



*Radiocommunication Bureau*  
(Direct Fax N°. +41 22 730 57 85)

Administrative Circular  
CACE/305

30 January 2004

**To Administrations of Member States of the ITU and  
Radiocommunication Sector Members participating in the  
work of the Radiocommunication Study Groups and the Special  
Committee on Regulatory/Procedural Matters**

**Subject:** Meeting of Radiocommunication Study Group 6 (Broadcasting services)

## **1 Introduction**

By means of this Administrative Circular, we wish to announce that a meeting of ITU-R Study Group 6 will take place in Geneva from 6 to 7 May 2004, immediately after the meetings of Working Parties 6A, 6E, 6M, 6P, 6Q, 6R, 6S and Task Group 6/9 (see Circular Letter 6/LCCE/38, dated 19 December 2003).

The Study Group meeting will be held in the ITU Headquarters, Geneva. Services directly connected with meeting activities, such as delegate registration, document distribution, etc. will be located in the vicinity of the meeting room. The opening session will take place at 09:30 hours and registration of delegates will start at 08:30 hours on 6 May 2004.

## **2 Programme of the meeting**

The draft agenda for the meeting of Study Group 6 is contained in Annex 1. Contributions from participants will be processed in accordance with Resolution ITU-R 1-4.

The Questions assigned to Study Group 6 can be found in:

(<http://www.itu.int/ITU-R/publications/download.asp?product=que06&lang=e>).

### **2.1 Adoption of draft Recommendations at the Study Group meeting (§ 10.2.2 of Resolution ITU-R 1-4)**

No draft Recommendations are proposed for adoption by the Study Group at its meeting in accordance with § 10.2.2 of Resolution ITU-R 1-4.

## **2.2 Adoption of draft Recommendations by a Study Group by correspondence (§ 10.2.3 of Resolution ITU-R 1-4)**

The procedure described in § 10.2.3 of Resolution ITU-R 1-4 concerns draft new or revised Recommendations which are not specifically included in the agenda of a Study Group meeting or for which there was insufficient time for their preparation in the working languages prior to the meeting.

In accordance with this procedure, draft new and revised Recommendations prepared during the meetings of Working Parties 6A, 6E, 6M, 6P, 6Q, 6R, 6S and Task Group 6/9, held immediately before the Study Group meeting will be submitted to the Study Group. After due consideration, the Study Group may decide to seek adoption of these draft Recommendations by correspondence. In such cases, the Study Group may also decide to apply the procedure for simultaneous adoption and approval (PSAA) of a draft Recommendation as described in § 10.3 of Resolution ITU-R 1-4; (see also § 2.3 below).

In accordance with § 2.25 of Resolution ITU-R 1-4, Annex 2 to this Circular contains a list of topics to be addressed at the Working Party and Task Group meetings just prior to the Study Group meeting, and for which draft Recommendations may be developed.

## **2.3 Decision on approval procedure**

At the meeting, the Study Group shall decide on the eventual procedure to be followed for seeking approval for each draft Recommendation in accordance with § 10.4.3 of Resolution ITU-R 1-4. Approval may be sought by submitting the draft Recommendation to the next Radiocommunication Assembly, or by consultation of the Member States; alternatively, the Study Group may decide to use the PSAA procedure described in §10.3 of Resolution ITU-R 1-4.

If, at its meeting, a Study Group decides that a draft Recommendation resulting from the study of a Question identified as suitable for the Alternative Approval Procedure (AAP) has no policy or regulatory implications, the approval process of Resolution ITU-R 45-1 may be applied. In such cases, the draft Recommendation should be considered for adoption using the correspondence procedure described above in § 2.2. Once adopted by this procedure, such a Recommendation shall then be considered approved in accordance with Resolution ITU-R 45-1.

