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| **Telecommunication Standardization Bureau** |  |
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Geneva, 24 October 2012

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| Ref:  Tel: Fax: Email: | **TSB Circular 315** TSB Workshops/P.R.  +41 22 730 5591 +41 22 730 5853 [tsbworkshops@itu.int](mailto:tsbworkshops@itu.int) | | - To Administrations of Member States of the Union;  - To ITU Sector Members;  - To ITU Associates;  - To ITU Academia | |
|  |  | | **Copy:**  - To the Chairmen and Vice-Chairmen of ITU-T Study Groups;  - To the Director of the Telecommunication Development Bureau;  - To the Director of the Radiocommunication Bureau  - To the Director, ITU Regional Office, Bangkok  - To the Permanent Mission of India, Geneva | |
| Subject: | | | **Joint ITU-GISFI Workshop on Bridging the Standardization Gap: Sustainable Rural Communications -  (Bangalore, India, 17-18 December 2012)** | |

Dear Sir/Madam,

1 I would like to inform you that a **Joint ITU-GISFI Workshop on Bridging the Standardization Gap: Sustainable Rural Communications** will take place from 17 to   
18 December 2012 at [The Oberoi Hotel](http://www.oberoihotels.com/), Bangalore, India. This event, which will be hosted by the Global ICT Standardization Forum for India (GISFI) and Huawei, India, will be followed by the Eleventh GISFI Standardization Series meetings from 19 to 20 December 2012 at the same venue.

The workshop will open at 0900 hours. Participants’ registration will begin at 0800 hours. Detailed information concerning the meeting room will be provided at the entrance of the meeting venue.

2 Discussions will be held in English only.

3 Participation is open to ITU Member States, Sector Members, Associates and Academic Institutions and to any individual from a country which is a member of ITU who wishes to contribute to the work. This includes individuals who are also members of international, regional and national organizations. The workshop is free of charge.

4 ICTs can be a major enabler for socioeconomic development and enable countries to create opportunities for the masses living in rural areas. The main objective of the event is to discuss the strategies, emerging technologies and ICT standards which could be enablers in bringing telecommunications systems and broadband Internet to rural areas in a sustainable fashion. The event will also consider innovations in the ICT industry which will play a major role in bridging the broadband gap in rural areas.

The target audience are ITU Member States, ICT companies, ICT regulatory bodies, ICT research organizations, ICT service providers, ICT start ups in the region, and academia.

5 A draft programme of the workshop including presentations and relevant information will be made available on the ITU-T website at the following address: <http://www.itu.int/en/ITU-T/Workshops-and-Seminars/bsg/201212/Pages/default.aspx> . This website will be kept updated as necessary.

6 Details on hotel accommodation can be found in **Annex 1** as well as on the ITU website: <http://www.itu.int/en/ITU-T/Workshops-and-Seminars/bsg/201212/Pages/default.aspx>. Additional logistics information including transportation, health requirements etc. will be made available at the above-mentioned website.

7 **Fellowships**: We are pleased to inform you that one full or two partial fellowships per administration, **within the Asia-Pacific region,** will be awarded, subject to available funding, to facilitate participation from Least Developed or Low Income Developing Countries (<http://itu.int/en/ITU-T/info/Pages/resources.aspx>). An application for a fellowship must be authorized by the relevant Administration of the ITU Member State. Fellowship requests (please use enclosed **in Annex 2)**, must be returned to ITU **not later than** **17 November 2012** (please note that at WTSA-08, the Heads of Delegation committed that their candidate chairmen and vice-chairmen would be provided with the necessary resources to fulfil the duties of their office for the full four year term and that it was therefore recognized that the chairmen and vice-chairmen will not receive financial assistance from ITU).

8 To enable TSB to make the necessary arrangements concerning the organization of the workshop, I should be grateful if you would register via the on-line form at: <http://www.itu.int/en/ITU-T/Workshops-and-Seminars/bsg/201212/Pages/default.aspx>, as soon as possible, but **not later than  
7 December 2012**. **Please note that pre-registration of participants to workshops is carried out exclusively *online*.**

9 We would like to remind you that citizens of some countries are required to obtain a visa in order to enter and spend any time in India. The visa must be requested and obtained from the Embassy or Consulate of India in your country or, if there is no such office in your country, from the one that is closest to the country of departure.

