|  |  |  |
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| itu_logo | **Union internationale des télécommunications**  **Bureau de la Normalisation des Télécommunications** |  |

Genève, le 17 mars 2016

|  |  |  |  |
| --- | --- | --- | --- |
| Réf.:  Contact:  Téléphone: Télécopie: Courriel:  Contact:  Téléphone: Télécopie: Courriel: | **Circulaire TSB 208**  Reinhard Scholl  +41 22 730 5860 +41 22 730 5853 [tsbworkshops@itu.int](mailto:tsbworkshops@itu.int)  Orozobek Kaikov Bureau de zone de l'UIT pour la CEI +7 495 926 60 70 +7 495 926 60 73 [orozobek.kaiykov@itu.int](mailto:orozobek.kaiykov@itu.int) | - Aux administrations des Etats Membres de l'Union  **Copie**:  - Aux Membres du Secteur UIT-T;  - Aux Associés de l'UIT-T;  - Aux établissements universitaires participant aux travaux de l'UIT;  - Aux Président et Vice-Présidents des Commissions d'études de l'UIT;  - Au Directeur du Bureau de développement des télécommunications;  - Au Directeur du Bureau des radiocommunications;  - Au Chef du Bureau de zone de l'UIT pour la CEI;  - A la Mission permanente de l'Ouzbékistan à Genève | |
|  |  |
| Objet: | **Forum régional 2016 de l'UIT: "Réduire l'écart en matière de normalisation pour les pays de la CEI/RCC" (11 Avril  2016)** *suivi de la* **Réunion préparatoire régionale de la CEI/RCC en vue de l'Assemblée mondiale de normalisation des télécommunications (AMNT-16) 12-14 avril 2016, Tashkent, Ouzbékistan** | |

Madame, Monsieur,

1 L'UIT a l'honneur d'inviter votre Administration ou votre organisation à assister aux manifestations suivantes, qui se tiendront à Tashkent à l'aimable invitation de l'Administration des télécommunications de l'Ouzbékistan:

* Forum régional 2016 de l'UIT: "Réduire l'écart en matière de normalisation pour les pays de la CEI/RCC", 11 avril 2016, organisé par l'Union internationale des télécommunications (UIT);
* Réunion préparatoire régionale de la CEI/RCC en vue de l'Assemblée mondiale de normalisation des télécommunications (AMNT-16) 12-14 avril 2016, organisée par l'UIT.

2 Ces deux manifestations auront lieu à l'hôtel [**Radisson SAS Hotel Tashkent**](http://www.radissonsas.com/) dans la salle de conférence "Ball Room" au premier étage.

3 **Participation:** La participation au Forum régional 2016 de l'UITest ouverte aux Etats Membres, aux Membres de Secteur et aux Associés de l'UIT, ainsi qu'aux établissements universitaires participant aux travaux de l'UIT des pays de la CEI/RCC, et à toute personne issue d'un pays qui est Etat Membre de l'UIT et souhaite contribuer aux travaux.

La participation à la Réunion préparatoire régionale de la CEI/RCC en vue de l'AMNT-16 estouverte aux Etats Membres de l'UIT et aux Membres du Secteur UIT-Tdes pays de la CEI/RCC.

4 Le Forum régional 2016 de l'UIT "Réduire l'écart en matière de normalisation pour les pays de la CEI/RCC" a pour but dedéfinir les modalités d'une coopération et d'une participation accrues aux travaux de normalisation de l'UIT et à l'application des normes dans les pays de la CEI/RCC. De plus, les Résolutions de l'AR-15 (Genève, 2015), de l'AMNT-12 (Dubaï, 2012) et de la CMDT-14 (Dubaï, 2014), qui visent à réduire l'écart en matière de normalisation entre pays en développement et pays développés, seront également examinées à cette occasion.

