



GENERAL SPECIFICATION FOR MEETING ROOM SEATS

General information

The International Telecommunication Union, a United Nations specialized agency, is an intergovernmental organization for the development of telecommunications in which the public and private sectors cooperate. To enable it to meet its future objectives, the Union is in the process of constructing additional premises known as the "Montbrillant Building".

The new building comprises several storage areas, a lobby, four meeting rooms, three floors of offices and a library.

This call for bids concerns the 370 seats that will be needed for the four meeting rooms. Other seats will be the subject of another call for bids.

Object of the bid

The object of the bid is the delivery and installation, by 20 September 1999 at the latest, of 370 seats in the four meeting rooms. The seats are to be upholstered in leather; the call for bids therefore also includes the cost of additional leather for 368 inlaid desk pads, so as to ensure harmony of colour and texture.

General

1) General recommendations

a) Comfort

- The density and thickness of the foam must ensure comfort.
- Foam should be chosen with a view to disseminating heat to avoid perspiration.
- The front of the seat pan must be rounded to avoid pressure points on the back of the thighs.
- The back of the seat pan must be slightly concave so that the lumbar region receives adequate support.
- The backrest must be contoured to the natural form of the back and position the user correctly.

b) Safety, reliability, maintenance

Safety

- The seat must be free of sharp edges and burrs, and no screws, bolts or staples must be visible.

Reliability

- The seat materials must be sound and hard-wearing. A guarantee (materials and performance) of five years will be required.

Maintenance

- The upholstery (seat pan and backrest) must be easily changeable.
- The upholstery material must be cleanable (please specify which product to use).
- The armrests must be interchangeable.
- The seat and backrest shells and the base must be interchangeable.
- Maintenance must require no special tools.

c) Finishing

- The seats must be upholstered in "empire green" leather. Bidders shall include with their offers samples of different shades of green leather. A larger sample of any colour should also be included so that the texture and quality of the leather can be tested.

d) Loan of seat

- The bidder will be asked to make one seat of the type selected available for one month.

2) Functional specifications

- Swivel seat.
- Base: fixed or height adjustable.
- Five-footed brushed stainless steel base with Teflon pad or casters that will leave no marks on the parquet.
- Armrests of integral foam (bidders may also make a separate offer for leather-upholstered armrests).
- Backrest shell preferably of synthetic material.
- Synchronized or coupled articulation of seat pan and backrest; firmness adjustable by means of a torsion bar or spring.

3) Special requirements

The comfort, sturdiness and weight of the seats, which must be easy to move, is of special importance.

In view of the amount of space available (each two-person table is 140 cm across), the base and armrests of the seats must take up as little space as possible; the user must be able to swivel the seat without bothering his or her neighbour. By the same token, the base must be small enough to allow the user to move backwards without hooking onto the neighbour's seat .

The extra leather needed for the pads to be inlaid into the tables amounts to:

- 170 pieces measuring about 53 × 55 cm each (delegate tables),
- 44 pieces measuring about 50 × 75 cm each (presiding officer tables).

The exact measurements will be forwarded as soon as a bidder has been selected for the tables.

Bidders must provide all technical particulars, a description of the material and structural tests, quality and safety assurance certificates, and an indication of the guarantee period. The seats must comply with the current standards of a recognized official body.

Each bidder may submit several different models for consideration. Each model must be the subject of a separate bid and each bid must be accompanied by a completed "Composition of the bid" form.