|  |  |  |
| --- | --- | --- |
| itu_logo | **International telecommunication union****Telecommunication Standardization Bureau** |  |
|  | Geneva, 13 July 2015 |
| Ref: | **TSB Circular 160**TSB Workshops/H.O. | - To Administrations of Member States of the Union;- To ITU-T Sector Members;- To ITU-T Associates;- To ITU Academia |
| Contact: | **Hiroshi Ota** |
| Tel: | +41 22 730 6356 |
| Fax: | +41 22 730 5853 |
| E-mail: | tsbworkshops@itu.int  | **Copy:**- To the Chairmen and Vice-Chairmen of ITU-T Study Groups;- To the Director of the Telecommunication Development Bureau;- To the Director of the Radiocommunication Bureau;- To the Permanent Mission of Greece in Geneva |
| Subject: | **ITU Workshop on “Performance, QoS and QoE of Emerging Networks and Services” (Athens, Greece, 7-8 September 2015)** |

Dear Sir/Madam,

1 I would like to inform you that the International Telecommunication Union (ITU) will convene a **Workshop on “Performance, QoS and QoE of Emerging Networks and Services”** in Athens, Greece, from 7 to 8 September 2015. This event will be kindly hosted by the Hellenic Telecommunications and Post Commission (EETT) jointly with ANITE, Vector and Artemis at the
[Divani Caravel Hotel](http://divanicaravelhotel.com/) in Athens.

The workshop will open at 1000 hours. Participants’ registration will begin at 0900 hours.

2 Discussions will be held in English only.

3 Participation is open to ITU Member States, Sector Members, Associates and Academic Institutions and to any individual from a country which is a member of ITU who wishes to contribute to the work. This includes individuals who are also members of international, regional and national organizations. Participation is free of charge but no fellowships will be granted.

4 The main objectives of this workshop are to discuss and exchange information on Performance, Quality of Service (QoS) and Quality of Experience (QoE) in terms of standardization and best practices. The Technology areas to be covered include QoS of multimedia services and networks, cloud services, OTT services, broadband networks, theory of QoS, etc.

Experts from service providers, vendors, academia (universities) and regulators from countries around the world, especially from Greece and other European countries are the target audience.

5 A **draft programme** of the workshop will be made available on the ITU
website: <http://www.itu.int/en/ITU-T/Workshops-and-Seminars/qos/092015/Pages/default.aspx>. This website will be regularly updated as new or modified information become available. Participants are requested to check periodically for new updates.

6 General information for participants including hotel accommodation, transportation and visa requirements will be made available at the ITU website: <http://www.itu.int/en/ITU-T/Workshops-and-Seminars/qos/092015/Pages/default.aspx>.

7 To enable ITU to make the necessary arrangements concerning the organization of the workshop, I should be grateful if you would register via the on-line form at: <http://www.itu.int/en/ITU-T/Workshops-and-Seminars/qos/092015/Pages/default.aspx> by
**21 August 2015.** **Please note that pre-registration of participants to our events is carried out exclusively *online*.** Participants will also be able to register on-site on the day of the event.

8 I would remind you that citizens of some countries are required to obtain a visa in order to enter and spend any time in Greece. The visa must be obtained from the office (embassy or consulate) representing Greece in your country or, if there is no such office in your country, from the one that is closest to the country of departure.

 Participants are requested to refer to this website: <http://www.mfa.gr/en/visas/visas-for-foreigners-traveling-to-greece/> for detailed information on visa requirements. Please be aware that visa approval might take time so kindly send your application as soon as possible.

Yours faithfully,

Chaesub Lee
Director of the Telecommunication
Standardization Bureau