Le **programme provisoire** duForum régional 2016 de l'UIT figure dans l'**Annexe 1**. Pour tout renseignement complémentaire concernant l'ordre du jour et les thèmes du Forum régional 2016 de l'UIT, veuillez vous adresser à M. Denis Andreev (TSB) par courriel ([denis.andreev@itu.int](mailto:denis.andreev@itu.int)).

5 L'AMNT-16 se tiendra à Yasmine Hammamet (Tunisie) du 25 octobre au 3 novembre 2016 et sera précédée du Colloque mondial sur la normalisation (GSS-16) le 24 octobre 2016. La Réunion préparatoire régionale de la CEI/RCC en vue de l'AMNT-16 vise à fournir des renseignements sur les travaux préparatoires en vue de l'Assemblée et à coordonner les positions des pays. On trouvera des renseignements détaillés sur l'AMNT-16 à l'adresse: <http://www.itu.int/en/ITU-T/wtsa16/Pages/default.aspx>.

6 Le **programme provisoire** de la Réunion préparatoire régionale de la CEI/RCC en vue de l'AMNT-16 figure dans l'**Annexe 2**.

Des informations complémentaires sur les réunions seront publiées sur le site web de l'UIT: <http://www.itu.int/en/ITU-T/wtsa16/prepmeet/Pages/default.aspx>. Ces informations seront actualisées dès que des renseignements nouveaux ou modifiés seront ajoutés.

7 **Interprétation et documentation**: Les discussions auront lieu en russe et en anglais. Un service d'interprétation simultané sera assuré. Veuillez noter que les manifestations se dérouleront sans document papier et que, afin de faciliter la gestion des séances et le traitement des documents, l'UIT encouragera l'utilisation de documents électroniques pendant les manifestations. Des copies électroniques des documents seront mises à disposition sur le site web.

8 **Bourses**: l'UIT-T octroiera à un participant de chaque pays de laCEI/RCCremplissant les conditions requises uniquement, etdans les limites du budget disponible, une bourse complète ou deux bourses partielles couvrant le billet d'avion aller-retour et l'indemnité journalière de subsistance. Ce participant doit être dûment autorisé par l'Administration du pays de la CEI/RCC, qui doit être un pays en développement à faible revenu (dont le revenu par habitant est inférieur à 2 000 USD). Il ne sera accordé qu'une bourse complète ou deux bourses partielles au maximum par pays, mais le nombre de délégués d'un pays n'est pas limité, étant entendu que le pays devra supporter les dépenses afférentes aux délégués supplémentaires. Il est demandé aux participants candidats à l'obtention d'une bourse de bien vouloir retourner le formulaire de demande de bourse figurant dans l'**Annexe 6**, dûment rempli, à l'UIT par courrier électronique ([bdtfellowships@itu.int](mailto:bdtfellowships@itu.int)) ou par télécopie (+41 22 730 5778), avant le **23 mars 2016** au plus tard.

9 **Inscription**: Veuillez noter que l'inscription des participants à chacune de ces manifestations s'effectuera en ligne sur le site web suivant:[http://www.itu.int/online/regsys/ITU-T/misc/  
edrs.registration.form?\_eventid=3000863](http://www.itu.int/online/regsys/ITU-T/misc/edrs.registration.form?_eventid=3000863). Afin que nous puissions prendre les dispositions nécessaires concernant l'organisation de ces manifestations, nous vous saurions gré de bien vouloir vous inscrire le plus tôt possible, et au plus tard le **6 avril 2016**.

