



Radiocommunication Bureau

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Administrative Circular
CA/146

21 December 2004

To Administrations of Member States of the ITU and Radiocommunication Sector Members

Subject: Admission of Sector Members as observers at meetings of Council - implementation of Resolution 109 (Marrakesh, 2002)

Reference: Administrative Circulares CA/134 of 14 January 2004 and CA/145 of 21 December 2004

1 With Administrative Circular CA/134, the membership was informed of the activities within the Working Group on Observers created to implement Plenipotentiary Conference [Resolution 109](#) (Marrakesh, 2002) on the “Review and consolidation of provisions regarding observers”. The membership was invited to communicate views on the criteria that could be established for the selection of representatives of ITU-R Sector Members as observers in the work of the Council.

2 The subject matter was further considered by Council 2004 which adopted Decision 519 containing specific instructions to the Directors of the Bureaux. In response to these instructions, the RAG, at its twelfth meeting (22 to 26 November 2004), agreed to recommend criteria for consideration of Sector Members who wish to be nominated as observers representing Sector Members of the Radiocommunication Sector to Council 2005 (see paragraph 7.1 from the RAG Summary of Conclusions, Administrative Circular CA/145).

3 In accordance with the advice from the RAG, I am pleased to circulate, in the Annex to this Administrative Circular, the criteria established by the RAG and to request the interested Sector Members to submit the relevant candidatures to the Bureau by **28 February 2005**, at the latest. The candidatures received will be submitted to the RAG Chairman, for evaluation and selection, in accordance with the procedure laid down in the RAG Summary of Conclusions. After the necessary consultations with the Directors of the two other Bureaux (to ensure satisfaction of criterion d)), the nominated Sector Member will be informed accordingly and will be notified to the Council Secretariat.

4 The interested Sector Members are also invited to note paragraphs 7.1.4 and 7.1.5 of the RAG Summary of Conclusions, which may be relevant for this exercise.

5 The Bureau remains at the disposal of the membership for any further clarification that may be required with respect to the subjects treated in this Administrative Circular.

Valery Timofeev
Director, Radiocommunication Bureau

Annex : Excerpts from the Summary of Conclusions of the twelfth RAG meeting (paragraph 7.1)

Distribution:

- Administrations of Member States of the ITU
- Radiocommunication Sector Members
- Chairmen and Vice-Chairmen of Radiocommunication Study Groups and Special Committee on Regulatory/Procedural Matters
- Chairman and Vice-Chairmen of the Radiocommunication Advisory Group
- Chairman and Vice-Chairmen of the Conference Preparatory Meeting
- Members of the Radio Regulations Board
- Secretary-General of the ITU, Director of the Telecommunication Standardization Bureau, Director of the Telecommunication Development Bureau

Annex

Criteria for consideration of Sector Members that wish to be nominated as Observers representing Sector Members of the Radiocommunication Sector to Council 2005¹

- a) The proposed Sector Member Observer is to agree that its representative will attend the Council 2005 session in its entirety;
- b) The Observers representing Sector Members shall attend Council meetings at their own expense and only one individual from the designated Sector Member may be admitted. This function is not to add to the cost of each Sector or to be factored into its budgetary appropriation or operational plan;
- c) Interested Sector Members shall submit a letter to the RAG Chairman (...) including:
- 1) agreement to the above two conditions;
 - 2) the name(s) and other relevant information of the anticipated representative(s) of the Sector Member (in order to facilitate registration); and
 - 3) a brief description of the Sector Member's qualifications under the criteria established by the Council in Decision 519:
 - geographic distribution;
 - Sector Member contributions to the Union (see §3 in Document RAG04-1/30);
 - categories of Sector Members; and
 - commercial affiliation;
- d) The Sector Member has not been nominated to be a Sector Member Observer to Council by another Advisory Group.

¹ A slightly shortened version of paragraph 7.1 from the Summary of Conclusions of the twelfth RAG meeting (see Administrative Circular CA/145)