



Radiocommunication Bureau (BR)

Circular Letter
6/LCCE/84

28 June 2013

**To Administrations of Member States of the ITU, Radiocommunication Sector Members,
ITU-R Associates participating in the work of Radiocommunication Study Group 6
and ITU-R Academia**

**Subject: Meetings of Working Parties 6A, 6B and 6C in conjunction with a meeting of
Radiocommunication Study Group 6**

- **WP 6A: Terrestrial broadcasting delivery**
- **WP 6B: Broadcast service assembly and access**
- **WP 6C: Programme production and quality assessment**

1 Introduction

By means of this Circular Letter, we wish to announce that the meetings of ITU-R Working Parties 6A, 6B and 6C in conjunction with a meeting of Radiocommunication Study Group 6 will take place in the ITU Headquarters in Geneva from 12 to 22 November 2013 (See the table below):

Groups	Meeting dates	Deadline for contributions 1600 hours UTC	Opening session
Working Party 6A	12-20 November 2013	Tuesday, 5 November 2013	Tuesday, 12 November 2013 at 0930 hours
Working Party 6B	18-21 November 2013	Monday, 11 November 2013	Monday, 18 November 2013 at 0930 hours
Working Party 6C	11-15 November 2013	Monday, 4 November 2013	Monday, 11 November 2013 at 0930 hours
Study Group 6	22 November 2013	Friday, 15 November 2013	Friday, 22 November 2013 at 0930 hours

2 Programme of the meetings

Draft agendas for these meetings are contained in the Annex. The Questions assigned may be found on: <http://www.itu.int/pub/R-QUE-SG06/en>.

The Working Parties will conduct their work in English.

3 Contributions

Contributions in response to the work of Working Parties 6A, 6B and 6C are invited. These will be processed according to the provisions laid down in Resolution ITU-R 1-6.

The membership is encouraged to submit contributions (including revisions, addenda and corrigenda to contributions) in order for them to be received 12 calendar days prior to the start of the meeting. The deadline for reception of contributions is seven calendar days (1600 hours UTC) prior to the start of the meeting. **The deadlines for reception of contributions for these meetings are specified in the table above.** Submissions received later than these deadlines cannot be accepted. Resolution ITU-R 1-6 provides that contributions which are not available to participants at the opening of the meeting shall not be considered.

Participants are requested to submit contributions by electronic mail to: rsg6@itu.int. A copy should also be sent to the Chairmen of the relevant Working Parties and to the Chairman and Vice-Chairmen of Study Group 6. The pertinent addresses can be found on:

<http://www.itu.int/go/rsg6/ch>

<http://www.itu.int/go/rwp6a/ch>

<http://www.itu.int/go/rwp6b/ch>

<http://www.itu.int/go/rwp6c/ch>

4 Documents

Contributions will be posted “as received” within one working day on the Working Party webpages established for this purpose. The official versions will be posted on <http://www.itu.int/ITU-R/go/rsg6/en> (see “contributions” of the relevant Working Party) within 3 working days.

In agreement with the Chairmen of Working Parties 6A, 6B and 6C **the meetings will be completely paperless**. Wireless LAN facilities will be available for use by delegates in the meeting rooms. Printers are available in the cyber café of the 2nd basement of the Tower building and on the ground floor and first floor of the Montbrillant building for delegates who wish to print documents. In addition, a limited number of laptops are available for those who do not have one. Please enquire at the Service Desk (servicedesk@itu.int) for further information.

5 Remote participation

In order to facilitate remote participation in ITU-R meetings an audio webcast of the Working Party plenary sessions will be provided through the ITU Internet Broadcasting Service (IBS).

Remote participants wishing to actively participate (e.g. to introduce a contribution) will need to register in advance for the meeting (see section 6) and coordinate their active participation at least one month prior to the meeting with the responsible Counsellor.