## **3 Visa requirements**

We would remind you that citizens of some countries are required to obtain a visa in order to enter and spend any time in Switzerland. The visa must be requested and obtained from the office (embassy or consulate) representing Switzerland in your country or, if there is no such office in your country, from the one that is closest to the country of departure. If problems are encountered, the Union can, at the official request of the administration or company you represent, approach the competent Swiss authorities in order to facilitate delivery of the visa. Any such request must specify the name and functions of the individual(s) for whom the visa(s) is/are requested and be accompanied by a copy of the approved registration form approved for the ITU conference or meeting in question.

#### **4 Participation**

Based on the registration of participants received one month prior to the meeting, appropriate interpretation facilities will be provided.

In order to make the necessary arrangements, it is requested that the intended participation of your representative(s) be advised not later than one month before the opening of the meeting, by means of the annexed form (Annex 3) (to be photocopied as required).

Valery Timofeev  
Director, Radiocommunication Bureau

#### **Annexes: 3**

Distribution:

- Administrations of Member States and Radiocommunication Sector Members
- ITU-R Associates participating in the work of Radiocommunication Study Group 6
- Chairmen and Vice-Chairmen of Radiocommunication Study Groups and Special Committee on Regulatory/Procedural Matters
- Chairman and Vice-Chairmen of the Conference Preparatory Meeting
- Members of the Radio Regulations Board
- Secretary-General of the ITU, Director of the Telecommunication Standardization Bureau, Director of the Telecommunication Development Bureau

## **Annex 1**

### **Draft agenda for the meeting of Radiocommunication Study Group 6**

(Geneva, 6-7 May 2004)

- 1** Opening of the meeting
- 2** Approval of the agenda
- 3** Appointment of the Rapporteur
- 4** Appointment of the Editorial Group
- 5** Chairman's Report
- 6** Reports of Working Parties and Task Group
- 7** Consideration of new and revised Recommendations
  - 7.1** Recommendations where notice of intention to seek adoption was not given (see Resolution ITU-R 1-4, §§ 10.2.3, 10.3 and 10.4)
    - Decision to seek adoption
    - Decision on eventual approval procedure to be followed
    - Compliance with Annex 1 of Resolution ITU-R 1-4, if required
  - 7.2** Recommendations suitable for the Alternative Approval Procedure of Resolution ITU-R 45-1
  - 7.3** Update of Recommendations under Resolution ITU-R 44-1
- 8** Results of the meetings of ITU-R SG 6 Steering Committee
- 9** Status of Handbooks, Questions, Recommendations, Reports, Opinions, Resolutions and Decisions
- 10** Liaison with other Study Groups and international organizations
- 11** Report of the Chairman of the Rapporteur Group on Archiving
- 12** Report of the Rapporteur on Structure
- 13** Establishment of the Editorial Group working by correspondence
- 14** Schedule of meetings
- 15** Any other business

**A. MAGENTA**  
Chairman, Radiocommunication Study Group 6

## **Annex 2**

### **Topics to be addressed at meetings of Working Parties 6A, 6E, 6M, 6P, 6Q, 6R, 6S and Task Group 6/9 held immediately prior to the meeting of Study Group 6 and for which draft Recommendations may be developed**

#### **Working Party 6A**

- Structure of inter-station control data conveyed by ancillary data packets

#### **Working Party 6E**

- Characteristics of radiated signals of analogue television systems
- Technical basis for planning of terrestrial digital sound broadcasting in the VHF band (Possible revision of Recommendation ITU-R BS.1660)
- Planning criteria for digital terrestrial television services in the VHF/UHF bands (possible draft revision of Recommendation ITU-R BT.1368-[4])
- Protection requirements of broadcasting systems against interference from radiation caused by wired telecommunication systems, from emissions of industrial, scientific and medical equipment, and from emissions of short-range devices
- Evaluating fields from terrestrial broadcasting transmitting systems operating in any frequency band for assessing exposure to non-ionizing radiation

#### **Working Party 6M**

- Rights Management in a Digital Broadcast Environment
- Harmonization of procedural content formats for interactive TV applications
- Protection of Personal Privacy of users of Interactive Broadcast services
- Delivery of Interactive Multimedia services in a mobile environment
- Spectrum for Interactive Services

