|  |  |
| --- | --- |
| **Telecommunication StandardizationBureau** | ITU logo |
|  | Geneva, 12 December 2014 |
| Ref: | **TSB Circular 131**TSB Workshops/H.O. | - To Administrations of Member States of the Union;- To ITU-T Sector Members;- To ITU-T Associates;- To ITU-T Academia |
| Contact: | Hiroshi OTA |
| Tel: | +41 22 730 6356 |
| Fax: | +41 22 730 5853 |
| E-mail: | tsbworkshops@itu.int  | **Copy:**- To the Chairmen and Vice-Chairmen of ITU-T Study Groups;- To the Director of the Telecommunication Development Bureau;- To the Director of the Radiocommunication Bureau;- To the ITU Coordinator for Europe Region, BDT;- To the Permanent Mission of Turkey in Geneva |
| Subject: | **Workshop on "Quality of Service and Quality of Experience of Multimedia Services in Emerging networks**"**(Istanbul, Turkey, 9-11 February 2015)** |

Dear Sir/Madam,

1 I would like to inform you that a workshop on **"Quality of Service and Quality of Experience of Multimedia Services in Emerging networks**" will take place in Istanbul, Turkey, from 9 to 11 February 2015 inclusive. This event will be kindly hosted by Türk Telekom, Turkey.

The exact venue will be indicated on the event website: <http://www.itu.int/en/ITU-T/Workshops-and-Seminars/qos/022015/Pages/default.aspx> in due course.

The workshop will open at 1000 hours on the first day. Participants’ registration will begin at 0900 hours. Detailed information concerning the meeting rooms will be displayed on screens at the entrances of the meeting venue.

2 Discussions will be held in English only.

3 Participation is open to ITU Member States, Sector Members, Associates and Academic Institutions and to any individual from a country which is a member of ITU who wishes to contribute to the work. This includes individuals who are also members of international, regional and national organizations. The workshop is free of charge but no fellowships will be granted.

4 The main objectives of this workshop are:

* To give an overview of the ITU-T SG12 activities and standardization work in general;
* To discuss Quality of Service (QoS) & Quality of Experience (QoE) of multimedia services in emerging networks; and
* To exchange information on QoS & QoE in terms of standardisation, best practices, QoS frameworks, regulatory and operational aspects, assessment of QoS parameters for different services, multimedia performance assessment methods, etc.

5 The target audience for this workshop are a range of experts from service providers, vendors, academia and regulators from countries around the world, especially from Turkey, Europe, Asia and Africa regions.

6 A draft programme of the workshop and presentations will be made available on the ITU-T website at the following URL: <http://www.itu.int/en/ITU-T/Workshops-and-Seminars/qos/022015/Pages/default.aspx>. This website will be updated as new or modified information become available.

7 General information for participants including hotel accommodation, transportation and visa requirements will be made available on the ITU-T website: <http://www.itu.int/en/ITU-T/Workshops-and-Seminars/qos/022015/Pages/default.aspx>.

8 To enable TSB to make the necessary arrangements concerning the organization of the workshop, I should be grateful if you would register via the on-line form at: <http://www.itu.int/en/ITU-T/Workshops-and-Seminars/qos/022015/Pages/default.aspx>, as soon as possible, but **not later than 23 January 2015.** **Please note that pre-registration of participants to workshops is carried out exclusively *online*.**

9 I would like to remind you that citizens of some countries are required to obtain a visa in order to enter and spend any time in Turkey. The visa must be obtained from the office (embassy or consulate) representing Turkey in your country or, if there is no such office in your country, from the one that is closest to the country of departure. Additional information on visa requirements will be made available on the event website at <http://www.itu.int/en/ITU-T/Workshops-and-Seminars/qos/022015/Pages/default.aspx>.

Yours faithfully,

Malcolm Johnson
Director of the Telecommunication
Standardization Bureau