



*Radiocommunication Bureau*  
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Administrative Circular  
CACE/331

17 December 2004

**To Administrations of Member States of the ITU and  
Radiocommunication Sector Members participating in the  
work of the Radiocommunication Study Groups and the Special  
Committee on Regulatory/Procedural Matters**

**Subject:** Meeting of Radiocommunication Study Group 6 (Broadcasting services),  
Geneva, 13 and 14 April 2005

## **1 Introduction**

By means of this Administrative Circular, we wish to announce that a meeting of ITU-R Study Group 6 will take place from 13 to 14 April 2005, immediately after the meetings of Working Parties 6A, 6E, 6M, 6P, 6Q, 6R, 6S and Task Group 6/9 (see Circular Letter 6/LCCE/44, dated 13 December 2004).

The Study Group meeting will be held in the ITU Headquarters, Geneva. Services directly connected with meeting activities, such as delegate registration, document distribution, etc. will be located in the vicinity of the meeting room. The opening session will take place at 09:30 hours and registration of delegates will start at 08:30 hours on 13 April 2005.

## **2 Programme of the meeting**

The draft agenda for the meeting of Study Group 6 is contained in Annex 1. Contributions from participants will be processed in accordance with Resolution ITU-R 1-4.

The Questions assigned to Study Group 6 can be found in:

(<http://www.itu.int/ITU-R/publications/download.asp?product=que06&lang=e>).

### **2.1 Adoption of draft Recommendations at the Study Group meeting (§ 10.2.2 of Resolution ITU-R 1-4)**

No draft Recommendations are proposed for adoption by the Study Group at its meeting in accordance with § 10.2.2 of Resolution ITU-R 1-4.

## **2.2 Adoption of draft Recommendations by a Study Group by correspondence (§ 10.2.3 of Resolution ITU-R 1-4)**

The procedure described in § 10.2.3 of Resolution ITU-R 1-4 concerns draft new or revised Recommendations which are not specifically included in the agenda of a Study Group meeting or for which there was insufficient time for their preparation in the working languages prior to the meeting.

In accordance with this procedure, draft new and revised Recommendations prepared during the meetings of Working Parties 6A, 6E, 6M, 6P, 6Q, 6R, 6S and Task Group 6/9, held immediately before the Study Group meeting will be submitted to the Study Group. After due consideration, the Study Group may decide to seek adoption of these draft Recommendations by correspondence. In such cases, the Study Group may also decide to apply the procedure for simultaneous adoption and approval (PSAA) of a draft Recommendation as described in § 10.3 of Resolution ITU-R 1-4 (see also § 2.3 below).

In accordance with § 2.25 of Resolution ITU-R 1-4, Annex 2 to this Circular contains a list of topics to be addressed at the Working Party and Task Group meetings just prior to the Study Group meeting, and for which draft Recommendations may be developed.

## **2.3 Decision on approval procedure**

At the meeting, the Study Group shall decide on the eventual procedure to be followed for seeking approval for each draft Recommendation in accordance with § 10.4.3 of Resolution ITU-R 1-4. Approval may be sought by submitting the draft Recommendation to the next Radiocommunication Assembly, or by consultation of the Member States; alternatively, the Study Group may decide to use the PSAA procedure described in § 10.3 of Resolution ITU-R 1-4.

If, at its meeting, a Study Group decides that a draft Recommendation resulting from the study of a Question identified as suitable for the Alternative Approval Procedure (AAP) has no policy or regulatory implications, the approval process of Resolution ITU-R 45-1 may be applied. In such cases, the draft Recommendation should be considered for adoption using the correspondence procedure described above in § 2.2. Once adopted by this procedure, such a Recommendation shall then be considered approved in accordance with Resolution ITU-R 45-1.

## **3 Visa requirements**

We would remind you that citizens of some countries are required to obtain a visa in order to enter and spend any time in Switzerland. The visa must be requested and obtained from the office (embassy or consulate) representing Switzerland in your country or, if there is no such office in your country, from the one that is closest to the country of departure. If problems are encountered, the Union can, at the official request of the administration or company you represent, approach the competent Swiss authorities in order to facilitate delivery of the visa.