10 **Visa**: Nous vous rappelons que pour les ressortissants de certains pays, l'entrée et le séjour sur le territoire de l'Ouzbékistan sont soumis à l'obtention d'un visa. Ce visa doit être demandé et obtenu auprès de la représentation de l'Ouzbékistan dans votre pays (ambassade ou consulat). Les participants qui ont besoin d'une assistance du pays hôte pour obtenir un visa d'entrée devront fournir les informations figurant sur leur passeport (comme indiqué dans le formulaire de demande d'assistance pour l'obtention d'un visa qui est reproduit dans l'**Annexe** **5**) et communiquer un numéro de télécopie à Mme Umida Musayeva, Spécialiste principale du Département des relations internationales de la Commission publique pour les communications, l'informatisation et les technologies de télécommunication de la République d'Ouzbékistan, par télécopie (+998 71 239 8782) ou par courrier électronique ([u.musaeva@aci.uz](mailto:u.musaeva@aci.uz)) avant le **30 mars 2016** au plus tard (pour toute demande de renseignements, le numéro de téléphone est le suivant: +998 71 238 4141, mob: +998 90 371 8388).

11 **Hébergement**: Les participants devront prendre en charge les frais liés à l'hébergement. Une liste des hôtels proposés à Tashkent est donnée dans l'**Annexe 3**. L'administration du pays hôte effectuera les réservations de chambres d'hôtels et assurera les transferts à l'arrivée et au départ pour les participants qui auront indiqué leurs souhaits en matière de réservation de chambres d'hôtel sur le formulaire de réservation d'hôtel et de transfert figurant dans l'**Annexe 4**. Afin d'assurer l'accueil et les transferts à l'arrivée et au départ, il est demandé aux participants de bien vouloir retourner ce formulaire, dûment rempli, à Mme Umida Musayeva par télécopie ( +998 71 2398782) ou par courrier électronique ([u.musaeva@aci.uz](mailto:u.musaeva@aci.uz)), avant le **1er avril 2016** au plus tard (Pour toute demande de renseignements, le numéro de téléphone est le suivant: +998 71 238 4141, mob: +998 90 371 8388).

Veuillez agréer, Madame, Monsieur, l'assurance de ma considération distinguée.

Chaesub Lee  
Directeur du Bureau de la normalisation   
des télécommunications

**Annexes: 6**

ANNEX 1  
(to TSB Circular 208)

**Draft programme**

**ITU Regional Forum 2016**

**“BRIDGING THE STANDARDIZATION GAP FOR CIS/RCC COUNTRIES”  
11 April 2016**

|  |  |
| --- | --- |
| **Day 1: ITU Regional Forum**  **(Monday, 11 April 2016)** | |
| 09:30 – 10:00 | **Opening remarks**  Welcome and keynote addresses |
| 10:00 – 11:00 | **Session 1: Cyber-Physical Infrastructure 2020 Dr Chaesub Lee, TSB Director**  Objectives: This session will focus on the current ITU-T standardization activities for new technologies and services. There will be an overview of ITU-T SGs activities, including current key ITU-T research areas. |
| 11:00 – 11:30 | **Coffee break** |
| 11:30 – 12:30 | **Session 2: Key ITU activities on promoting the development and implementation of ICT technologies**  Objectives: This session will focus on some ITU activities which promote ICT development and implementation, including VoLTE/ViLTE, C&I, combating counterfeiting, Internet speed measurements, IoT, smart cities, etc.  Also, there will be an overview of the work of the ITU-D Study Groups that will include a presentation on key ITU activities in the region, which will be delivered by the ITU Area Office for CIS. |
| 12:30 – 14:00 | **Lunch** |
| 14:00 – 15:30 | **Session 3: Overview of standardization activities of ICTs in terms of the interests of the CIS/RCC region**  Objectives: This session will provide an overview of the current status of ICT standardization in the CIS/RCC region. How to approach building/extending the current national standardization activities based on ITU-T Recommendations will be a discussion point.  This session will also focus on the key standardization activities considered to be important issues for CIS/RCC region. The following aspects of each topic will be presented: technologies, evolution and trends, current and future studies, and new services, focusing on how they can be used in CIS/RCC countries. There will be an opportunity for regulators and operators from the CIS/RCC countries to express their requirements for the future ICT market in CIS/RCC countries in terms of ITU-T Recommendations. |
| 15:30 – 16:00 | **Coffee break** |
| 16:00 – 17:00 | **Session 4: Increasing the effectiveness of the participation of the CIS/RCC region in the development of ITU-T Recommendations**  Objectives: This session will provide practical guidance on how to effectively draft and submit contributions to WTSA and ITU-T Study Groups and focus on examples covering topic areas when possible. |
| 17:00 – 17:30 | **Wrap-up session** |

