**Telecommunication
Development Bureau (BDT)**

Connect-ARB/DM/149

Geneva, 17 February 2012

To:
- − Member States
- − Private Sector and other national organizations
- − Regional and international organizations and
- − Special guests

Subject: **Connect Arab Summit, Doha, Qatar, 5-7 March 2012**

Dear Sir, Madam,

Further to our invitation to take part in the Connect Arab Summit to be held in Doha, Qatar from 5 to 7 March next, I would like to encourage you to register early the delegation of *the Economic Commission for Africa* and benefit from a new service offered to registered participants.

ITU has established an online, interactive participant list to facilitate networking in the lead up to and during the Summit. This service, which preserves data privacy, is also accessible by mobile devices.

We encourage you to join the interactive list available here.

In doing so, **you can:**

- **See who else** will be at the Summit
- **Contact other participants** without needing to share their contact information, and
- **Manage your meeting calendar** and request meeting rooms.

Please note that this list is accessible only to <u>confirmed</u> participants using the registration ID received from ITU and email address provided to ITU by participants. While the interface is available in English only, participants may communicate with one another in the language of their choice. More information including a User guide is available at www.itu.int/ITU-D/connect/arabstates/practicalinfo/userguide-en.asp.

The draft updated programme of the Summit can be found at http://www.itu.int/ITU-D/connect/arabstates/programme.asp together with practical information on registration, hotel reservations and visa requirements.

I very much hope your organization will be able to attend the Summit in Doha at the highest level of participation to join the Leaders and heads of relevant stakeholders in setting the scene for the prosperity of the Arab Region through the use of ICTs.

Yours faithfully,

[Original signed]

Brahima Sanou
Director

<u>Annex</u>: 1

Annex
Organizational arrangements

Registration

Pre-registration started on 5 January 2012 and is **carried out exclusively online through focal points** designated by each administration and entity entitled to participate in the Summit.

The list of focal points can be accessed using a TIES log-in at this address and Designated Focal points can find the registration form here. If your entity does not have a focal point or a TIES log-in, please contact: bdtmeetingsregistration@itu.int .

To modify the contact details of a focal point, or to change a focal point, an official fax from an authorized official should be sent to the BDT Registration Service at +41 22 730 5545 or +41 22 730 5484, providing the updated details of the new focal point: last name, first name and e-mail address.

Hotel reservations, airport transfers and transportation

A number of official hotels have been selected for the Summit. Airport transfers and bus shuttles during the event will only serve official hotels. For more information on hotel reservation, please see www.itu.int/ITU-D/connect/arabstates/practicalinfo/hotels.asp.

Visas

With the exception of nationals from countries of the Gulf Cooperation Council, all participants are required to obtain entry visas for Qatar. Nationals from the following countries can be granted visas upon arrival: Andorra, Australia, Austria, Belgium, Brunei, Canada, Denmark, Finland, France, Germany, Greece, Iceland, Ireland, Italy, Japan, Korea (Rep. of), Lichtenstein, Luxembourg, Malaysia, Monaco, Netherlands, New Zealand, Norway, Portugal, San Marino, Singapore, Spain, Sweden, Switzerland, the Vatican, United Kingdom, United States.

Participants holding a Hong Kong passport can also obtain entry visas upon arrival.

All others must apply in advance to get an entry visa.

The procedure to apply for visas is found on the website at www.itu.int/ITU-D/connect/arabstates/practicalinfo/visas.asp

Interpretation

Simultaneous interpretation will be provided in English, French and Arabic.

For further details on the event visit our **website** at www.itu.int/ITU-D/connect/arabstates/