Visa requests should be made via an official covering letter from the administration or company you represent. This letter must specify your name and function, date of birth, passport number as well as the date of issuance and expiration. The letter must be accompanied by a photocopy of your passport and completed registration form and must be sent by fax to the ITU-R Document and Meetings Unit, Office V.434, Attention: Mrs. L. Kocher. The fax number is +41 22 730 6600. Please note that the Union needs at least one week to process all papers required for the delivery of a visa.

#### **4 Participation**

Based on the registration of participants received one month prior to the meeting, appropriate interpretation facilities will be provided.

In order to make the necessary arrangements, it is requested that the intended participation of your representative(s) be advised not later than one month before the opening of the meeting, by means of the annexed form (Annex 3) (to be photocopied as required). For hotel accommodation see <http://www.itu.int/travel/>.

Valery Timofeev  
Director, Radiocommunication Bureau

#### **Annexes: 3**

Distribution:

- Administrations of Member States and Radiocommunication Sector Members
- ITU-R Associates participating in the work of Radiocommunication Study Group 6
- Chairmen and Vice-Chairmen of Radiocommunication Study Groups and Special Committee on Regulatory/Procedural Matters
- Chairman and Vice-Chairmen of the Conference Preparatory Meeting
- Members of the Radio Regulations Board
- Secretary-General of the ITU, Director of the Telecommunication Standardization Bureau, Director of the Telecommunication Development Bureau

## **Annex 1**

### **Draft agenda for the meeting of Radiocommunication Study Group 6**

(Geneva, 13-14 April 2005)

- 1** Opening of the meeting
- 2** Approval of the agenda
- 3** Appointment of the Rapporteur
- 4** Appointment of the Editorial Group
- 5** Chairman's Report
- 6** Reports of Working Parties and Task Group
- 7** Consideration of new and revised Recommendations
  - 7.1** Recommendations where notice of intention to seek adoption was not given (see Resolution ITU-R 1-4, §§ 10.2.3, 10.3 and 10.4)
    - Decision to seek adoption
    - Decision on eventual approval procedure to be followed
    - Compliance with Annex 1 of Resolution ITU-R 1-4, if required
  - 7.2** Recommendations suitable for the Alternative Approval Procedure of Resolution ITU-R 45-1
  - 7.3** Update of Recommendations under Resolution ITU-R 44-1
- 8** Results of the meetings of ITU-R SG 6 Steering Committee
- 9** Status of Handbooks, Questions, Recommendations, Reports, Opinions, Resolutions and Decisions
- 10** Liaison with other Study Groups and international organizations
- 11** Preparations for the RRC-06
- 12** Preparations for the RA-07
- 13** Preparations for CPM-07
- 14** Establishment of the Editorial Group working by correspondence
- 15** Schedule of meetings
- 16** Any other business

A. MAGENTA  
Chairman, Radiocommunication Study Group 6

## **Annex 2**

### **Topics to be addressed at meetings of Working Parties 6A, 6E, 6M, 6P, 6Q, 6R, 6S and Task Group 6/9 held immediately prior to the meeting of Study Group 6 and for which draft Recommendations may be developed**

#### **Working Party 6A**

- Format of ancillary data signals carried in digital component studio interfaces (possible draft revision of Recommendation ITU-R BT.1364)
- Specifications and usage of metadata information throughout the programme chain
- Intermediate audio quality coding systems for broadcasting emission application (possible revisions to Recommendations ITU-R BS.1115 and ITU-R BS.1548)

#### **Working Party 6E**

- Protection requirements of broadcasting systems against interference from radiation caused by wired telecommunication systems, from emissions of industrial, scientific and medical equipment, and from emissions of short-range devices
- Spectrum masks for digital terrestrial television broadcasting

#### **Working Party 6M**

- Rights Management in a Digital Broadcast Environment
- Harmonisation of Procedural Content Format for Interactive TV Applications – Update
- Protection of Privacy of end users in Interactive Broadcast services
- Implementation of the Terrestrial Return Channel for Interactive Services – deployment scenarios and planning considerations
- Systems for broadcasting of multimedia and data applications for mobile reception
- Systems for mitigating “Denial of Service” attacks on Interactive Broadcast services

