



**Telecommunication
Development Bureau (BDT)**

Ref. BDT/DDR/Circular/020

Geneva, 10 December 2013

To:

- Administrations of ITU Member States
- ITU-D Sector Members

Cc:

- Chairman and Vice-Chairmen of TDAG
- Chairmen and Vice-Chairmen of ITU-D Study Groups 1 and 2
- Director of the Radiocommunication Bureau
- Director of the Standardization Bureau

Subject: **Candidates for chairmen and vice-chairmen of ITU-D study groups and the Telecommunication Development Advisory Group (TDAG) for 2014-2018**

Dear Sir/Madam,

In accordance with World Telecommunications Development Conference Resolution 61 (Hyderabad, 2010), in order to help WTDC appoint chairmen/vice-chairmen of the study groups and the Telecommunication Development Advisory Group (TDAG), Member States and ITU-D Sector Members are encouraged to indicate proposed candidates to the Director of BDT.

Should your administration/organization wish to propose a candidate for a post of chairman or vice-chairman of an ITU-D study group or TDAG, or support a currently serving chairman or vice-chairman, I would very much appreciate your sending me by **2 February 2014**, the name and biographical profile highlighting the qualifications of the individual concerned.

The names and CVs of candidates nominated will be posted on the website in the original language at <http://www.itu.int/en/ITU-D/Conferences/WTDC/WTDC14/Pages/candidates.aspx> as soon as they are made available.

Based on clause 5 in WTDC-10 Resolution 61, “that the counting of a term of office is effective from WTDC-10 and is not retroactive”, all current chairmen and vice-chairmen are eligible for a further term of office. **Annex 1** lists the current chairmen and vice-chairmen of TDAG and the two study groups.

Your attention is drawn to the procedure for appointing chairmen and vice-chairmen in WTDC Resolution 61 (**Annex 2** to this Circular). Furthermore, clause 2 of WTDC Resolution 1 (Rev. Hyderabad, 2010) states that “Appointment of chairmen and vice-chairmen by WTDC shall be primarily based upon proven competence both in matters considered by the study group concerned and the management skills required.”

Provision CV242 states: “The ... world telecommunication development conference shall appoint the chairman and one vice-chairman or more for each study group. In appointing chairmen and vice-chairmen, particular consideration shall be given to the requirements of competence and equitable geographical distribution, and to the need to promote more efficient participation by the developing countries.”

I look forward to receiving your proposed candidatures. I would also encourage you to already start thinking about possible nominations for Rapporteurs and Vice-Rapporteurs for future Study Group Questions.

Yours faithfully,

[Original signed]

Brahima Sanou
Director

Annex 1 – List of chairmen and vice-chairmen of TDAG and ITU-D study groups

Study Group 1	
Chairman	Vice-Chairmen
Roxanne McElvane (USA)	
	Regina Fleur Assoumou Bessou (Côte d'Ivoire)
	Blanca Gonzalez (Spain)
	Muwaffaq Abu Aqola (Jordan) replaced by Wesam Al-Ramadeen (Jordan) in 2013
	Kirill Balov (Uzbekistan) has stepped down and was proposed to be replaced by Alisher Fayzullaev (Uzbekistan) in 2013
	María Dolores Peña (Venezuela)
	Nguyen Quy Quyen (Viet Nam)
Study Group 2	
Chairman	Vice-Chairmen
Mokrane Akli (Algeria)	
	Petko Kantchev (Bulgaria)
	Eduardo Evertz (Dominican Republic) has stepped down and replacement is awaited.
	Evgeny Bondarenko (Russian Federation)
	Abdoulaye Kébé (Guinea)
	Vahid Salman (Islamic Republic of Iran)
	Mustafa Ahmed Ali (Sudan)
TDAG	
Chairman	Vice-Chairmen
Vladimir Minkin (Russian Federation)	
	Roxanna McElvane (USA)(Study Group 1 Chairman)
	Mokrane Akli (Algeria) (Study Group 2 Chairman)
	Rufat Taghyzadeh (Azerbaijan)
	Sayed-Khaiyum Aiyaz (Fiji)
	Dominique Würges (France)
	Fabio Bigi (Italy)
	Bohyun Seo (Korea (Rep.of))
	Víctor Manuel Martínez Vanegas (Mexico)
	Ernest C.A. Ndukwe (Nigeria)
	Elisabeth Nzagi (Tanzania)
	Mohamed Al Muathen (UAE)
	Doreen McGirr (USA)

Annex 2 – WTDC Resolution 61 (Hyderabad, 2010)

Appointment and maximum term of office of chairmen and vice-chairmen of study groups in the ITU Telecommunication Development Sector and of the Telecommunication Development Advisory Group

The World Telecommunication Development Conference (Hyderabad, 2010),

considering

- a) that No. 209 of the ITU Convention provides for the establishment of study groups of the ITU Telecommunication Development Sector (ITU-D);
- b) that No. 214 of the Convention and other related provisions indicate the nature of the work of the study groups;
- c) that provisions for the Telecommunication Development Advisory Group (TDAG) have been incorporated in Article 17A of the Convention;
- d) that No. 242 of the Convention requires the World Telecommunication Development Conference (WTDC) to appoint chairmen and vice-chairmen of study groups, taking account of competence and equitable geographical distribution, and the need to promote more efficient participation by the developing countries¹;
- e) that § 2 of Resolution 1 (Rev. Hyderabad, 2010) of this conference contains guidelines regarding the appointment of study group chairmen and vice-chairmen at WTDCs;
- f) that procedures and qualifications for the chairman and vice-chairmen of TDAG should generally follow those for the appointment of study group chairmen and vice-chairmen;
- g) that experience of ITU in general and of ITU-D in particular would be of particular value for the chairman and vice-chairmen of TDAG;
- h) that No. 244 of the Convention describes the procedure for replacing a study group chairman or vice-chairman who is unable to carry out his or her duties at some time in the interval between two WTDCs;
- i) that No. 215I of the Convention states that TDAG shall "adopt its own working procedures compatible with those adopted by the world telecommunication development conference";
- j) that a specific time-limit on the term of office would permit the introduction of new ideas on a periodic basis, while at the same time give an opportunity for study group chairmen and vice-chairmen and the chairman and vice-chairmen of TDAG to be appointed from different Member States and Sector Members,