ANNEX 2  
(to TSB Circular 208)

**CIS/RCC Regional Preparatory Meeting for  
the World Telecommunication Standardization Assembly (WTSA-16)  
12(pm) to 14 April 2016**

|  |  |
| --- | --- |
|  | **Day 2: WTSA-16 Regional Preparatory Meeting (Tuesday, 12 April 2016)** |
| 14:00 – 14:30 | **Opening and introduction of moderators** | |
| 14:30 – 15:15 | **Session A: Progress report on the implementation of the WTSA-12 Resolutions**  Objective: This session will review the major outcomes of WTSA-12 and the preparation status of WTSA-16, including expected participants, structure, objectives of WTSA-16, and logistics.  This session will also review the major WTSA Resolutions and Recommendations and examine changes that might be proposed for WTSA-16. | |
| 15:15 – 15:30 | **Q&A** | |
| 15:30 – 16:00 | **Coffee break** | |
| 16:00 – 17:00 | **Session B: The strategy of ITU-T and study group restructuring**  Objective: This session will focus on the strategic directions of ITU-T and potential proposals for the restructuring of ITU-T study groups. | |
| 17:00 – 17:30 | **Q&A** | |
|  | **Day 3: WTSA-16 Regional Preparatory Meeting (Wednesday, 13 April 2016)** | |
| 9:30 – 11:00 | **Session C: WTSA-16 – Regional Preparations**  Objective: This session will discuss regional concerns, determine issues on which proposals should be drafted, consider and adopt texts of proposals. | |
| 11:00 – 11:30 | **Coffee break** | |
| 11:30 – 12:30 | **Session C: WTSA-16 – Regional Preparations *(continued)*** | |
| 12:30 – 14:00 | **Lunch** | |
| 14:00 – 15:30 | **Session C: WTSA-16 – Regional Preparations *(continued)*** | |
| 15:30 – 16:00 | **Coffee break** | |
| 16:00 – 17:00 | **Session C: WTSA-16 – Regional Preparations *(continued)*** | |
|  | **Day 4: WTSA-16 Regional Preparatory Meeting (Thursday, 14 April 2016)** | |
| 9:30 – 11:00 | **Session D: WTSA-16 – Open Discussion**  Objective: This session will focus on the discussion of possible Study Group restructuring, candidacies for chairs and vice chairmen for SG and TSAG, and proposals to enhance participation in ITU-T emerging activities. | |
| 11:00 – 11:30 | **Coffee break** | |
| 11:30 – 12:30 | **Session D: WTSA-16 – Open Discussion *(continued)*** | |
| 12:30 – 14:00 | **Lunch** | |
| 14:00 – 15:30 | **Wrap-up session**  Conclusion of the discussion and review of draft texts and any regional positions to be adopted. | |

ANNEX 3  
(to TSB Circular 208)

**PRACTICAL INFORMATION**

**EVENT VENUE**

***Radisson SAS Hotel Tashkent \*\*\*\****

88, A.Temur Street,

Tashkent, 100084, Uzbekistan

Tel.: +998 71 1204900

Fax: +998 71 1204902

[**www.radissonsas.com**](http://www.radissonsas.com)

**REGISTRATION**

Registration will be conducted exclusively online at: <http://www.itu.int/online/regsys/ITU-T/misc/edrs.registration.form?_eventid=3000863>. To enable us to make the necessary arrangements concerning the organization of the Forum and the CIS/RCC Regional Preparatory Meeting for WTSA-16, we should be grateful if you would register as soon as possible, but **not later than 6 April 2016**.

