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| **Telecommunication Standardization Bureau** |  |
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Geneva, 28 April 2010

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| Ref: | **TSB Collective letter 4/SG3RG-LAC** |  |
| Tel: Fax:  E-mail: | +41 22 730 5887 +41 22 730 5853 [tsbsg3@itu.int](mailto:tsbsg3@itu.int) | To the members of the Study Group 3 Regional Group for Latin America and the Caribbean (SG3RG-LAC) |

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| Subject: | **Meeting of the Study Group 3 Regional Group for Latin America and the Caribbean (SG3RG-LAC) and the associated BDT Seminar, Santo Domingo, Dominican Republic, 6-9 July 2010** |

Dear Sir/Madam,

1 I am pleased to inform you that the Study Group 3 Regional Group for Latin America and the Caribbean (SG3RG-LAC) is to meet in Santo Domingo, Dominican Republic, on 8 and 9 July 2010, at the kind invitation of Indotel, preceded by a two-day seminar, focusing on economic and financial aspects of telecommunications. The venue of the meeting has not been established yet. This information will be sent out in due course in an addendum to the present TSB Collective letter.

2 The Seminar, organized by the Telecommunication Development Bureau (BDT), will start at 0930 hours on Tuesday, 6 July 2010. The meeting of the SG3RG-LAC will start at 0930 hours on Thursday, 8 July and will be restricted to delegates and representatives of administrations and operating agencies of the region, in conformity with §2.3.2 of Section 2 of Resolution 1 of the   
WTSA-08. The registration of delegates will take place in the morning of 6 July at the meeting venue as from 0830 hours.

3 In agreement with the Chairman of the SG3RG-LAC, the seminar and the meeting will be conducted with interpretation English/Spanish.

4 The draft agenda of the SG3RG-LAC meeting, as prepared by the Chairman of this group, is set out in **Annex 1** hereto. I would like to draw your attention to the fact that you might usefully prepare for the meeting by referring to the summary record of the previous SG3RG-LAC meeting ([SG3RG-LAC – R 1](http://www.itu.int/md/T09-SG3RG.LAC-R-0001/en)).

5 You will shortly be receiving a letter of invitation from BDT for the Regional Seminar to be held just before the SG3RG-LAC meeting.

6 An addendum to this letter containing practical information regarding these events will be sent as soon as possible.

7 I would like to urge you to pre-register for this meeting by **6 June 2010**, at the latest. **Please note that pre-registration of participants to ITU-T meetings is carried out *online* at the ITU-T website (**[**http://www.itu.int/ITU-T/othergroups/tal/index.asp**](http://www.itu.int/ITU-T/othergroups/tal/index.asp)**).**

8 A list of hotels will be provided in the addendum to this Collective letter when it is published.

9 It is important to note that participants should enquire **in advance** whether they need a visa for the Dominican Republic and apply to the Consulate or Embassy of the Dominican Republic in their respective country.

10 Pursuant to the provisions of Recommendation A.1 of the WTSA (Johannesburg, 2008), contributions to the work of the SG3RG-LAC shall be submitted to the Director of the Telecommunication Standardization Bureau (TSB). Please send them to [tsbsg3@itu.int](mailto:tsbsg3@itu.int) **before 27 June 2010**.

We would strongly encourage you to use the set of templates that has been created to harmonize the appearance of ITU-T documents while making their production easier and hence more efficient. The ITU-T basic template is accessible from each ITU-T study group web page, under “Delegate resources” (<http://www.itu.int/ITU-T/studygroups/templates/index.html>).

With a view to settling any questions that might arise concerning contributions, the name, fax and telephone numbers and e-mail address of the person to be contacted should be indicated on contributions. Accordingly, please include those details on the cover page of all documents.

11 Participants actually present at the meeting and having requested paper copies in advance by means of the registration form will receive only those documents posted on the ITU-T website as from 3 days prior to the meeting **(*3 July 2010*)** and up to the end of the meeting.

12 I am pleased to inform you that ITU will provide a limited number of fellowships to facilitate participation from Least Developed or Low Income Developing Countries (one person per country). Whether they will be full or partial fellowships will depend on the number of requests and the funds available, as fellowships will be awarded on a first come first served basis. An official fax/letter must be sent to the Director of TSB requesting the fellowship and already providing the name of the intended candidate **no later than 4 June 2010**.

Please note that at WTSA-08, the Heads of Delegation committed that their candidate chairmen and vice-chairmen would be provided with the necessary resources to fulfill the duties of their office for the full four year term and that it was therefore recognized that the chairmen and vice-chairmen will not receive financial assistance from ITU.

Yours faithfully,

Malcolm Johnson  
Director of the Telecommunication  
Standardization Bureau

**Annex:** 1

ANNEX 1  
(to TSB Collective letter 4/SG3RG-LAC)

***Meeting of SG3RG-LAC  
Santo Domingo, Dominican Republic, 8-9 July 2010***

***Draft agenda***

1 Opening of the meeting

2 Adoption of the agenda

3 Inventory of available documents

4 Results of ITU-T Study Group 3 meeting and other ITU meetings

5 Report of the last meeting of the SG3RG-LAC

6 Analysis of replies to the questionnaire on accounting/settlement rates

7 Possible revision of the maximum settlement rate indicated in Recommendation D.400R

8 Review and implementation of cost models in the Region

8.1 Information on cost models being used by Administrations

8.2 Basic concept of an efficient model and legal framework of the model

8.3 Review of the SG3RG-LAC/TAL cost model

9 Accounting in international telephony

9.1 Mobile termination charge

9.2 Alternative calling procedures

9.3 Discussion on network externalities

9.4 Incidence of telecommunication rates and costs on income distribution and international competitiveness of local products and services

9.5 Cross-border connectivity for mobile

10 International Internet Connection (Recommendation D.50)

11 “IP telephony”

11.1 Definition of “Voice over IP”

11.2 Consequences of introducing VoIP in the regulatory framework of countries in the region

12 Universal Service, its costs and funding

13 Review of the International Telecommunication Regulations

14 Preparation of PP-10

15 Work programme and calendar

16 Other business

17 Closure of meeting

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