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**To all members of the Group of Friends of the Chair  
(GFC) of the PrepCom of WSIS, Tunis phase**

Subject: **Invitation to the fourth meeting of the Group of Friends of the Chair,  
10 and 11 January 2005**

Geneva, 5 January 2005

Dear Madam/Sir,

I have the honor to invite you to the fourth meeting of the Group of Friends of the Chair (GFC) of the PrepCom of WSIS, Tunis phase, which will take place on

**Monday and Tuesday, 10 and 11 January 2005,  
from 1000 to 1300 hours and  
from 1500 to 1800 hours,  
Room XVIII, Door 40, First Floor, Palais des Nations**

The meeting on Monday, 10 January 2005, will be a special meeting of the GFC, open to all government delegations, as well as to representatives of the other stakeholders of the WSIS, i.e. the international organizations, the private sector and the civil society. On Tuesday, 11 January 2005, the GFC will hold a closed meeting, open only to nominated members of the GFC, as well as to governmental observers.

**Draft Agenda:**

1. Operational Part of the Final Document(s): new version (Annex 1):
  - Chapter 2: Financial mechanisms for bridging the digital divide / voluntary Digital Solidarity Fund
  - Chapter 1: Implementation of WSIS Geneva Declaration of Principles and the Plan of Action
  - Chapter 4: Follow-up to the WSIS
2. Political Chapeau of the Final Document(s): new version (Annex 2)
3. Any other questions related to the Final Document(s)

Interpretation in the six UN languages will be available.

Yours sincerely,

(sig.)

H. E. Ambassador Janis Karklins  
President of the Preparatory Committee