



**Telecommunication
Development Bureau (BDT)**

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Contact: Mr Svein Tenningas, Head, Human Capacity Building Division To all Members of GCBI
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Subject: **Implementation of Resolution 40, World Telecommunication Development Conference (WTDC-10), on the Group on Capacity Building Initiatives (GCBI)**

Dear Sir/Madam,

Following your nomination by member states and regional telecommunications organizations, I am pleased to welcome you as experts to the Group on Capacity Building Initiatives (GCBI) which is constituted as per Resolution 40 (Rev Hyderabad, 2010). I wish to take this opportunity to extend my personal congratulations to you for this honor bestowed upon you. I look forward to your valuable advice and support to our human capacity building endeavors. According to the Group's Terms of Reference, as contained in the Resolution, the Group reports on its activities to the Annual TDAG meetings which will this year be held from 27 to 29 June 2012.

In this regard, I would like to extend an invitation to you to the first meeting of the Group proposed for 30 April to 01 May 2012 in Geneva, Switzerland. The meeting will provide an opportunity for the members to meet and exchange views on the future work of the Group. It will also be an opportunity for the Group to nominate a Chair and a Vice Chair, to steer the work of the GCBI. A draft Agenda for the meeting is hereto annexed for your consideration. I am pleased to inform you that ITU will cover your air ticket, hotel and meals during your mission. Coordination for this meeting, including travel logistics, will be done through the Head, a.i. Human Capacity Building division, Mr Svein Tenningas, who can be contacted on svein.tenningas@itu.int.

Taking this opportunity, I draw your attention to a study that was undertaken by our Human Capacity Building team on the review of the Centres of Excellence. The study was undertaken in line with Resolution 73 of WTDC-10, instructing the Director to:

“Carry out a comprehensive analysis of the programme, organizational and financial activity of ITU Centres of Excellence and, if necessary, to develop a plan of action to improve their work”.

Please consider the report as an input by the BDT Secretariat to your work. It is envisaged that your group will subsequently submit this report and your recommendations to TDAG. Please note that the report as well as other relevant documents will be sent to you by email. For ease of reference, please find hereto attached, a list of the Group members and their contact details.

I look forward to meeting with you and, once more, I congratulate you for your nomination.

Yours faithfully,

[original signed]

Brahima Sanou
Director