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| **Radiocommunication Bureau (BR)** |
| Circular Letter**CR/386** | Geneva, 13 November 2015 |
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| **To Administrations of Member States of the ITU** |
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| Subject: | **Application of Article 12 of the Radio Regulations:****1) Closing date for receipt of high frequency broadcasting schedules for the season A16 (27 March 2016 – 30 October 2016)****2) Regional coordination meeting, 2016** |
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**1 Closing date for receipt of HF broadcasting schedules for the season A16**

In accordance with provision No. 12.31 of the Radio Regulations, I wish to inform you that the Radiocommunication Bureau has set 17 January 2016 as the closing date for the receipt of the HFBC schedules for the season A16.

In order to issue the first tentative schedule (A16T1) and dispatch it to subscribers two months ahead of the implementation date (No. 12.34 of the Radio Regulations), administrations and authorized organizations are urged to send in their tentative schedules **before the closing date and, if possible, before 20 December 2015.**

Requirements are to be submitted by administrations or authorized organizations, such as broadcasters. In the latter case, administrations that have not yet advised the Bureau, shall do so in writing, stating the names of the authorized organizations, their three-letter code for ease of identification and the scope of the authorizations (see No. 12.1 of the Radio Regulations); otherwise the requirements will not be accepted by the Bureau.

Requirements must be **in electronic format only**, and submitted via the WISFAT (<http://www.itu.int/ITU-R/go/wisfat>) web interface for submission of frequency assignments/ allotments (terrestrial services) in accordance with Circular Letters [CR/297](http://www.itu.int/md/R00-CR-CIR-0297/en) and [CR/308](http://www.itu.int/md/R00-CR-CIR-0308/en).

A document describing the **file format for submission of HFBC requirements** in accordance with Article 12 of the Radio Regulations is available for download from the webpage: <http://www.itu.int/en/ITU-R/terrestrial/broadcast/HFBC/Pages/default.aspx> (in the Notification section).

The foreseen dates of dispatch to subscribers of the CD-ROMs containing the updated schedule are indicated in the Annex, together with the dates by which updated schedules need to be received by the Bureau in order to be incorporated.

**2 Regional coordination meeting**

The Bureau has been informed of an A16 Global Conference to be held in Istanbul, Turkey, from 25 to 29 January 2016 (further information is available on the conference’s webpage: http://www.hfcc.org). Administrations are encouraged to participate in the meeting, which has proved effective in coordinating HFBC schedules among all HF users. For additional information please contact the regional coordination groups:

• Arab States Broadcasting Union (ASBU): <http://www.asbu.net>

• Asia-Pacific Broadcasting Union – High Frequency Coordination (ABU-HFC): <http://www.abu.org.my>

• High Frequency Coordination Conference (HFCC): <http://www.hfcc.org>

The Bureau wishes to emphasize that submission of requirements before the closing date is necessary in order to obtain a complete and accurate tentative schedule together with compatibility analysis for effective coordination process.

François Rancy

Director

**Annex:** 1

**Distribution:**

– Administrations of Member States of ITU
– Members of the Radio Regulations Board

Annex

HFBC Schedule on CD-ROM – A16 (27 March 2016 - 30 October 2016)

List of editions and closing dates for submissions

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| Schedule title | Date of edition | Date limit for submissions |
| A16 Tentative 1(A16T1) | End of January 2016  | 17 January 2016 |
| A16 Tentative 2(A16T2) | End of February 2016 | 21 February 2016 |
| A16 Schedule 1(A16S1) | End of March 2016 | 20 March 2016 |
| A16 Schedule 2(A16S2) | End of May 2016 | 22 May 2016 |
| A16 Schedule 3 (A16S3) | End of July 2016 | 17 July 2016 |
| A16 Final(A16F) | End of November 2016 | 20 November 2016 |

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