



General Secretariat (SG)

Geneva, 21 May 2012

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To members of the WTPF Informal Expert Group

Subject: **Invitation to the first meeting of the Informal Expert Group for the World Telecommunication/ICT Policy Forum (WTPF)**

Dear Sir/Madam,

I have the honor to invite you to participate at the first meeting of the WTPF Informal Expert Group that will take place on 5th June 2012 in Room K at ITU Headquarters in Geneva.

The main objective of this meeting is to discuss the report of the Secretary-General that will serve as the Forum's only working Document. A draft Agenda is attached for your information. Working documents will be made available prior to the meeting on the WTPF website at <http://www.itu.int/wtpf>. Please note that the Informal Expert Group will be conducted in English only.

I am very much looking forward to seeing you in Geneva and to working with you towards a successful WTPF 2013.

Yours faithfully,

(signed)

Dr Hamadoun I. Touré
Secretary-General

Annex: 1

WTPF-IEG/1/1

INFORMAL EXPERT GROUP

FIRST MEETING

5 June 2012

9h30

**ITU Headquarters
Room K**

DRAFT AGENDA

- a. Introductory remarks
- b. Adoption of the agenda and other organizational matters
- c. Presentation of the Report of the Secretary-General
- d. Presentation of the Written Contributions
- e. Discussion on the Contributions
- f. Conclusions from the Chairman
- g. Next meeting of the Informal Expert Group
- h. Other matters