



**Telecommunication
Development Bureau (BDT)**

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ITU Administrations, Regulators, Sector
Members, Associates and Academia Members.
Telecom Operators and Service providers,
Manufacturers and Academic Institutions of the
Americas Region

Subject: **ITU Forum on Conformance and Interoperability for the Americas.
Brasilia, Brazil, 12 – 15 June 2012**

Dear Sir/Madam:

I have the pleasure to inform you that the International Telecommunication Union (ITU), kindly hosted by the Brazilian Regulatory Body, ANATEL, is organizing the **ITU Forum on Conformance and Interoperability for the Americas region**, which will take place in Brasilia, Brazil, from 12 to 15 of June 2012, at the main Auditorium of Anatel.

The Forum is open both to Members and non Members of the ITU that wish to contribute to the work, which will cover various aspects of the ITU Conformity and Interoperability programme including tasks, efforts and priorities to be fulfilled in the international standardization field to increase interoperability of products between various providers/manufacturers, capacity building and creation of test centres in the Americas region, accreditation, certification, mutual recognition agreements of quality certificates and the testing experience as for system and network solutions, services and parameters of network functioning for ensuring the required quality of service (QoS). Many leading international experts will be invited to speak at the event.

Discussions will be held in Spanish and English. Simultaneous interpretation will be provided.

Please note that there is no participation fee for this event. Travel arrangements and accommodation should be made and borne by the participating entity. The draft Programme is attached as Annex 1 and the General Information document as Annex 2 to this Invitation Letter.

I invite you to visit our website (<http://www.itu.int/ITU-D/tech/events/index.html>) in order to obtain additional/detailed information. Updated versions of the Programme, access to on-line Registration, logistics information and all other relevant material will be made available on the referred website.

I am also pleased to inform you that full fellowships will be awarded based on available funding to facilitate participation from Least Developed or Low Income Developing Countries. An application must be authorized by the relevant Administration of the ITU Member State and be limited to only one person per country. The fellowship request form, enclosed as Annex 3 to this Invitation Letter, should be returned to ITU not later than 30 May 2012.

Following ITU's latest events, this will also be a paperless event and Participants are invited to download the documents needed for the event. We encourage participants to kindly confirm their participation by **30 May 2012** at the latest.

I very much hope that you will be able to participate, share your view and valuable experience with the participants, which will contribute to enrich the discussions and the outputs of the Forum.

[Original signed]

Brahima Sanou
Director

Copy: Malcom Johnson, Director, TSB

Annexes:

1. Provisional Programme
2. General Information
3. Fellowship Request Form