### **Working Party 6P**

- Metadata for production and post-production
- Level metering
- Programme loudness metering requirements for production and postproduction in broadcasting
- A reference model of treatment of audio signals employing audio bit-rate reduction for programme production/post-production in broadcasting
- User requirements and spectrum usage for terrestrial electronic news gathering (ENG)

### **Working Party 6Q**

- Methods for the subjective assessment of non-interactive multimedia video by non-expert viewers
- Methodology for the subjective assessment of the quality of television pictures (possible draft revision of Recommendation ITU-R BT.500-11)
- Methods for objective quality coverage assessment of digital terrestrial television broadcasting signals

### **Working Party 6R**

- Television recordings with multichannel audio
- Handling and storage of television and sound recordings (possible revision of Recommendation ITU-R BR.1215)
- Requirements for the application of digital technology to audio (possible draft revision of Recommendation ITU-R BR.1351)
- Broadcasters' use of digital television recording formats designed for semi-professional or consumer applications

### **Working Party 6S**

- System parameters for BSS between 17.3 and 42.5 GHz (including associated feeder-links)
- Reference receiving earth station antenna patterns for replanning purposes to be used in the revision of the WARC BS-77 BSS Plans for Regions 1 and 3 (possible draft revision of Recommendation ITU-R BO.1213)
- Reference BSS earth station antenna patterns for use in interference assessment involving non-GSO satellites in frequency bands covered by RR Appendix 30 (possible draft revision of Recommendation ITU-R BO.1443-1)

### **Task Group 6/9**

- Parameter values for an expanded hierarchy of LSDI systems
- Classification of LSDI applications
- Image performance requirements for that LSDI application
- Methods to measure the characteristics of sound presentation for that LSDI application
- Basic performance requirements for the sound components of LSDI applications for presentation in a theatrical environment

### Annex 3



## Registration Form ITU-R Meetings Geneva, Switzerland, 30 March - 19 April 2005

**Radiocommunication Bureau**

I wish to participate in

WP 6A 30/3-5/4	WP 6M 30/3-5/4	WP 6E 31/3-7/4	WP 6S 31/3-8/4	TG 6/9 4-8/4	WP 6R 6-8/4
WP 6P 6-12/4	WP 6Q 11-12/4	WP 8A 11-15/4	WP 8B 11-15/4	SG 6 13-14/4	WP 8D 13-19/4

Mr. Mrs. Ms. Miss: .....  
(family name) (first name)

Accompanied by family member(s): .....  
(family name) (first name)

### 1. REPRESENTATION

Name of Member State: .....

- Head of Delegation                       Deputy                       Delegate  
(to be completed by representatives of Member States only)

Name of Sector Member: .....

- |   |  |
|---|--|
| <input type="checkbox"/> Recognized Operating Agencies                  | <input type="checkbox"/> Regional Telecommunication Organizations                    |
| <input type="checkbox"/> Scientific or Industrial Organizations         | <input type="checkbox"/> Intergovernmental Organizations operating Satellite Systems |
| <input type="checkbox"/> UN, Specialized Agencies and the IAEA          | <input type="checkbox"/> Other Entities dealing with Telecommunication matters       |
| <input type="checkbox"/> Regional and other International Organizations | <input type="checkbox"/> Associates  |

### 2. OFFICIAL ADDRESS

Name of the Company: .....

Street Address: .....

City/State/Code/Country: .....

Business tel.: ..... Fax: .....

E-mail: ..... In case of emergency: .....

### 3. DOCUMENTS

I wish to receive paper copies during the meeting:  Yes  No

If yes:  English  French  Spanish  
 Arabic  Chinese  Russian

*Upon request, contributions are available at the Document Distribution Desk*

Date : ..... Signature: .....

#### For BR Secretariat use only

Approved (if applicable)	Personal Section	Meeting Section	Pigeonhole
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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