Participants who require an invitation letter and/or a visa support letter to enter India are advised to address their request to the following contact person from the host organization:Mr Tilak Raj Dua  
Vice-Chairman, GISFI, Email: [tilakrajdua@gmail.com](mailto:tilakrajdua@gmail.com).

Please ensure to make your request for visa invitation letters as soon as possible as visa approval may take time.

Yours faithfully,

Malcolm Johnson  
Director of the Telecommunication  
Standardization Bureau

**Annexes: 2**

ANNEX 1  
(to TSB Circular 315)

**Hotel accommodation with special rates  
for ITU-GISFI attendees**

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| Hotel information:  [The Oberoi Hotel](http://www.oberoihotels.com/)  37-39, M.G Road  Bangalore 560 001  India  T: +91 (80) 25585858 Extn: 8117  D: +91 (80) 41358117  M: +91 (0) 9886055867   Web: [www.oberoihotels.com](http://www.oberoihotels.com) | Contact person for room booking based on special rates:  **Ms. Vibha Shetty** Assistant Sales Manager  National Sales  T: +91 (80) 25585858 Extn: 8117 D: +91 (80) 41358117 M: +91 (0) 9886055867 E: [vibha.shetty@oberoigroup.com](mailto:Vibha.shetty@oberoigroup.com) F: +91 (80) 41358158 |

A block booking of 35 rooms is available from **16 to 20 December 2012**. More bookings are possible. The rates, which are quoted below are inclusive of:

* Buffet breakfast
* 15% discount on Spa
* 15% discount on laundry are as follows:

Check-in: December 16th 2012  
Check-out: December 20th 2012

**Deluxe Category**:

* Single occupancy - INR 6,000 + taxes
* Double occupancy INR 6,750 + taxes

**Luxury Category:**

* Single occupancy - INR 7,500 + taxes
* Double occupancy INR 8,250 + taxes

**Premier Category:**

* Single occupancy - INR 9,000 + taxes
* Double occupancy INR 9,750 + taxes

**Executive Suite:**

* Single occupancy - INR 12,000 + taxes
* Double occupancy INR 12,750 + taxes

ANNEX 2  
(to TSB Circular 315)

**FELLOWSHIP REQUEST**

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|  | **Joint ITU/GISFI Workshop on Bridging the Standardization Gap: Sustainable Rural Communications -   (Bangalore, India, 17-18 December 2012)** | | | | | |  |
| **Please return to:** | | | **ITU**  **Geneva (Switzerland)** | | **E-mail :** [**bdtfellowships@itu.int**](mailto:bdtfellowships@itu.int)  **Tel: +41 22 730 5227**  **Fax: +41 22 730 5778** | | | |
| **Request for one full fellowship or two partial fellowships to be submitted before  17 November 2012** | | | | | | | |
|  | | | | Participation of women is encouraged | | |  | |
| Registration Confirmation I.D. No: …………………………………………………………………………… (Note: It is imperative for fellowship holders to pre-register via the on-line registration form at: <http://www.itu.int/en/ITU-T/Workshops-and-Seminars/bsg/201212/Pages/default.aspx>)  **Country: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Name of the Administration or Organization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Mr. / Ms. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(family name) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(given name)**  **Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | | | | | | | | |
| **Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Tel.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Fax: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E-Mail:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **PASSPORT INFORMATION :**  **Date of birth: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Nationality: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Passport number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Date of issue: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ In (place) : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Valid until (date): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | | | | | | | | |
| **Please select your preference** | | | | | | | | |
| 1. **□** One full fellowship     or **□** two partial fellowships (per eligible country). | | | | | | | | |
| 1. In case of two partial fellowships, chose one of the following: | | | | | | | | |
| **□ Economy class air ticket (duty station / Bangalore/ duty station).**  **□ Daily subsistence allowance intended to cover accommodation, meals & misc. expenses.** | | | | | | | | |
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| **Signature of fellowship candidate:** | | | | | | **Date:** | | |
| **TO VALIDATE FELLOWSHIP REQUEST, NAME, TITLE AND SIGNATURE OF CERTIFYING OFFICIAL DESIGNATING PARTICIPANT MUST BE COMPLETED BELOW WITH OFFICIAL STAMP.**  **N.B. IT IS IMPERATIVE THAT FELLOWS BE PRESENT FROM THE FIRST DAY TO THE END OF THE MEETING.** | | | | | | | | |
| **Signature** | | | | | | **Date** | | |