taking into account

- a) that a maximum time in office of approximately eight years for study group and TDAG chairmen and vice-chairmen provides for a reasonable amount of stability while providing the opportunity for different individuals to serve in these capacities;
- b) that § 9.1 of Resolution 1 (Rev. Hyderabad, 2010) indicates that the study group management team should be composed, at least, of the chairman, the vice-chairmen of the study group, the chairmen and vice-chairmen of working parties, and the rapporteurs and vice-rapporteurs;
- c) that the TDAG bureau should include at least the chairman and vice-chairmen of TDAG and its working party chairmen and vice-chairmen,

resolves

- 1 that candidates for the posts of chairmen and vice-chairmen of the ITU-D study groups and candidates for the posts of chairman and vice-chairmen of TDAG should be appointed according to the procedures given in Annex 1 to this resolution and the qualifications given in Annex 2 to this resolution;

- 2 that candidates for the posts of study group chairmen and vice-chairmen and candidates for the posts of chairman and vice-chairmen of TDAG should be identified, taking into account that, for each study group and for TDAG, WTDC will appoint the chairman and only the number of vice-chairmen deemed necessary for the efficient and effective management and functioning of the group in question;
- 3 that nominations for the posts of study group chairmen and vice-chairmen or for the posts of chairman and vice-chairmen of TDAG should be accompanied by a biographical profile highlighting the qualifications of the individuals proposed and that the Director of the Telecommunication Development Bureau will circulate the profiles to the heads of delegation present at WTDC;
- 4 that the term of office for both chairmen and vice-chairmen should be limited so as to terminate at the end of the WTDC at which they will have served for a period of more than seven years;
- 5 that the counting of a term of office is effective from WTDC-10 and is not retroactive.

¹ These include the least developed countries, small island developing states, landlocked developing countries and countries with economies in transition.

ANNEX 1 TO RESOLUTION 61 (Hyderabad, 2010)

**Procedure for the appointment of chairmen and
vice-chairmen of the ITU-D study groups
and of TDAG**

- 1 Typically, the positions of chairmen and vice-chairmen to be filled are known in advance of WTDC.
- a) In order to help WTDC appoint chairmen/vice-chairmen, Member States, ITU-D Sector Members and the concerned study group or TDAG should be encouraged to indicate to the Director of the Telecommunication Development Bureau (BDT) suitable candidates at least three months before the opening of WTDC.
- b) On the basis of received proposals, the Director of BDT will circulate to Member States and Sector Members the list of candidates. The list of candidates should be accompanied by an indication of the qualifications of each candidate as given in Annex 2 to this resolution.
- c) On the basis of this document and any relevant received comments, the heads of delegation, at a suitable time during WTDC, should be invited to prepare, in consultation with the Director of BDT, a consolidated list of designated study group chairmen and vice-chairmen to be submitted in a document to WTDC for final approval.
- d) In drafting the consolidated list, the following should be taken into account: in cases where there are two or more candidates with equal competence for the same chairman position, preference should be given to candidates from Member States and Sector Members having the lowest number of designated study group and TDAG chairmen.
- 2 Situations which cannot be considered within the above will be dealt with on a case-by-case basis at WTDC.
For example, if WTDC decides to set up a completely new study group, discussions will have to be held at WTDC and appointments made.
- 3 These procedures should be applied for appointments made by TDAG under delegated authority (see Resolution 24 (Rev. Hyderabad, 2010) of this conference).
- 4 Vacant positions of chairmen and vice-chairmen that occur in mid-term between WTDCs are filled in accordance with No. 244 of the Convention.

ANNEX 2 TO RESOLUTION 61 (Hyderabad, 2010)

Qualifications of chairmen and vice-chairmen

No. 242 of the Convention states that:

"... In appointing chairmen and vice-chairmen, particular consideration shall be given to the requirements of competence and equitable geographical distribution and to the need to promote more efficient participation by the developing countries."

Whilst giving primary consideration to the qualifications below, there should be an appropriate representation of chairmen and vice-chairmen from developing countries, including the least developed countries, small island developing states, landlocked developing countries and countries with economies in transition.

As regards competence, the following qualifications, *inter alia*, appear to be of importance when appointing study group chairmen and vice-chairmen:

- knowledge and experience;
- continuity in participation in the relevant study group;
- managerial skills;
- availability²;
- active in the work of the study group;

and the following qualifications, *inter alia*, appear to be of importance when appointing the chairman and vice-chairmen of TDAG:

- knowledge and experience;
- continuity in the activities of ITU in general and of ITU-D in particular;
- managerial skills;
- availability².

Particular reference to the above qualifications should be included in the biographical profile to be circulated by the Director of BDT.

² A further factor to be considered when appointing chairmen and vice-chairmen to both study groups and TDAG is candidates' availability for the period up to the next WTDC.
