



*Radiocommunication Bureau*  
(Direct Fax N°. +41 22 730 57 85)

Administrative Circular  
CA/138

7 July 2004

## **To Administrations of Member States of the ITU and Radiocommunication Sector Members**

**Subject: Study of regulatory/procedural issues in preparation for the second session of the  
Regional Radiocommunication Conference (RRC-06)**

The first session of the Regional Radiocommunication Conference (RRC-04)\*, held in Geneva from 10 to 28 May 2004, recognized that work of a regulatory/procedural nature might be identified in preparation for the second session of the conference (RRC-06). As a consequence the first session adopted Resolution PLEN/1 (reproduced in Annex 1) which establishes a Regulatory/Procedural Group (RPG), together with a working party, to study regulatory/procedural matters relating to the relevant parts of the RRC-06 agenda, as well as the agendas of the two short conferences, associated with RRC-06, to revise the Regional Agreements Stockholm, 1961 and Geneva, 1989. As decided by the RRC-04, the RPG will be chaired by Mr. F. Rancy (France), with Messrs. N. Kisrawi (Syria), Mr. V. Glushko (Russian Federation) and Mr. A. Koffeman (South Africa) as Vice-Chairmen.

Further information concerning the working arrangements of the RPG are given in the *resolves* and *further resolves* of Resolution PLEN/1, in particular that the working party of the RPG will meet in October/November 2004 and that the RPG itself will meet in the last quarter of 2005.

The Bureau will be issuing soon an Administrative Circular formally announcing the meeting of the RPG working party, together with a draft agenda.

---

\* Regional Radiocommunication Conference for planning of the digital terrestrial broadcasting service in parts of Regions 1 and 3, in the frequency bands 174-230 MHz and 470-862 MHz

It should be noted that the information referred to in this Administrative Circular is primarily addressed to the Member States belonging to the planning area (all Member States from Region 1, except Mongolia, and the Islamic Republic of Iran). However, the content of Resolution PLEN/1, given in Annex 1, is brought to the attention of the Member States outside the planning area for information only.

Valery Timofeev  
Director, Radiocommunication Bureau

**Annex: 1**

Distribution:

- Administrations of Member States of the ITU
- Radiocommunication Sector Members
- Chairmen and Vice-Chairmen of Radiocommunication Study Groups and the Special Committee on Regulatory/Procedural Matters
- Chairman and Vice-Chairmen of the Regulatory/Procedural Group
- Chairman and Vice-Chairmen of the Radiocommunication Advisory Group
- Chairman and Vice-Chairmen of the Conference Preparatory Meeting
- Members of the Radio Regulations Board
- Secretary-General of the ITU, Director of the Telecommunication Standardization Bureau, Director of the Telecommunication Development Bureau

## ANNEX 1

### RESOLUTION PLEN/1

#### **Study of regulatory/procedural issues**

The first session of the Regional Radiocommunication Conference (Geneva, 2004),

*considering*

- a) that a significant body of work of a regulatory/procedural nature might be identified in preparation for the second session of the Regional Radiocommunication Conference (RRC-06);
- b) that a mechanism should be put in place to facilitate such preparations,

*recognizing*

that, pursuant to No. 159E of Article 28 of the ITU Constitution, expenses incurred by regional conferences referred to in No. 43 of this Constitution shall be borne by all Member States of the Region concerned, in accordance with their class of contribution,

*resolves*

- 1 to establish a Regulatory/Procedural Group (RPG) with a working party to study regulatory/procedural matters relating to the relevant parts of the RRC-06 agenda, and the agendas of the short conferences, associated with RRC-06, to revise the Regional Agreements Stockholm, 1961 and Geneva, 1989;
- 2 that RPG shall identify suitable options and, where appropriate, draft example regulatory text in accordance with those options;
- 3 that the results of the studies by RPG shall be contained in a report to RRC-06 and to the short conferences referred to in *resolves* 1;
- 4 that the report of the RPG shall be available at least six months before the start of RRC-06;
- 5 that the RPG working party shall hold its meeting, of approximately four days, in October/November 2004;
- 6 that RPG itself shall meet for four days during the last quarter of 2005, with simultaneous interpretation and with document translation facilities;
- 7 that RPG or its working party shall meet, as far as practicable, immediately before or after either a meeting of the Special Committee or a meeting of the Intersessional Planning Group (IPG) in order to minimize expenses to the participants;
- 8 that RPG shall work in close cooperation with IPG,

*further resolves*

- 1 that participation in and attendance at RPG and its working party will be on the same basis as that of RRC;
- 2 that the working methods of RPG will be similar to those of Resolution ITU-R 1;
- 3 that the estimated costs of the work of RPG, estimated at CHF 323 500, will be included in the intersessional activities budget,

*instructs the Secretary-General*

1 to bring this Resolution to the attention of the Member States and ITU-R Sector Members,

*instructs the Director of the Radiocommunication Bureau*

to make the necessary arrangements for convening the meeting of RPG and its working party, and to provide the necessary assistance and information where required,

*invites*

administrations of the Member States and ITU-R Sector Members belonging to the planning area of the RRC to actively participate at the meeting of RPG and its working party.

---