#### **Working Party 6P**

- Characteristics of baseband specifications of conventional television systems (possible draft new Recommendation and draft revision of Recommendation ITU-R BT.470-6)
- Metadata for production and post-production
- Level metering
- Optimization of quality of colour reproduction in television
- Adaptive image quality control in television systems
- Compatible high-definition/standard-definition digital television reference test signals

### **Working Party 6Q**

- Subjective assessment of streaming multimedia images by non-expert viewers
- Methodology for the subjective assessment of the quality of television pictures (possible draft revision of Recommendation ITU-R BT.500-11)
- Prevention of photosensitive epileptic seizures caused by television

### **Working Party 6R**

- Television recordings with multichannel audio
- Handling and storage of television and sound recordings (possible revision of Recommendation ITU-R BR.1215)
- Handling and storage of cinematographic film recording (possible draft revision of Recommendation ITU-R BR.1219)
- Requirements for the application of digital technology to audio (possible draft revision of Recommendation ITU-R BR.1351)
- Time and control code standards for the international exchange of television programmes on magnetic tapes (possible draft revision of Recommendation ITU-R BR.780-1)

### **Working Party 6S**

- Interactive satellite broadcasting systems (television, sound and data)
- Probabilistic methodology for the assessment of interference from non-GSO BSS (sound) systems into terrestrial IMT-2000 systems in the band around 2.6 GHz
- Methodology to derive BSS system availability performance for digital multiprogramme BSS systems, and their associated feeder links, operating in the planned bands
- Blockage factors to be considered in sharing and pfd threshold studies in bands shared by terrestrial systems and satellite network

### **Task Group 6/9**

- Methods of measurement of image parameters for LSDI program presentation in a theatrical environment
- Baseband sound system and audio source-coding at delivery interfaces of LSDI applications for presentation in a theatrical environment
- Parameter values for an expanded hierarchy of LSDI systems
- Classification of LSDI applications
- Bit rate requirements for the delivery of LSDI applications

## Annex 3



**Registration Form  
ITU-R Meetings  
Geneva, Switzerland, 14 April – 7 May 2004**

**Radiocommunication Bureau**

I wish to participate in

<b>WP 4A</b> 14-23/04	<b>TG 1/9</b> 19-23/04	<b>WP 6S</b> 21-30/04	<b>WP 4B</b> 22-29/04	<b>WP 6A</b> 22-28/04	<b>WP 6M</b> 26-30/04
<b>TG 6/9</b> 26-30/04	<b>WP 6P</b> 27/04-03/05	<b>WP 6E</b> 29/04-05/05	<b>WP 6Q</b> 03-05/05	<b>WP 6R</b> 03-05/05	<b>SG 6</b> 06-07/05

Mr. Mrs. Ms. Miss: .....  
(family name) (first name)

Accompanied by family member: .....  
(family name) (first name)

### 1. REPRESENTATION

**Name of Member State:** .....  
☐ Head of Delegation ☐ Deputy ☐ Delegate  
(to be completed by representatives of Member States only)

**Name of Sector Member:** .....

- |   |  |
|---|--|
| <input type="checkbox"/> Recognized Operating Agencies                  | <input type="checkbox"/> Regional Telecommunication Organizations                    |
| <input type="checkbox"/> Scientific or Industrial Organizations         | <input type="checkbox"/> Intergovernmental Organizations operating Satellite Systems |
| <input type="checkbox"/> UN, Specialized Agencies and the IAEA          | <input type="checkbox"/> Other Entities dealing with Telecommunication matters       |
| <input type="checkbox"/> Regional and other International Organizations | <input type="checkbox"/> Associates  |

### 2. OFFICIAL ADDRESS

Name of the Company: .....

Street address: .....

City/State/Code/Country: .....

Business tel.: ..... Fax: .....

E-mail: ..... In case of emergency: .....

**3. DOCUMENTS** ☐ English ☐ French ☐ Spanish

Date: ..... Signature: .....

**For BR Secretariat use only**

Approved (if applicable)

Personal Section

Meeting Section

Pigeonhole

To be returned duly completed to the Radiocommunication Bureau

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