On-site registration will begin on Monday, 11 April 2016 at 9:30 am at the Forum venue, [**Radisson SAS Hotel Tashkent**](http://www.radissonsas.com/), in conference room “Ball Room” on the 1st floor.

**WORKING LANGUAGES**

The Meeting will be held in Russian with simultaneous interpretation into English.

**ACCOMMODATION**

***Radisson SAS Hotel Tashkent \*\*\*\****

88, Amir Temur Street

Tashkent 100084

Uzbekistan

Tel.: +998 71 1204900

Fax: +998 71 1204902

[**www.radissonsas.com**](http://www.radissonsas.com)

The Radisson SAS Hotel in Tashkent is on Amir Temur street in the heart of the banking and business district. The hotel is just 15 minutes from the international airport and has 111 beautifully designed rooms with all modern amenities: individually controlled heating and air-conditioning system, direct-dial telephones and Internet port, electronic safe, TV with 24 international channels, mini-bar, and bathroom with bathtub and hairdryer. The hotel has 2 bars, 2 restaurants, a fitness center (swimming pool, sauna and gym), a 24-hour Business Center with all amenities, a laundry & dry-cleaning service, an outdoor parking lot, and a currency exchange office.

   

|  |  |
| --- | --- |
| ***Room Type*** | ***Special Rates*** |
| *Standard Single* | *137 USD* |
| *Junior Suite* | *250 USD* |

The above rates include:

* full buffet breakfast;
* fitness center use: swimming pool, sauna and gym;
* complimentary Internet in the room & wireless Internet use in all public areas;
* VAT

Check-in time at the hotel is 14:00 and check-out is 12:00 (noon). Accounts can be settled by major credit cards: Visa, AmEx, MasterCard, Diners Club, JCB or by cash.

If participants need a hotel reservation, they are kindly asked to complete the **HOTEL RESERVATION AND TRANSFER FORM**(Annex 4) and send it **to the national coordinator,** Mrs Umida Musayeva, Senior Specialist of International Relations Coordination Department of the Communications and Information Agency of Uzbekistan, by fax: + 998 71 2398782 or e-mail: [u.musaeva@aci.uz](mailto:u.musaeva@aci.uz) by **1 April 2016** at the latest (for inquiries, tel: +998 71 2384141, mob: +998 90 371 8388).

***Hotel Wyndham \*\*\*\****

Amir Temur Street, C 4, No 7/8,   
Tashkent 700000

Uzbekistan  
**Tel:** +(998) 71 120 37 00, +(998) 71 134 85 85  
**Fax:** +(998) 71 134 42 42  
[www.wyndham.com](http://www.wyndham.com)

We plan for fellowship holders to stay at this hotel.

Located 8 km from Tashkent International Airport in the city center of Tashkent.

[](http://www.dedeman.com/Tashkent.aspx##)  [](http://www.dedeman.com/Tashkent.aspx##) 

|  |  |
| --- | --- |
| ***Room Type*** | ***Special Rates*** |
| *Standard Room* | *145 USD* |
| *Double Room* | *155 USD* |
| *Deluxe Room* | *180 USD* |
| *Junior Suite* | *400 USD* |

Single or double occupancy includes full buffet breakfast and all local taxes.

Free usage of fitness center (indoor & outdoor swimming pools, sauna, gym).

Free unlimited wireless Internet service in all guest rooms.

Free wireless Internet service in public areas.

***International Hotel Tashkent \*\*\*\*\****

107A, Amir Temur Street

Tashkent 100084

Uzbekistan

Tel.: (998 71) 1207000 ext. 4229

Fax: (998 71) 1206459

**www.interational tashkent.com**

Opened in 1997, this established 5-star hotel is ideally located within a business park near the National Bank of Uzbekistan, a shopping center, the Telecommunication Center, and the main trade fair venue. The hotel is adjacent to a lake and close to the city center.

