



Radiocommunication Bureau
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Administrative Circular
CACE/491*

9 October 2009

**To Administrations of Member States of the ITU
and Radiocommunication Sector Members participating
in the work of the Radiocommunication Study Groups**

Subject: Invitation to collaborate with the Coordination Committee for Vocabulary (CCV) in the coordination activities on new vocabulary within ITU-R in the six official languages of the ITU (see [Resolution ITU-R 36-2](#))

1 Following the adoption by the Plenipotentiary Conference of Resolution 154 (Antalya, 2006) on the use of the six official languages of the Union on an equal footing and the recent decision of the ITU-R Coordination Committee for Vocabulary (see [Document CCV/13](#) – Summary Report of the CCV/1-09 meeting and Administrative Circular [CA/180](#) - Summary of conclusions of the 16th meeting of the RAG), this Circular invites ITU Member States and ITU-R Sector Members to designate experts, preferably engineers having experience in the work of the ITU and specialized in terms and definitions in one of the six official languages (preferably their working language), to assist the CCV in the adoption of new vocabulary (terms and definitions) in English, Arabic, Chinese, Spanish, French and Russian languages (see Annex 1).

The objective of these activities is to ensure consistency within the ITU-R publications by ensuring that the texts have the same meaning in the six official languages of the ITU. These experts would be expected to work in close collaboration with the CCV in accordance with *resolves* 1 of Resolution ITU-R 36-2.

2 Details on the procedure to be followed will be established and communicated on the basis of replies to this Circular on a timely basis.

3 The terminology managed by the Radiocommunication Sector is included in the database ITU terms and definitions accessible from:

<http://www.itu.int/ITU-R/go/terminology-database>

* English only.

4 The CCV works electronically and meets three times per year (2 conference calls and 1 face to face meeting). The CCV website is accessible from:

<http://www.itu.int/ITU-R/go/rccv/en>

5 The contact persons in the CCV are:

- Mr. Nabil Kisrawi, Chairman of the CCV, e-mail: nabil.kisrawi@ties.itu.int, or
- Mr. Nelson Malaguti, Counsellor a.i. for the CCV,
e-mail: nelson.malaguti@itu.int, tel.: +41 22 730 5198, fax: +41 22 730 5806.

Valery Timofeev
Director, Radiocommunication Bureau

Annex: 1

Distribution:

- Administrations of Member States and Radiocommunication Sector Members
- Chairmen and Vice-Chairmen of Radiocommunication Coordination Committee for Vocabulary (CCV)
- Secretary-General of the ITU, Director of the Telecommunication Standardization Bureau, Director of the Telecommunication Development Bureau

Annex 1

Designation of experts in the radiocommunication field to collaborate in the CCV work

Name of Administration/Organization:			
Contact person:			
Working language: English ☐ Arabic ☐ Chinese ☐ Spanish ☐ French ☐ Russian ☐			
Mailing address for contact person:			
City:	State:	Postal Code:	Country:
Telephone No.:		Telefax No.:	
E-mail address:			
Signature: (on behalf of the Member State / Sector Member) _____			
Date:			
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