Further information regarding remote participation can be found at:

www.itu.int/ITU-R/go/rsg-remote/

6 Participation/Visa requirements/Accommodation

Advance registration to ITU-R events is mandatory and carried out exclusively online through Designated Focal Points (DFPs). Each ITU-R Member has been requested to designate a DFP responsible for the handling of all registration formalities, including visa support requests that should also be submitted by the DFP during the on-line registration process. Individuals wishing to be registered to an ITU-R event should directly contact the DFP for their entity. The list of ITU-R DFPs (TIES protected) as well as detailed information on event registration, visa support requirements, hotel accommodation, etc. can be found at:

www.itu.int/en/ITU-R/information/events

François Rancy
Director

Annex: 1

Distribution:

- Administrations of Member States of the ITU and Radiocommunication Sector Members participating in the work of Radiocommunication Study Group 6
- ITU-R Associates participating in the work of Radiocommunication Study Group 6
- ITU-R Academia
- Chairman and Vice-Chairmen of Radiocommunication Study Group 6
- Secretary General of the ITU, Director of the Telecommunication Standardization Bureau, Director of the Telecommunication Development Bureau

ANNEX

Draft agenda for the meeting of Working Party 6A

(Geneva, 12 – 20 November 2013)

- 1 Opening remarks
- 2 Approval of the agenda
- 3 Report on the meeting of Working Party 6A (Document [6A/264](#))
- 4 Reports of the Rapporteurs
- 5 Establishment of sub-working parties and attribution of documents
- 6 Any other business

L. OLSON
Chairman, Working Party 6A

Workshop on Emergency Broadcasting to be held on 21 November 2013:

Study Group 6, at its April 2013 meeting, endorsed the proposal to hold a half-day Workshop on the essential role of broadcasting in the delivery of emergency information to the public (see §12 of Document [6/147](#)). The Workshop will be held during the afternoon of 21 November 2013 and will be organized by the Co-Rapporteurs of Working Party 6A who were tasked to develop the Report on the long-standing, essential role of terrestrial radio and television broadcasting to rapidly deliver emergency information to the public (see [Annex 16 to Document 6A/264](#)). At the Workshop, the Co-Rapporteurs will present their intermediate results. Additional experts in this field will be invited by the Co-Rapporteurs. Working Party 6A participants are encouraged to participate actively in this Workshop and to contribute to the Report. The workshop is open to media and the public and should focus on experiences made, lessons learnt and best practice; see also the BR newsflash at <http://www.itu.int/go/ITU-R/news/2013-06/sg6>.

Draft agenda for the meeting of Working Party 6B

(Geneva, 18 – 21 November 2013)

- 1** Opening remarks
- 2** Approval of the agenda
- 3** Report on the meeting of Working Party 6B (Document [6B/128](#))
- 4** Reports of the Rapporteurs and Rapporteur Groups
 - 4.1** BSS between Study Group 6 (WP 6B) and Study Group 4 (WP 4B)
 - 4.2** Revision of Recommendation ITU-R BT.1833
 - 4.3** Review of Recommendations and Reports assigned to WP 6B
 - 4.4** Integrated broadcast-broadband (IBB) systems
 - 4.5** Audio file formats
- 5** Establishment of sub-working groups and attribution of documents
- 6** Consideration of output documents
- 7** Any other business

Y. NISHIDA
Chairman, Working Party 6B

Draft agenda for the meeting of Working Party 6C

(Geneva, 11 – 15 November 2013)

- 1** Opening remarks
- 2** Approval of the agenda
- 3** Report on the meeting of Working Party 6C (Document [6C/176](#))
- 4** Reports of the Rapporteurs and Correspondence Groups
 - 4.1** Revision of Recommendation ITU-R BS.1534-1
 - 4.2** Advanced multichannel sound technology
 - 4.3** Review of video quality assessment Recommendations
 - 4.4** Comfortable viewing of stereoscopic 3DTV images
 - 4.5** Wideband anchor for inclusion in Recommendation ITU-R BS.1534-1
 - 4.6** Development of a draft new Recommendation for the assessment of advanced multichannel audio systems
 - 4.7** Extended image dynamic range in television systems
 - 4.8** Handbook on Colorimetry
 - 4.9** Review of WP 6C Recommendations and Reports
- 5** Establishment of sub-working parties and attribution of documents
- 6** Liaison arrangements with Standards and other organizations
- 7** Any other business

D. WOOD
Chairman, Working Party 6C
