



**Telecommunication
Development Bureau (BDT)**

BDT/PKM/DM/276

28 February 2013

HIPSSA Steering Committee's Members, and
Observers

Subject: Invitation to the 6th Steering Committee Meeting - Harmonization of the ICT Policies in Sub-Saharan Africa (HIPSSA) 11 April 2013 in Addis Ababa, Ethiopia

Dear Sir/Madam,

The International Telecommunication Union (ITU) is pleased to invite your organization's representative to the sixth **HIPSSA Steering Committee Meeting**, which will be held on **Thursday, 11 April 2013 at the African Union Commission Building in Addis Ababa, Ethiopia**.

As you may recall, the aim of this project is the harmonization of ICT policies, legislations and regulatory procedures in Sub-Saharan Africa. This joint project between the ITU and the European Commission is part of a global project covering the Africa, Caribbean and Pacific Group of States (ACP). For more information, please visit: http://www.itu.int/ITU-D/projects/ITU_EC_ACP/

The objective of this sixth meeting is:

- To review the results of activities currently under implementation; and
- To prepare for the final report of the activities being implemented in accordance with the HIPSSA detailed work plan so as to ensure conclusion of all activities by end of the Project in September 2013.

If you require any further clarification or additional information, please contact Ms. Ida Jallow, HIPSSA Senior Project Coordinator (E-mail: ida.ajallow@itu.int, Tel.: +251 11 551 4855, Fax: +251 11 551 7299).

Kindly accept, Sir/Madam, the assurances of my highest consideration.

Yours faithfully,

[Original signed]

Brahima Sanou
BDT Director



PRELIMINARY AGENDA

6th HIPSSA¹ Steering Committee Meeting



**Africa Union Commission Building
Addis Ababa, Ethiopia**

11 April 2013

The objective of the meeting is to review the project's work plan, implementation status, discuss and determine how to complete the identified deliverables by the end of the Project.

Thursday 11 April 2013

09:00-09:30	1. Opening of the Meeting <ul style="list-style-type: none"> • Welcoming remarks • Approval of the agenda
09:30-10:00	2. Status of project implementation – Presentation by Ida Jallow, HIPSSA Senior Project Coordinator, ITU; Q&A
10:00-11:00	3. Outcomes of completed activities in Southern and Eastern Africa <ul style="list-style-type: none"> • SADC Universal Access and Service (UA/S) guideline and development of a Toolkit of Best Practices on using the Universal Access and Service Funds • Outcomes of completed activities in West and Central Africa • WATRA Guidelines on Access to Submarine Cables (WA-5.2) • ECCAS model laws on Cyber Security (CA-4)
11:00-11:30	Coffee Break
11:30-12:30	4. Outcomes of Global activities in Sub Sahara Africa <ul style="list-style-type: none"> • regional statistic indicators (G-5) • Cross-border frequency coordination - HCM4A (G-3) • Cost modeling and regulatory auditing (G-5)
12:30-14:00	Lunch Break
14:00-15:00	5. Outcomes of National transpositions in relation to cyber security <ul style="list-style-type: none"> • CEMAC Directives and ECCAS, SADC Model Laws on Cyber security
15:00-15:30	6. Outcomes of National transpositions in relation to Regional Guidelines <ul style="list-style-type: none"> • Universal Service and Toolkit, Guidelines on access to Submarine Cables
15:30-16:00	Coffee Break
16:00-17:30	7. Operational matters <ul style="list-style-type: none"> • Updated Work plan • Next Steps 8. AOB 9. CLOSING

¹ The full title of the HIPSSA Project - funded by the European Commission and ITU - is "Support for Harmonization of the ICT Policies in Sub-Saharan Africa".