF-09

The Chairman's report and the documents related to the first meeting of the Informal Expert Group are available at <http://www.itu.int/osg/csd/wtpf/wtpf2009/ieg.html>

Subsequent to these changes in the timetable, the second draft of the report of the Secretary-General has been posted on the WTPF website at <http://www.itu.int/osg/csd/wtpf/wtpf2009/report.html> on 15 July. In order that the report reflects the views and opinions of the entire ITU membership, I am inviting your comments and contribution to be sent to [wtpf2009@itu.int](mailto:wtpf2009@itu.int) by **30 September 2008**.

Finally, I should also like to appeal to the Union's membership to make suggestions regarding high-level speakers who could make an address during the Information Session on the four themes of the Forum.

I look forward to working with you to ensure the success of the fourth WTPF.

Yours faithfully,

Dr. Hamadoun I. Touré  
Secretary-General