Distance from International airport: 10 km or 20-minute drive. Distance to city center: 5 km.

   

|  |  |
| --- | --- |
| ***Room Type*** | ***Special Rates*** |
| *Standard Room* | *190 USD* |
| *Superior Room* | *210 USD* |
| *Junior Suite* | *528 USD* |

Room rate includes one full American buffet breakfast.

Also free of charge: Instant check-in/check-out; luggage storage; in-room safe; 24-hour security, a 24-hour fitness center, use of the swimming pool, steam room and sauna during working hours; and wireless Internet access in the hotel lobby.

Guests can pay by credit card (American Express/Visa/EuroMaster card) or by bank transfer.

**TRANSPORTATION**

Transportation will be available for delegates from the airport to their respective hotels. If you need transfer from the airport to the hotel upon your arrival and from the hotel to the airport when you depart, please provide the relevant information requested in Annex 4.

**AIRPORT**

There are currently twelve airports in Uzbekistan that are operated by Uzbekistan Airways National AirCompany. The five international airports are the following: Tashkent, Samarkand, Bukhara, Urgench and Termez airports.

Tashkent International Airport fully meets international standards and the ICAO requirements and receives all the types of aircraft. The newly renovated passenger terminal for international flights provides the highest level of conveniences and services for passengers.

Distance from city center: 15-30 minutes

Ground transportation options: taxi, bus.

**ENTRY REQUIREMENTS AND VISA INFORMATION FOR REPUBLIC OF UZBEKISTAN**

Those participants requiring an entry **visa** for the Republic of Uzbekistan are requested to contact their local Embassy/Consulate of the Republic of Uzbekistan for information well in advance and to fill in the following form: [http://evisa.mfa.uz/registration.aspx](http://evisa.mfa.uz/Registration.aspx).

Visas are issued to foreign citizens in the diplomatic and consular missions of the Republic of Uzbekistan abroad on the basis of the Visa Support Letter (permission from the Ministry of Foreign Affairs of Uzbekistan).

In Tashkent International Airport Consular Bureau, visas can only be issued to those foreign citizens arriving from the countries that do not have diplomatic or consular missions of the Republic of Uzbekistan. In this case, visa support from the hosting administration is required.

Should the participants need visa support, they are kindly asked to complete and send the following documents **to the national coordinator,** Mrs Umida Musayeva, by fax: + 998 71 2398782 or e-mail: [u.musaeva@aci.uz](mailto:u.musaeva@aci.uz) by **30 March 2016** at the latest (for inquiries, tel.: +998 71 238 4141, mob: +998 90 371 8388):

* the Visa Support Form (Annex 5 to the Invitation letter);
* the application form from the website of the Ministry of Foreign Affairs of Uzbekistan (<http://www.evisa.mfa.uz/evisa_en/>);
* copy of passport.

There is a bilateral Visa-Free Regulation with Azerbaijan, Armenia, Belarus, Georgia, Kazakhstan, Moldova, Russia, Ukraine and Kyrgyzstan.

**GENERAL INFORMATION**

The Republic of Uzbekistan is situated between the Amudarya and Syrdarya rivers and occupies 447,400 square meters. From east to west the territory spans 1,425 km and 930 km from north to south. The territory borders on Kazakhstan in the north, on Kyrgyzstan and Tajikistan in the east and southeast, on Turkmenistan in the west, and on Afghanistan in the south.

With a history of more than 25 centuries, Uzbekistan is the oldest country in Central Asia and has a unique culture.

Lately, tourism in Uzbekistan has increased noticeably and the wide range of travel facilities and services of local tour operators expands year by year, bringing more travelers to explore this wonderful place.

The plains of Uzbekistan are home to many cities with hundreds of architectural monuments from different centuries are located. Among them are Samarkand, Bukhara, Khiva, Shakhrizabs, Termez and Kokand. These cities were the centers of science and the arts.

