



ITU Regional Development Forum for Asia and the Pacific (RDF-ASP) and ITU Regional Preparatory Meeting for WTDC-25 for Asia and the Pacific (RPM-ASP)

organized by the International Telecommunication Union with the support of the National Broadcasting and Telecommunication Commission and cooperation with the Asia Pacific Telecommunity

PRACTICAL INFORMATION

1. Venue of the meetings

The meetings will be held in Bangkok, Thailand. The venue will be at:

Eastin Grand Hotel Sathorn, Bangkok

Address: 33/1 S Sathon Rd, Yannawa Khet Sathon, Bangkok 10120

Phone: +66 2210 8100

Website: <https://www.eastinhotelsresidences.com/eastingrandsathornbangkok/>

2. National Coordinator and host country contact for general matters

- a. Name: Ms. Kanlayapat Kaewvejchabutr, Mid-Level Policy and Planning Officer International Affairs Bureau, Office of the National Broadcasting and Telecommunications Commission (Office of the NBTC)
E-mail: Kanlayapat.k@nbt.go.th
Telephone: +66 2 272 7054
- b. Name: Ms. Pornpaween Potimas, Mid-Level Policy and Planning Officer International Affairs Bureau, Office of the National Broadcasting and Telecommunications Commission (Office of the NBTC)
E-mail: Pornpaween.p@nbt.go.th
Telephone: +66 2 272 7054

Note: Kindly include in copy both focal points in your communication with the national coordinators

3. Hotels

The list of recommended hotels in near to the event venue, are the following:

5 Stars Hotels

a. Shangri-La Bangkok

Address: 89 Wat Suan Phlu Alley, Bang Rak, Bangkok 10500

Phone: +66 2 2367777

Website: https://www.shangri-la.com/bangkok/?WT.mc_id=SLBK_201905_GLOBAL_GMB_HOTEL_TEXTLINK_EN

b. Ascott Sathorn Bangkok

Address: No 7, S Sathon Rd, Yannawa, Sathon, Bangkok 10120

Phone: +66 2 6766868

Website: https://www.discoverasr.com/en/ascott-the-residence/thailand/ascott-sathorn-bangkok?utm_source=google&utm_medium=organic&utm_campaign=HQ-google-organic-alwayson-20230628-all-en-th-th-ascottsathornbangkok-eme-gbp

4.5 Stars Hotels

a. Eastin Grand Hotel Sathorn (Official event venue)

Address: 33/1 South Sathon Road, Yannawa, Sathon, Bangkok 10120 THALA

Phone: +66 2210 8100

Website: <https://www.eastinhotelsresidences.com/eastingrandsathornbangkok/>
Reservation form: <https://forms.office.com/r/CKFTRP8pfF>

4 Stars Hotels

a. Mode Sathorn Hotel Bangkok

Address: 144 N Sathon Rd, Si Lom, Bang Rak, Bangkok 10500

Phone: +66 2 6234555

Website: <https://www.modesathorn.com/>

b. Oakwood Hotel & Residence Bangkok

Address: 143 S Sathon Rd, Khwaeng Yan Nawa, Khet Sathon, Krung Thep Maha Nakhon 10120

Phone: +66 2 2127090

Website: https://www.discoverasr.com/en/oakwood/thailand/oakwood-hotel-residence-bangkok?utm_source=google&utm_medium=maps&utm_campaign=hq-google-gbp-alwayson-20240531-all-en-th-th-oakwoodhotel&residencebangkok-eme-gbp

c. ASAI Bangkok Sathorn

Address: 195 N Sathon Rd, Si Lom, Bang Rak, Bangkok 10500

Phone: +66 2 2318999

Website: <https://www.dusit.com/asai-bangkok-sathorn>

d. Holiday Inn Express Bangkok Sathorn

Address: 51 Soi Pipat Bangkok, 10500 Thailand

Phone: +662 660 2800, +6681 425 6165

Website: <https://www.ihg.com/holidayinnexpress/hotels/th/th/bangkok/bkkbt/hoteldetail>

4. Transport and access

Airport: Suvarnabhumi Airport is located approximately 35 km east of Eastin Grand Hotel Sathorn, Bangkok. Travel time is about 35-45 minutes by taxi or shuttle. Don Muang Airport, the former Bangkok International Airport, currently handles domestic flights and some low-cost international flights.

For your general information, the following transportation is available from Suvarnabhumi International Airport:

- a. Public Meter Taxi is located on the first floor of the Arrival Hall, entrance 4 and 7. Fare shown on meter, plus THB 50 surcharge for boarding at the airport.
- b. Airport Limousine Service, which offers transportation to various destinations in the city, is located on the arrival floor of the airport.
- c. Hotel Limousine (Rate from Eastin Grand Hotel Sathorn)

Toyota Camry	Baht 1,950 net/way/car
(Maximum 2 persons and 2 medium-sized pieces of luggage)	

Toyota Commuter Van	Baht 2,500 net/way/car
(Maximum 7 persons and 7 medium-sized pieces of luggage)	

** The above prices are inclusive of 10% service charge and 7% government tax. In the event of changes to government taxes (+/-), rates will be adjusted accordingly to reflect changes.

It takes about 40 minutes by car from Suvarnabhumi International Airport to the hotel via express way.

5. Visas

Visitors to Thailand may require a visa depending on their nationality. It is recommended to check with the Thailand Embassy or Consulate in your home country regarding visa requirements. Or you can check the following link for restricted nationalities that need a visa or not <http://www.mfa.go.th>.

Starting from 1 January 2025, visitors from around the globe can apply for a Thai e-Visa through the official website www.thaievisa.go.th. While the Thai e-Visa system has been available for travellers in select locations.

6. Currency, time, climate etc.

The unit of Thai currency is Thai Baht (THB). The exchange rate as of December 2024, is THB 34.21 to 1 USD.¹ Visa, American Express, Access/MasterCard, and Diners Club cards can also be used. Banks are generally open from Monday to Saturday, from 9.30 to 15.30.

The weather in Bangkok is usually warm and humid. Light tropical clothing would be appropriate. The event rooms where the meetings are to be held are air-conditioned and the temperature is maintained in the range of 28-30 degrees Celsius (82-86 degrees Fahrenheit).

Greenwich Mean Time (GMT/UTC): Standard Time: Bangkok is 7 hours ahead of GMT (UTC +7).

The electric current is 220-volt AC throughout the country. For Thailand, the picture/diagram shows the type of main power plug used in Thailand so participants can bring the right adaptor for their electrical appliances. This plug and receptacle are technically known as NEMA 5-15 (North American 15 A/125 V grounded).

To learn more about your visit to Kingdom of Thailand, you can visit the following website <https://www.tourismthailand.org/home>

We look forward to welcoming you to Thailand

¹Bank of Thailand <https://www.bot.or.th/english/layouts/application/exchangerate/exchangerate.aspx>