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| INTERNATIONAL TELECOMMUNICATION UNION | sigleITU |

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| *Radiocommunication Bureau**(Direct Fax N°. +41 22 730 57 85)* |

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| Administrative Circular**CA/202** | 12 March 2012 |

**To Administrations of Member States of ITU
and Radiocommunication Sector Members**

**Subject**: Nineteenth meeting of the Radiocommunication Advisory Group,
Geneva, 25-27 June 2012

# 1 Introduction

The nineteenth meeting of the Radiocommunication Advisory Group (RAG) is to be held at the ITU headquarters in Geneva from 25-27 June 2012 inclusive. As stated in Article 11A of the ITU Convention, the RAG is open to representatives of administrations of Member States and representatives of Sector Members and to the Chairmen of the study groups and other groups. The principal duties of the RAG are, *inter alia*, to review priorities, programmes, operations, financial matters and strategies related to Radiocommunication Assemblies, study groups and the preparation of radiocommunication conferences, and any specific matters as directed by a conference of the Union, a Radiocommunication Assembly or the Council. The RAG recommends measures to foster cooperation and coordination with other standards bodies, with the Telecommunication Standardization Sector, the Telecommunication Development Sector and the General Secretariat.

**2** The draft agenda of the meeting has been established in consultation with the Chairman of RAG, and is contained in **Annex 1**.

**3** All documents and administrative information pertaining to the nineteenth meeting of the Radiocommunication Advisory Group (RAG) will be posted on the ITU website at http://www.itu.int/ITU-R/go/RAG as they become available.

# 4 Contributions

I would like to take this opportunity to invite contributions related to the respective agenda items. Contributions should be submitted to the Director of the Radiocommunication Bureau (BR), in electronic form, at brrag@itu.int, with a copy to the RAG Chairman and Vice-Chairmen at the email addresses indicated in **Annex 2**. Contributions should be received by the BR not later than **18 May 2012**. In accordance with Resolution 165 (Guadalajara, 2010), Member States are reminded that documents should be submitted no later than 14 days before the commencement of the meeting in order to ensure timely translation in six languages. Contributions received by the Director after that date will be published in the original language only.

# 5 Meeting schedule

The RAG meeting will commence its deliberations at 1000 hours on 25 June 2012 in Room Popov (2nd Basement, ITU Tower Building) and registration will begin at 0830 hours on 25 June 2012 in the entrance of the Montbrillant building. The RAG meeting will complete its work at 1200 hours on 27 June 2012.

# 6 General information and delegate registration

Participants will find the necessary information with relation to accommodation and travel, delegate registration and visa information at www.itu.int/ITU-R/go/delegate-reg-info/en.

**7** The Bureau remains at your disposal for any questions concerning this Administrative Circular (contact person in the Radiocommunication Bureau: Mr Fabio Leite,
telephone: +41 22 730 5940, e-mail: fabio.leite@itu.int).

 F. Rancy
 Director, Radiocommunication Bureau

**Annexes:** 2

Distribution:

– Administrations of Member States of the ITU

– Radiocommunication Sector Members

– Chairmen and Vice-Chairmen of Radiocommunication Study Groups and the Special Committee on Regulatory/ Procedural Matters

– Chairman and Vice-Chairmen of the Radiocommunication Advisory Group

– Chairman and Vice-Chairmen of the Conference Preparatory Meeting

– Members of the Radio Regulations Board

– Secretary-General of the ITU, Director of the Telecommunication Standardization Bureau, Director of the Telecommunication Development Bureau

Annex 1

Draft agenda for the nineteenth meeting of the
Radiocommunication Advisory Group

Geneva, 25-27 June 2012

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| **1** | Opening remarks |
| 2 | Approval of the agenda |
| **3** | **Council issues**  |
| **4** | **Results of RA-12 and WRC-12** |
| **5** | **Study Group activities:**5.1 Working methods of the ITU-R Study Groups |
| **6** | **WRC-15 preparation** |
| **7** | Draft Operational Plan for 2013-2016 |
| **8** | RAG correspondence group activities |
| **9** | **Date of next meeting** |
| **10** | **Any other business** |

 Mr Bashir GWANDU
 Chairman, Radiocommunication Advisory Group

Annex 2

Name and address of the Chairman and Vice-Chairmen of the
Radiocommunication Advisory Group

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| Chairman |  |
| **Mr Bashir GWANDU** Chairman, RAGNigerian Communications Commission (NCC)Aguiyi Ironsi StreetMaitamaABUJANigeria (Fed. Rep. of) | Tel: +243 9 461 7441Fax: +234 9 461 7502E-mail1: bashirgwandu@yahoo.co.ukE-mail2: gwandu@ncc.gov.ng |
| Vice-Chairmen |  |
| **Mr Yousuf AL-BULUSHI** Vice-Chairman, RAGOman Telecommunications RegulatoryAuthorityP.O. Box 579RUWI 112Oman (Sultanate of) | Tel: +968 24 574363Fax: +968 24 565464E-mail1: yousuf@tra.gov.om |
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| **Mr Pier Vincenzo GIUDICI** Vice-Chairman, RAGRadio VaticanaDirezione Tecnica00120 VATICAN CITYVatican City State | Tel: +39 06 6988 3551Fax: +39 06 6988 3936E-mail1: dirtecsmg@vatiradio.vaE-mail2: direcct@vatiradio.va |
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| **Mr Albert NALBANDIAN** Vice-Chairman, RAGMinistry of Transport and Communication28, Nalbandyan Street0010 YEREVANArmenia (Rep. of) | Tel: +41 22 7332974Fax: +41 79 7721180E-mail1: albert.nalbandian@ties.itu.int |
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