



Radiocommunication Bureau
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Administrative Circular
CACE/525

2 February 2011

**To Administrations of Member States of the ITU, Radiocommunication Sector Members,
ITU-R Associates participating in the work of the Radiocommunication Study Group 1
and the Special Committee on Regulatory/Procedural Matters**

**Subject: Meeting of Radiocommunication Study Group 1 (Spectrum management),
Geneva, 2-3 June 2011**

1 Introduction

By means of this Administrative Circular, we wish to announce that a meeting of ITU-R Study Group 1 will take place in Geneva on 2 and 3 June 2011, following the meeting of Working Parties 1A, 1B and 1C (see Circular Letter [1/LCCE/90](#)).

The Study Group meeting will be held in the ITU Headquarters, Geneva. The opening session will take place at 09:30 hours.

Group	Meeting date	Deadline for contributions	Opening session
Study Group 1	2-3 June 2011	Thursday, 26 May 2011 at 16:00 hours UTC	Thursday, 2 June 2011 at 09:30 hours (local time)

2 Programme of the meeting

The draft agenda for the meeting of Study Group 1 is contained in Annex 1.

The Questions assigned to Study Group 1 may be found on:

<http://www.itu.int/publ/R-QUE-SG01/en>

2.1 Adoption of draft Recommendations at the Study Group meeting (§ 10.2.2 of Resolution ITU-R 1-5)

No Recommendations are proposed for adoption by the Study Group in accordance with § 10.2.2 of Resolution ITU-R 1-5.

2.2 Adoption of draft Recommendations by a Study Group by correspondence (§ 10.2.3 of Resolution ITU-R 1-5)

The procedure described in § 10.2.3 of Resolution ITU-R 1-5 concerns draft new or revised Recommendations that are not specifically included in the agenda of a Study Group meeting.

In accordance with this procedure, draft new and revised Recommendations prepared during the meetings of Working Parties 1A, 1B and 1C held prior to the Study Group meeting will be submitted to the Study Group. After due consideration, the Study Group may decide to seek adoption of these draft Recommendations by correspondence. In such cases, the Study Group may also decide to apply the procedure for simultaneous adoption and approval (PSAA) of a draft Recommendation as described in § 10.3 of Resolution ITU-R 1-5 (see also § 2.3 below).

In accordance with § 2.25 of Resolution ITU-R 1-5, Annex 2 to this Circular contains a list of topics to be addressed at the meetings of the Working Parties held just prior to the Study Group meeting, and for which draft Recommendations may be developed.

2.3 Decision on approval procedure

At the meeting, the Study Group shall decide on the eventual procedure to be followed for seeking approval for each draft Recommendation in accordance with § 10.4.3 of Resolution ITU-R 1-5. Approval may be sought by submitting the draft Recommendation to the next Radiocommunication Assembly, or by consultation of the Member States; alternatively, the Study Group may decide to use the PSAA procedure described in § 10.3 of Resolution ITU-R 1-5.

3 Contributions

Contributions in response to the work of Study Group 1 are invited. These will be processed according to the provisions laid down in Resolution ITU-R 1-5 and posted on <http://www.itu.int/md/R07-SG01-C/en>. **The deadline for reception of contributions by the Radiocommunication Bureau is Thursday, 26 May 2011 at 16:00 hours UTC.** Contributions received later than this deadline cannot be accepted. Resolution ITU-R 1-5 provides that contributions which are not available to participants at the opening of the meeting shall not be considered.

Participants are requested to submit contributions by electronic mail to:

rsg1@itu.int

A copy should also be sent to the Chairman and Vice-Chairmen of Study Group 1. The pertinent addresses can be found on:

http://www.itu.int/cgi-bin/htsh/compass/cvc.param.sh?acvty_code=sg1

4 Participation/Visa requirements

Delegate/participant registration for the meeting will be carried out online via the ITU-R website. Each Member State/Sector Member/Associate was requested to designate a focal point to be responsible for the handling of all registration requests for his/her administration/organization. Individuals wishing to attend should contact the focal point designated for all Study Group activities for his/her entity directly. The list of designated focal points (DFPs) is available on the **ITU-R Member Information and Delegate Registration** webpage at:

<http://www.itu.int/ITU-R/go/delegate-reg-info/en>

The Delegate Registration desk will open at 08:30 hours on the first day of the meeting at the entrance of the Montbrillant building. Please note that the confirmation of registration sent to each delegate/participant by e-mail must be presented, together with photo identification, in order to receive a badge.

