



**Telecommunication
Development Bureau (BDT)**

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Subject: **Assessment study on regulatory auditing and cost modeling practices in Sub-Sahara Africa**

Dear Sir/Madam,

I have the pleasure to inform you that under the framework of the “Harmonization of ICT Policies in Sub-Sahara Africa” (HIPSSA) Project the ITU will undertake **an assessment study covering all Sub-Sahara African countries on practices related to regulatory auditing and cost modeling**. This activity was identified as a key component of the HIPSSA Project during its launch.

As you may recall, the HIPSSA project is a sub-project of the global ITU-EC Project encompassing Sub-Sahara Africa, the Caribbean and the Pacific supported by the European Commission (EC). Relevant information related to the project is available at: www.itu.int/ITU-D/projects/ITU_EC_ACP/.

In the coming weeks, a team of ITU experts will be collecting and compiling information on this subject.

To facilitate this process, your organization is requested to **fill in the enclosed questionnaire and provide the name and contact details of a focal point** for regulatory auditing and cost modeling issues in your organization. The deadline for submission of the questionnaire duly completed is **Thursday, 15 December 2011**.

The team of ITU experts is composed of Ms. Saïda OUEDERNI, overall coordinator; Mr. Alain SAWADOGO, West Africa; Mr. Christopher KEMEI, East Africa; Mr. Armand LICHAMBANY, Central Africa; and Ms. Hilda MUTSEYEKWA for Southern Africa.

Regional workshops will be organized once the assessment is completed in order to present the results.

Should you require additional information on this, please contact Mr. Marcelino TAYOB, a.i. HIPSSA Project Coordinator (E-mail: marcelino.tayob@itu.int, Tel.: +251 (11) 551 49 77).

I thank you for your active contributions, which have so far been fundamental to the success of the HIPSSA project. I look forward to your continued collaboration for the duration of this project and beyond.

Yours faithfully,

A handwritten signature in black ink, consisting of a stylized 'B' followed by 'Sanou' in a cursive script.

 Brahima Sanou
Director

Copy: Mr. Andrew Rugege, Regional Director, ITU Regional Office for Africa

Annexes: Annex I – Briefing note
Annex II – Questionnaire