The Great Silk Road, one of the most significant achievements in history of civilization, also passed through these cities.

**INSURANCE**

Insurance is not necessary for travel to Uzbekistan.

**VACCINATION REQUIREMENTS AND MEDICAL FACILITIES**

Vaccinations are not necessary. A Medical Service including first aid will be available on-site, with immediate transportation and hospital admission for emergencies.

**CLIMATE**

Uzbekistan’s climate is sharply continental, characterized by high contrasts in day and night temperatures. The temperature varies rather considerably with respect to the seasons: summers are hot and winters are cool. The average temperature in January falls below -6 C, while the average temperature in April may rise above 20 to 24 C. The average annual precipitation on the plains is 120-200 mm, while it can reach 1000 mm in mountainous areas. Because of low rainfall in the plains, agriculture heavily relies on irrigation.

**TIME ZONE**

Uzbekistan is 5 hours ahead of [Greenwich Mean Time](http://wwp.greenwichmeantime.com/) (GMT+5).

**CURRENCY**

The national currency of the Republic of Uzbekistan is the Uzbek Sum. All payments must be made in the national currency. Currency exchange offices are available in every city of Uzbekistan. Currency can also be exchanged at bureau de changes in hotels and at banks.

Banks are open from 09:00 until 19:00 from Monday to Saturday.

*Currency exchange rate on 09.03.2016.*

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **№** | **Currency** |  | **CB** | **Buy** | **Sell** |  |
| 1 | US dollar | 1 UZS | 2904 | 2913 | 2856,64 | USD |
| 2 | EURO | 1 UZS | 3191 | 3231 | 3211,42 | EUR |

**TELECOMMUNICATIONS**

Among the Fixed Line Operators there are three companies, namely: JS “Uzbektelecom”, JV “Est Telecom”, and JV “Buzton”. Mobile operators: “UMS” (GSM), “Beeline” (GSM), Ucell (GSM), UzbekMobile (CDMA 450).

Meeting participants can get Internet access in the respective hotels and at the meeting venue. High-quality and cheap telephone services are possible through IP-telephony cards. The Tashkent area code is +998 71. A local call from a regular phone will cost you around 5,20 Sum per minute. For international calls from Tashkent you should dial 00 + the country code and area code) or follow the instructions on the telephone card.

**SAFETY**

Security will be guaranteed.

**ELECTRICITY**

The standard supply is 220 V. Outlets for 220 V are available at the hotels.

ANNEX 4  
(to TSB Circular 208)

|  |  |  |
| --- | --- | --- |
| ITU globe2 | **ITU Regional Forum 2016 “Bridging the standardization gap for CIS/RCC countries”, (11 April 2016)**  *followed by*  **CIS/RCC Regional Preparatory Meetings for the WTSA-16, 12-14 April 2016, Tashkent, Uzbekistan** | ITU globe2 |

**HOTEL AND TRANSFER RESERVATION FORM**

***To ensure the booking of the hotel and transfer to and from the airport, participants are requested to complete and return this form to Mrs Umida Musayeva****, Senior Specialist of International Relations Coordination Department of the Communications and Information Agency of Uzbekistan, by fax: + 998 71 239-87-82 or e-mail:* [*u.musaeva@aci.uz*](mailto:u.musaeva@aci.uz) *by* ***1 April 2016*** *at the latest.  
(For inquires, tel.: +998 71 238 4141, mob: +998 90 371 8388).*

*Information about hotel accommodation – see Annex 3*

*Family name ----------------------------------------------------------------------------------------------------*

*First name*  ----------------------------------------------------------------------------------------------------

*Address*  ------------------------------------------------------------- *Tel: ----------------------------*

*----------------------------------------------------------------------------------- Fax: -----------------------------*

*--------------------------------------------------------------------------------- E-mail:* ---------------------------

***Name of Hotel*** *------------------------*

*------------ single/double room(s)* ***at preferential rate***

***from \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ April 2016 to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_April 2016***

