



**Telecommunication
Development Bureau (BDT)**

Ref.: BDT/POL/HCB/DM/058

Geneva, 25 May 2011

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To:

- CITEL Executive Secretary
- ATU Secretary-General
- APT Secretary-General
- CEPT Co-Presidents
- LAS Secretary-General
- RCC Director-General

Subject: Reminder - Call for Regional Experts to establish a Group on Capacity Building Initiatives
(WTDC-10 Resolution 40)

Dear Sir/Madam,

We refer to our letter DM/022 (attached for ease of reference) inviting your Organization to identify experts to represent your region in the Group on Capacity Building Initiatives (GCBI) to be constituted as per Resolution 40 (Rev Hyderabad, 2010).

In order to be able to submit the proposed group's composition to the forthcoming 16th Telecommunication Development Advisory Group meeting to be held at ITU Geneva from 29 June to 1 July 2011, we would be most grateful if you could provide us with the names and contact details of the experts suggested by your Organization at your earliest convenience.

We thank you for your cooperation.

Yours faithfully,

[Original signed]

Brahima Sanou
Director

Annex: Our letter BDT/POL/HCB/DM/022

Cc: ITU Regional Offices and Area Offices



**Telecommunication
Development Bureau (BDT)**

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Geneva, 22 March 2011

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Subject: Call for Regional Experts to establish a Group on Capacity Building Initiatives
(WTDC-10 Resolution 40)

Dear Sir/Madam,

During my tenure as Director of BDT, I intend to work much more closely with regional organizations with a mandate in telecommunications/ICTs. I am confident that by working collaboratively with «Organization», both of our organizations can strengthen and maximize their impact and avoid duplication.

In this regard, at the recent World Telecommunication Development Conference held in Hyderabad, India (WTDC-10), ITU Member States adopted Resolution 40: Group on Capacity Building Initiatives. This resolution instructs the Director of the ITU Telecommunication Development Bureau “to establish a Group on Capacity-Building Initiatives (GCBI) composed of competent capacity-development experts, familiar with the needs of their regions, to enhance the ability of ITU members to assist ITU-D, and to contribute to the successful implementation of its capacity building activities in an integrated manner in cooperation with all programmes, and with the two study groups, each according to its respective field of competence”.

Resolution 40 further indicates that “this group shall include two capacity-building experts representing each of the six regions, that participation shall also be open to all interested Member States and Sector Members, and that the group shall work with BDT staff electronically or, where appropriate, face-to-face.”

Further to Resolution 40, I would kindly ask for your assistance in identifying experts to represent your region in the GCBI. The expertise and competencies required are reflected in the terms of reference of this group contained in Resolution 40 in the attached Annex.

I look forward to strengthening our ongoing collaboration.

Yours sincerely,

[Original signed]

Brahima Sanou
Director

Annex: WTDC-10 Resolution 40

RESOLUTION 40 (Rev. Hyderabad, 2010)

Group on capacity-building initiatives

The World Telecommunication Development Conference (Hyderabad, 2010),

recalling

- a) the principles relating to capacity building in the World Summit on the Information Society (WSIS) Geneva Declaration of Principles, in §§ 29 and 34 thereof;
- b) the provisions of § 11 in the WSIS Geneva Plan of Action;
- c) the provisions of §§ 14 and 32 of the WSIS Tunis Commitment;
- d) the provisions of §§ 22, 23a), 26g), 51 and 90c), d), k) and n) of the WSIS Tunis Agenda for the Information Society;
- e) that ITU is one of the moderators/facilitators identified under Action Line C4 in the Annex to the Tunis Agenda, alongside the United Nations Development Programme (UNDP), the United Nations Educational, Scientific and Cultural Organization (UNESCO) and the United Nations Conference on Trade and Development (UNCTAD),

considering

- a) that human resources are still the most vital asset of any organization, and development and management skills continuously need to be reviewed;
- b) that critical to the development of these skills is the continuation of ongoing training and exchange of ideas with other training, learning and development professionals;
- c) that the Telecommunication Development Bureau (BDT) continues to play a pivotal role in the development of such skills through its numerous activities, including its capacity building and digital inclusion programme, and its activities in the field, with the excellent legacy of the Technical Cooperation Department of ITU in this domain prior to the creation of BDT;
- d) that the major capacity-building initiatives undertaken by BDT, including the ITU Academy initiative¹, global and regional human capacity development forums, and the centres of excellence and Internet training centres initiatives, have greatly contributed to addressing these issues, and that their aims are in line with the outputs of WSIS, in cooperation with all programmes, and with the two study groups, each according to their respective field of competence;
- e) that training, learning and development professionals are the individuals best equipped:
 - to collaborate with BDT where specific assistance is required;
 - to assist in harmonizing the activities referred to in d) above in order to eliminate possible overlap, and to assist in their review;
- f) that it is necessary for BDT to systematize its numerous capacity-building activities, treating them in a holistic, coordinated, integrated and transparent manner to meet the overall strategic objectives of the ITU Academy;
- g) that it is necessary for BDT to consult regularly with members on their capacity-building priorities and to implement activities accordingly;
- h) that it is necessary for BDT to report to the Telecommunication Development Advisory Group (TDAG) on the initiatives and activities undertaken and results achieved, in order to allow members to be fully informed of difficulties encountered and progress made, and to guide BDT in its activities in this field,

resolves to instruct the Director of the Telecommunication Development Bureau

- 1 to establish a Group on Capacity-Building Initiatives (GCBI) composed of competent capacity-development experts, familiar with the needs of their regions, to enhance the ability of ITU members to assist ITU-D, and to contribute to the successful implementation of its capacity-building activities in an integrated manner in cooperation with all programmes, and with the two study groups, each according to its respective field of competence;
- 2 that this group shall include two capacity-building experts representing each of the six regions, that participation shall also be open to all interested Member States and Sector Members, and that the group shall work with BDT staff electronically or, where appropriate, face-to-face, in order to:
 - i) assist in identifying global trends in the domain of ICTs and capacity building;
 - ii) assist in identifying regional needs and priorities for capacity-building activities, evaluating the progress of related BDT activities, and make proposals to eliminate any overlapping activities and harmonize ongoing initiatives, etc.;
 - iii) assist BDT in designing and implementing an integrated framework for ITU Academy activities, to be implemented during the period 2011-2014;
 - iv) provide advice on the development of formal ICT-curricula design and content for both general ICT literacy and specialized skills;
 - v) provide advice on accreditation and certification based on regional and/or international standards;
 - vi) provide advice on initiatives, academic alliances and partnerships that further the overall strategic objectives of the ITU Academy, including integration with, *inter alia*, centres of excellence, Internet training centres and ITU regional offices;
 - vii) provide advice on standards for quality assurance and monitoring of courses delivered through the ITU Academy partnerships, including those delivered through the centres of excellence, Internet training centres and/or academic institutions;
 - viii) submit a report to be presented and discussed during the annual TDAG meeting, including achievements and proposed recommendations on future actions that may need to be taken;
 - ix) act as regional representatives in the related biennial forums organized by BDT;
- 3 to provide the necessary support for the group to carry out its work effectively;
- 4 to take due account of any recommendations of the group.

¹ In an effort to streamline and consolidate its numerous capacity-building efforts in the area of ICTs and telecommunications, BDT launched the ITU Academy, which encompasses its related programme activities and partnership initiatives, including the centres of excellence and Internet training centres.
