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| **Radiocommunication Bureau (BR)** | | |
| Administrative Circular  **CACE/639** | | 28 October 2013 |
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| **To Administrations of Member States of the ITU, Radiocommunication Sector Members and ITU‑R Associates participating in the work of Radiocommunication Study Group 4** | | |
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| Subject: | **Radiocommunication Study Group** **4 (Satellite services)**  **–** **Proposed approval of 1 draft new ITU-R Recommendation** | |
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At the meeting of ITU-R Study Group 4 held on 11 October 2013, the Study Group adopted the text of 1 draft new ITU-R Recommendation and agreed to apply the procedure of Resolution ITU-R 1-6 (see § 10.4.5) for approval of Recommendations by consultation. The title and summary of the draft Recommendation are given in the Annex.

Having regard to the provisions of § 10.4.5.1 of Resolution ITU-R 1-6, Member States are requested to inform the Secretariat ([brsgd@itu.int](mailto:brsgd@itu.int)) by 28 December 2013, whether they approve or do not approve the proposal above.

Any Member State who objects to the approval of a draft Recommendation is requested to inform the Director and the Chairman of the Study Group of the reasons for the objection.

After the above-mentioned deadline, the results of this consultation will be announced in an Administrative Circular and the approved Recommendation will be published as soon as practicable (see <http://www.itu.int/pub/R-REC>).

Any ITU member organization aware of a patent held by itself or others which may fully or partly cover elements of the draft Recommendation(s) mentioned in this letter is requested to disclose such information to the Secretariat as soon as possible. The Common Patent Policy for   
ITU-T/ITU-R/ISO/IEC is available at <http://www.itu.int/en/ITU-T/ipr/Pages/policy.aspx>.

François Rancy

Director

**Annex:** Title and summary of the draft Recommendation

**Document attached:** Document 4/BL/2

This document is available in electronic format at: <http://www.itu.int/rec/R-REC-S/en>.

**Distribution:**

– Administrations of Member States of the ITU and Radiocommunication Sector Members participating in the work of Radiocommunication Study Group 4

– ITU-R Associates participating in the work of Radiocommunication Study Group 4

– Chairmen and Vice-Chairmen of Radiocommunication Study Groups and the Special Committee on Regulatory/Procedural Matters

– Chairman and Vice-Chairmen of the Conference Preparatory Meeting

– Members of the Radio Regulations Board

– Secretary-General of the ITU, Director of the Telecommunication Standardization Bureau, Director of the Telecommunication Development Bureau

Annex  
  
Title and summary of the draft Recommendation adopted   
by Radiocommunication Study Group 4

Draft new Recommendation ITU-R S.[GENACC]-0 Doc. 4/BL/2

****Access procedures for fixed-satellite service occasional use, transmissions to geostationary-satellite orbit space stations, in the 4/6 GHz   
and 11-12/13/14 GHz FSS bands****

This Recommendation provides access procedures for fixed-satellite service(FSS) occasional use (OU), transmissions to geostationary-satellite orbit space stations, in the 4/6 GHz and 11‑12/13/14 GHz FSS bands. An occasional use transmission is a telecommunication application in the fixed-satellite service where the transmission lasts a limited period of time ranging from minutes to months.

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