*Date* ------------------------------------------------------*Signature*-----------------------------------------------

**TRANSFER INFORMATION**

**Transportation will be provided from the airport to the hotels and to the meeting venue**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Date of Arrival |  |  | Time of Arrival |  | FLIGHT NO. |  |
| Date ofDeparture |  |  | Time of Departure |  | FLIGHT NO. |  |

ANNEX 5  
(to TSB Circular 208)

|  |  |  |
| --- | --- | --- |
| ITU globe2 | **ITU Regional Forum 2016 “Bridging the standardization gap for CIS/RCC countries”, (11 April 2016)**  *followed by*  **CIS/RCC Regional Preparatory Meetings for the WTSA-16, 12-14 April 2016, Tashkent, Uzbekistan** | ITU globe2 |

**Visa Support Form (Deadline: 30 March 2016)**

Please use **CAPITAL** letters.

|  |  |
| --- | --- |
| Surname & first name(s): |  |
| Sex: |  |
| Position: |  |
| Organization: |  |
| Address: |  |
| Telephone: |  |
| Fax: |  |
| Nationality: |  |
| Passport number: |  |
| Date of issue: |  |
| Date of expiry: |  |
| Country & city where you will obtain visa for Uzbekistan: |  |
| Date of birth: |  |
| Place of birth: |  |
| Date of arrival: |  |
| Date of departure: |  |

PHOTOCOPY OR SCANNED COPY OF YOUR NATIONAL PASSPORT IS TO BE ENCLOSED

Please fax or e-mail this form duly completed by **30 March 2016, at the latest,** to:

*Mrs Umida Musayeva, by fax: + 998 71 2398782 or e-mail:* [*u.musaeva@aci.uz*](mailto:u.musaeva@aci.uz) *(For inquiries, tel: tel.: +998 71 238 4141, mob: +998 90 371 8388)*

ANNEX 6  
(to TSB Circular 208)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ITU globe2 | **ITU Regional Forum 2016 “Bridging the standardization gap for CIS/RCC countries”, (11 April 2016)**  *followed by*  **CIS/RCC Regional Preparatory Meetings for the WTSA-16, 12-14 April 2016, Tashkent, Uzbekistan** | | | ITU globe2 |
| **Please return to:** | | **Fellowships Service**  **ITU/BDT**  **Geneva (Switzerland)** | **E-mail: [bdtfellowships@itu.int](mailto:bdtfellowships@itu.int)**  **Tel: +41 22 730 5227**  **Fax: +41 22 730 5778** | |
| **Request for a fellowship to be submitted before 23 March 2016** | | | | |
| **Participation of women is encouraged** | | | | |
| Registration Confirmation ID No.:  (Note: It is imperative for fellowship holders to pre-register via the online registration form at: <http://www.itu.int/online/regsys/ITU-T/misc/edrs.registration.form?_eventid=3000863>)  Country:  Name of the Administration or Organization:  Mr / Ms:  (family name) (given name)  Title:  Address:    Tel: Fax:  E-mail:  PASSPORT INFORMATION:  Date of birth: Nationality:  Passport Number: Date of issue:  In (place): Valid until (date): | | | | |
| CONDITIONS (Please select your preference)   1. □  One full fellowship or  □ Two partial fellowships (per eligible country) 2. In case of two partial fellowships, chose one of the following :   □ Economy class air ticket (Duty station / Tashkent / Duty station)  □ Daily subsistence allowance intended to cover accommodation, meals and misc. expenses. | | | | |
| Signature of fellowship candidate: Date: | | | | |
| TO VALIDATE FELLOWSHIP REQUEST, NAME AND SIGNATURE OF CERTIFYING OFFICIAL DESIGNATING PARTICIPANT MUST BE COMPLETED BELOW WITH OFFICIAL STAMP.  Signature: Date: | | | | |

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