Information regarding hotel accommodation for meetings held in Geneva is available at <http://www.itu.int/travel/index.html>.

François Rancy
Director, Radiocommunication Bureau

Annexes: 2

Distribution:

- Administrations of Member States and Radiocommunication Sector Members
- ITU-R Associates participating in the work of Radiocommunication Study Group 1
- Chairmen and Vice-Chairmen of Radiocommunication Study Groups and Special Committee on Regulatory/Procedural Matters
- Chairman and Vice-Chairmen of the Conference Preparatory Meeting
- Members of the Radio Regulations Board
- Secretary-General of the ITU, Director of the Telecommunication Standardization Bureau, Director of the Telecommunication Development Bureau

Annex 1

Draft agenda for the meeting of Radiocommunication Study Group 1

(Geneva, 2-3 June 2011)

- 1** Opening of the meeting
- 2** Approval of the agenda
- 3** Appointment of the Rapporteur
- 4** Approval of the summary record of the September 2010 meeting (Document [1/136](#))
- 5** Report on the second session of CPM-11
- 6** Executive Reports from the Working Party Chairmen
 - 6.1** Working Party 1A
 - 6.2** Working Party 1B
 - 6.3** Working Party 1C
- 7** Consideration of new and revised Recommendations where notice of intention to seek adoption was not given (see Resolution ITU-R 1-5, § 10.2.3, § 10.3 and § 10.4)
 - 7.1** Decision to seek adoption
 - 7.2** Decision on approval procedure to be followed
- 8** Consideration of editorial revisions to Recommendations (see Resolution ITU-R 1-5, § 11.5)
- 9** Consideration of new and revised Reports
- 10** Consideration of new and revised Questions
- 11** Suppression of Recommendations, Reports and Questions
- 12** Status of Recommendations, Reports, Handbooks, Questions, Opinions, Resolutions and Decisions
- 13** Preparations for RA-12 and WRC-12
- 14** Report from the Editorial Group and Rapporteur for Vocabulary
- 15** Liaison with other Study Groups and international organizations
 - 15.1** Radiocommunication Sector (ITU-R)
 - 15.2** Telecommunication Standardization Sector (ITU-T)
 - 15.3** Telecommunication Development Sector (ITU-D)
 - 15.4** International Special Committee on Radio Interference (CISPR)

- 16** Consideration of other contributions
- 17** Consideration of future work programme and schedule of meetings
- 18** Any other business
- 19** Closure of the meeting

R. HAINES
Chairman, Radiocommunication Study Group 1

Annex 2

Topics to be addressed at meetings of Working Parties 1A, 1B and 1C held prior to the meeting of Study Group 1 and for which draft Recommendations may be developed

Working Party 1A

- *Impact of power line high data rate telecommunications systems on radiocommunication systems* (see Recommendation ITU-R SM.1879, Report ITU-R SM.2158-1 and the working document toward a preliminary draft new Report ITU-R SM.[PLT + 80 MHz] (see Annex 1 to [Document 1A/311](#))).
- *Unwanted emissions in the out-of-band domain* (Recommendation ITU-R SM.1541-2 and its Annex 8 – *OoB domain emission limits for primary radar systems*; see Annex 11 to [Document 1A/311](#)).

Working Party 1B

- *Radiocommunication Data Dictionary (RDD)* (preliminary draft revision of Recommendation ITU-R SM.1413-2; see Annex 4 to [Document 1B/267](#)).
- *Frequency bands regionally or globally identified for short-range devices (SRDs)* (preliminary draft new Recommendation ITU-R SM.[SRD]; see Annex 1 to [Document 1B/267](#)).

Working Party 1C

- Relevant ITU-R Recommendations impacted by the new version of the ITU Handbook on Spectrum Monitoring (see section to 3.1.2.6 of [Document 1C/122](#)).
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